



CSE Promise Agreement

Students must sign the agreement if they wish to join the CSEP program. The contract and the chart spell out the responsibility for both the student and the College.

The following Agreement is offered to any first-time, full-time freshman entering the College of Saint Elizabeth (College) in the Fall Semester of (year).

This Agreement is made on _____, by and between the College of Saint Elizabeth, and

Student name: _____

Home address: _____
Street Town State Zip

The parties agree as follows:

STUDENT RESPONSIBILITIES

Student agrees to do the following:

- a. To graduate within four (4) years with a Bachelor of Science or Bachelor of Arts from the time the student enrolls at the College in the fall semester of (year) as a first-time, full-time freshman.
- b. To complete, on a semester-by-semester basis, the requirements outlined in the CSEP Chart.
- c. To declare a major by the end of the student's sophomore year. To be eligible for the benefits provided under the terms of this Agreement, the student must graduate with the same academic major that the student declared before the end of his/her sophomore year. In the event the student changes his/her academic major at any time between the end of his/her sophomore year and the date of the student's graduation, the student shall not be eligible to receive any benefits provided for herein.
- d. To graduate from the College having achieved a minimum cumulative GPA of 2.75.
- e. To make a good faith effort within six months of the student's graduation from the College to seek either full-time or part-time employment – or graduate school admission, without regard to geographic location, or to pursue appropriate graduate studies. Such good faith effort shall commence no later than graduation and shall be demonstrated by continuous and active efforts to identify and seek employment or graduate school opportunities, including, but not limited to, completing and returning to the Career Center a Student Profile Form in the manner set forth in Exhibit A.
- f. To complete and return to the Career Center no later than August 31st of the year in which the student graduates, a Student Profile Form (Exhibit A) and incorporated herein. The parties acknowledge and agree that only a Student Profile Form that is postmarked on or before August 31st of the year in which the student graduates shall satisfy this requirement.
- g. To send a Written Request Form, a copy of which is attached hereto as Exhibit B and incorporated herein, to the Career Center no later than thirty (30) days after the end of the sixth month following graduation, if the student desires that the Career Center secures an internship placement for the student.

- h. To participate in any internship program obtained by the Career Center pursuant hereto.

COLLEGE RESPONSIBILITIES

- a. The College will provide the required program components.
- b. If the student has not received a job offer by the end of the first six months after graduation, the College will provide job search support upon the written request of the graduate, provided that the graduate has made good faith effort since graduation, and continues to make, a good faith effort to secure full-time or part-time employment, without regard to geographic location or to pursue appropriate graduate studies.
- c. If the student sends, and the Career Center Director receives, a Written Request Form, the College will make a good faith effort to secure for the student a paid internship from a business, governmental entity or nonprofit entity located in New Jersey including the College of Saint Elizabeth, or from a business, governmental entity or nonprofit entity located in another geographic area if requested by the student; provided, however, that neither the Career Center nor the College shall have any responsibility to place the student in an internship in the geographic area requested by the student. Such good faith efforts shall commence no later than upon the end of the seventh month following graduation.
- d. If an internship site cannot be found for the student within 60 days of the end of the sixth month after graduation, the College will provide an internship, paying the student the College's student employment Level A rate per month at that time, minus all applicable payroll taxes, for a maximum of six (6) months thereafter; provided, however, that the student continues to use good faith efforts to secure full-time or part-time employment, without regard to geographic location, or to pursue appropriate graduate studies. Such payments will cease upon the earlier of (i) the College's placement of the student into a paid internship, (ii) the student's receipt of a job offer, (iii) the student's receipt of an offer to attend graduate school, or (iv) the expiration of the six (6) month period described in this Paragraph 2(d).
- e. If an internship position is obtained but is unpaid, the College will pay the student minimum per hour wage, minus all applicable payroll taxes, for a 37.5 hour work week for a period not to exceed six (6) months thereafter, with the understanding that all payments from the College will cease upon the earlier of (i) the College's placement of the student into a paid internship, (ii) the student's receipt of an offer of employment, (iii) the student's receipt of an offer of admission to graduate school, or (iv) upon the amount of payments received by the student from the College under this Agreement as stated, minus all applicable payroll taxes.

OTHER MATTERS

The Student may terminate this Agreement at any time by submitting a written and signed notification to the Center.

- a. This Agreement will terminate, without notice to the student, if the student:
- Fails to graduate within four (4) years with a BS or BA;
 - Graduates with an outstanding debt to the College;
 - Maintains less than a minimum cumulative GPA of 2.75 at any time throughout the four (4) years of college.
 - Graduates with an academic major other than the major the student declared before the end of his/her sophomore year;
 - Receives an offer to enter regular employment (full-time, or part-time) regardless of geographic location;
 - Receives an offer to enter graduate school or professional school;
 - Receives an offer to enter the military service, or volunteers or serves in an intern capacity, e.g. Mercy Corps, Peace Corps, or VISTA;
 - Receives an offer for employment as a substitute teacher or a position for which provisional or permanent certification is required;
 - Fails to acquire the necessary license/certification to practice as a professional in the student's chosen professional field, e.g., teacher certification, nursing, physical therapy, occupational therapy, radiography;
 - Is unable or unwilling to accept, or use good faith efforts in seeking employment or acceptance into graduate school for appropriate graduate studies as recommended and determined reasonable by College, in its sole discretion;
 - Is unwilling to seek or accept employment due to geographic location;
 - Is not legally able to accept employment or does not pass employment-related references or background checks.
 - Fails to complete the requirements for any of the four years of the CSEP program;
 - Fails to comply with any material provision of this Agreement;

- Fails to timely provide a Student Profile Form and/or a Written Request Form; or
- Is subject to disciplinary sanction more serious than a warning for violating the rules and regulations of the College.

- b. Upon the termination of this Agreement, the College's payment obligations hereunder will cease automatically. Notwithstanding the foregoing, Paragraphs four, five, six, seven, eight, nine, and ten shall survive any termination of this Agreement in accordance with their respective terms.
- c. Students are required to provide the Career Center with copies of any job offers or letter(s) of acceptance from graduate school(s) within ten (10) days of receipt.
- d. This Agreement shall be interpreted and enforced according to the laws of the State of New Jersey.
- e. The student's rights and obligations under this Agreement may not be assigned or transferred.
- f. The student hereby fully and forever releases the College, its officers, directors, employees and agents from any and all claims, causes of action and proceedings of any nature for damages, losses and/or other liabilities incurred by the student arising from or related directly or indirectly to any internship program obtained by the College pursuant hereto.
- g. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given upon receipt if delivered by hand or two days following deposit in the U.S. mail, if mailed by certified or registered mail, return receipt requested, with postage prepaid, or one day following deposit with a nationally recognized overnight courier, charges prepaid, at the address set forth on the first page for each party or to such other address as either party may designate by like notice.
- h. This Agreement and the accompanying CSEP program, Student Profile Form and Written Request Form contain the entire agreement on this subject between the student and the college.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties have executed this Agreement as of the day and year first written above.

Student:

Signature: _____ Date: _____

College of Saint Elizabeth Designee:

Signature: _____ Date: _____