

**TIME SENSITIVE REQUIREMENTS**

**DEADLINE: IMMEDIATELY by April 27, 2015**

**ALL HEALTH REQUIREMENTS MUST BE COMPLETED TO ATTEND CLASS**  
**NON COMPLIANCE WILL LEAD TO FINANCIAL FEES \$350, REGISTRATION HOLDS AND**  
**INABILITY TO RESIDE IN CAMPUS HOUSING**

**READ and FOLLOW ALL INSTRUCTIONS CAREFULLY**

**Complete and send to Health Services:**

Health Services – Founders Hall, 2 Convent Road, Morristown, New Jersey 07960  
Phone: 973-290-4132 Fax: 973-290-4182 Immunization Information Line: 973-290-4388

- The Student is responsible for ensuring that all required forms are completed and the physician completes all medical information.
  
- REQUIRED FORM A - HEALTH FORM**
  - Identification Data
  - Emergency Information
  - Parental Endorsement for Medical Care (as indicated by age)
  - Personal and Family Medical History (reviewed/completed by your physician)
  - History and Physical must be **within one year of entrance**
  
- REQUIRED FORM B - IMMUNIZATION RECORD**
  - Review requirements/ completed by your physician
  - All students must fulfill the vaccine requirements prior to entrance.
  
- REQUIRED FORM C - MENINGITIS INFORMATION SHEET**
  - All students must read the information about meningitis & the vaccine
  - All students must sign and submit the meningitis information sheet
  
- **Athletes**
  - All potential athletes in addition must have a Pre-participation Athletic History, Physical and Clearance completed by their physician within 6 months prior to school entrance.
  - Please refer to the Athletic Dept. Admission requirements for forms and information
    - Juliene Simpson, Athletic Director, at 973-290-4207 or [jsimpson@cse.edu](mailto:jsimpson@cse.edu)

# **Immunization Requirements –Start Immediately-Time Sensitive Requirements!!!!**

Where can you obtain an acceptable record of immunization?

High school, college, university, healthcare provider, family records

Acceptable Records? The Record must show exact dates (month, day, year) and be signed by your physician or health care provider

- **History and Physical** must be **WITHIN ONE YEAR OF ENTRANCE**
- **MMR vaccine** **2** doses or evidence of immunity- **required**
  - Copy of lab report required within **5** years for evidence of immunity
  - Equivocal titers are considered negative
- **Meningococcal vaccine** – (serogroup ACWY) - **required**
  - **All students** less than or equal to **21** Years old – **required**
  - **All resident students** - **required**
  - **Final dose must be at or after the age of 16 years AND within 5 years of entry**
  - **All** students must complete the Meningitis Information Sheet – **required**
  - Meningitis serogroup B vaccine – as recommended by the CDC
- **Hepatitis B vaccine** – 3 dose series - **required**
  - If history of Hepatitis B disease – evidence of immunity is required
  - Copy of lab report required
- **Interferon-gamma release assay tests (IGRA) or PPD /Mantoux testing**
  - **Required** within one year of entry
  - **RESULTS FOR PPD MUST BE IN MM OF INDURATION**
- **Tdap** – 1 dose **required**
  - Td or Tdap within 10 years required
  - Primary series completed
- **Polio vaccine**- **required** Primary series completed

## **Recommended and Optional Vaccines**

Varicella, HPV, Hepatitis A, Pneumococcal, Hib, Typhoid, Yellow Fever, Meningitis B. These vaccines are not required but to promote preventive health care and management, these vaccines should be discussed with your physician.

**Without the above COMPLETE documented health records and required immunizations, you will be unable to reside in campus housing, attend class, register for future classes and incur financial fines of \$350.**

**COMPLETED RECORDS MUST BE RECEIVED BY April 27th**

**SEND RECORDS BY MAIL OR FAX TO:**

Health Services - Founders Hall  
College of St. Elizabeth  
2 Convent Road  
Morristown, NJ, 07960

**PHONE: 973-290-4175 or 4132      FAX: 973-290-4182**

**Any questions, please call Immunization Information Line 973-290-4388**

**Note:**

Medical records are strictly confidential and are used exclusively by the Student Health Service as required by Federal and State Law. **Be aware immunization records are an exception and are not confidential.** Your immunization records will be made available to state inspections and select university offices.

Psychological and Disability Services

The health form that you and your physician complete will be accessible only to CSE Health Services staff due to state and federal privacy laws (HIPAA). They cannot be shared with other College of St. Elizabeth departments without proper permission as required by law.

If you require disability accommodations, **you must** self identify and provide appropriate documentation directly to **William Moesch, Disabilities Services Coordinator, at 973-290-4261 or [wmoesch@cse.edu](mailto:wmoesch@cse.edu).**

Disability Services  
College of St. Elizabeth  
Mahoney Library  
2 Convent Road  
Morristown, New Jersey 07690

If you have a mental health condition and/or take psychiatric medication and want Counseling Services to be aware of your history, **you must** self identify and provide appropriate documentation directly to **Zsusa A. Nagy, MA, dir.univ., LCSW, Director of Counseling Services, at 973-290-4134 or [znagy@cse.edu](mailto:znagy@cse.edu).**

Counseling Services  
College of St. Elizabeth  
Mahoney Library  
2 Convent Road  
Morristown, New Jersey 07690

If you choose to sign release of information forms, these three service areas can coordinate your care. For further details or questions, please contact these individual offices.