Areas of Study

Allied Health and Fitness Program
American Studies Program
Art Program
Biology Program
Business Administration Program
Chemistry & Biochemistry Program
Communication Program
Education Program
English Program
Foods & Nutrition Program
Gerontology Program
Global Studies Program
Health Care Management Program
History Program
Justice Studies Program
Mathematics & Computer Science Program
Music Program
Nursing Program
Philosophy Program
Political Science Program
Psychology Program
Sociology Program
Theology Program
Women's Studies Program
World Languages Program
Allied Health and Fitness Program

Program Overview

The Program builds on a strong base of general education courses and includes in-depth perspectives on health and health care delivery. Students gain an understanding of health issues and public health trends. They learn to utilize management, organizational and communication skills in health care positions and interpret health care and disease related research and use this information to change and improve health care.

The purpose of The Program is to prepare students for entry-level employment in health care and health care related fields. The primary career settings in which most students will find employment include health agencies, health care facilities (hospitals, clinics, nursing homes) health insurance agencies (HMO/managed care), and business/industry sites where familiarity with health care issues are required. Students are prepared to enter a variety of graduate programs.

Mission

The Allied Health Studies and Fitness Program is a blend of two complementary perspectives on health and wellness.

Allied Health Studies Program

The mission of the Allied Health Studies program reflects the mission of the College by preparing students in the spirit of service and social responsibility to enter into various positions in health care. Understanding how best to serve those needing health care is a primary objective of the program. The College mission identifies scholarship and critical inquiry as important parts of student learning. In addition to the broad base of knowledge that students receive through general education courses in this program they will also learn about health care needs and services. This content prepares students to critically analyze situations and work effectively as part of a health care team.

Fitness Program

The mission of the Fitness Program is to strive to provide students with the ability to develop personal lifetime fitness and good health. This is accomplished through participation in student selected activities, theory courses and/or the selection of a specific minor which create a solid foundation from which they may build further lifetime fitness skills. All students are afforded the opportunity to incorporate knowledge, skills, attitudes, self-awareness and self-determination while enhancing all aspects of wellness principles. The Program emphasis is on the multidimensional components of lifetime wellness as a continuous process, consistent with the liberal arts tradition. In addition to the opportunities to participate in elected activities, the department also provides minors in Coaching and Personal Fitness.

Program Graduates

The Program was designed to help meet a growing need for health care personnel in this country. It is expected that United States health care will generate 3 million new jobs between 2006 and 2016, more than any other industry. (U.S. Department of Labor Statistics)

Students graduating from the Program will be prepared for entry level positions in a variety of health care and health related areas such as hospitals, nursing homes, assisted living facilities, doctor's offices, insurance companies, local, county and federal health care agencies, corporate and commercial settings. They are also prepared for a variety of graduate programs.

Students completing minors within the department are equipped with skills that allow them to be successful in fitness and venues in private, public and professional capacities. Personal Fitness minors may also open private practice, once certified, as personal trainers.

Many schools and colleges are hiring fitness professionals to train their athletes as teams or one on one. As trained coaches, students will have the credibility that is now being required within the industry from town leagues, public and private schools, camps and colleges.

Undergraduate Program Overview
Undergraduate Contact:
Program Chairperson
Saint Joseph Hall
Lower Level
Room 160
(973) 290-4218
sdynan@cse.edu

Requirements for the Bachelor of Arts in Allied Health Studies

- AHS101 Introduction to Allied Health Studies (2)
- AHS300 Health Care Organizations and Delivery Systems (3)
- AHS305 Human Diseases (3)
- AHS310 Health Promotion and Planning (3)
- AHS400 Epidemiology (3)
- AHS410 Research in Health Care (3)
- AHS450 Senior Seminar (3)
- AHS495 Internship (3)
- BUS121 Accounting and Finance for Health Care Professionals (3)
- BUS211 Management (3)
- COMM205 Communication in the Workplace (3)
- MATH119 Statistics (3)
- PE275 Lifestyles for Wellness (2)
- PHIL331 Ethics in Health Care (3)

Total credits for the Bachelor of Arts in Allied Health Studies: 40 credits

Capstone Seminar
Students will complete a mentor guided, culminating research project that begins during the internship and ends in the Senior Seminar course.

Suggested minors for students majoring in Allied Health Studies
- Biology
- Business Administration
- Chemistry
- Communication
- Foods and Nutrition
- Journalism
- Psychology
- Sociology/Gerontology

Requirements for a Minor in Fitness
The Program provides all undergraduate students with courses that will fulfill the Graduation Requirement of two (2) credits. A broad spectrum of activity and theory courses offer an array of choices for students to explore.

The Program also offers two minors: Coaching and Personal Fitness.

Coaching Minor
The Coaching Minor program prepares students to take a leadership role within sports. The courses within the minor are modeled on the National Standards for Coaching. These standards emphasize theory, practice, safety and professionalism. The New Jersey School Independent Athletic Association is now requiring all coaches to take professional coaching courses before they will be allowed to coach in New Jersey.

- PE201 Professional First Aid/CPR/AED (2)
- PE301 Exercise Physiology & Kinesiology (4)
- PE210 Components of Coaching (3)
- PE250 Care and Prevention of Athletic Injuries (3)
- PE207 Strength Training & Conditioning (3)
- PE295 Selected Activities
Sports Specialties (2) - students choose two:
- Team Sports
- Individual Sports
- Lifetime Sports
- Water Sports
- PE400 Internship in Coaching (1)

Total: 18 credits

**Personal Fitness Minor**

The Personal Fitness Minor offers students the opportunity to pursue the National Certification in Strength and Conditioning after completion of the minor. Other certificates may also be available from other organizations upon completion of the minor and passing of national certification examinations. The Personal Fitness minor is also offered in the Graduate Foods and Nutrition Department as a certificate program which provides stimulating exchanges and challenges for all participants.

- PE201 Professional First Aid/CPR/AED (2)
- FN510 Exercise Physiology & Kinesiology* (4)
- FN515 Professional Fitness and Training Assessment* (3)
- PE207 Strength Training & Conditioning (3)
- FN505 Introduction to the Fitness Industry (2*)

**Related Requirement for Personal Fitness Training Minor**

- BIO117 Human Physiology (4)

Total: 18 credits

*FN courses are offered in conjunction with the Graduate Nutrition Certificate Program.

**Internship**

Students are encouraged to find summer work in health care agencies. College credit may be awarded for this work.

Students in the Allied Health Program are required to complete an internship as part of their academic program. Typical placements would include hospitals, long term care facilities, public health agencies and corporations or commercial settings.

All minors are encouraged to extend their internships beyond the College requirements. Volunteer service is strongly encouraged to gain practical experience in a variety of situations.

**Programs**

Club and professional organizations related to the major will be incorporated as the major progresses.
American Studies Program

Program Overview

Using an interdisciplinary approach, the American Studies Program seeks to educate students about past and present American life and culture. Students in this Program study the historical, literary, spiritual, social, and multi-cultural identities and achievements of the American people. In addition to deepening their knowledge about the American experience, students will significantly sharpen their critical-thinking, analytical-reasoning, research, verbal, and writing skills.

Mission

Flowing from the mission of the College of Saint Elizabeth, the mission of the American Studies Program is to provide students with interdisciplinary academic perspectives that will enable them to examine, learn about, research, and reflect upon the history, culture, institutions, and diversity of the United States of America and its people.

Program Graduates

With the range of skills they acquire, students who major in American Studies are broadly prepared for a variety of professional endeavors. These include:

- Elementary-school teaching
- Law
- Government service
- Journalism
- Corporate employment

Some majors enter graduate-school programs in a variety of fields.

Undergraduate Program Overview

Undergraduate Contact:

Program Chairperson
Santa Maria Hall
Second Floor
(973) 290-4305
gsirgiovanni@cse.edu

Requirements for the Bachelor of Arts in American Studies

- AMST101 Introduction to American Studies (3)
- HIS101 Survey of American History I (3)
- HIS111 Survey of American History II (3)
- AMST467 American Studies Capstone Seminar (3)

One course from each of the following categories:

Literature (4)

- ENG265 Studies in American Literature
- ENG300 Seminar in Major Literary Figures (when topic is appropriate)
- ENG310 Seminar in a Literary Tradition (when topic is appropriate)
- ENG315 Seminar in Literature and Culture Context (when topic is appropriate)

Philosophy and Theology (3)
PHIL213 American Philosophy
THEO205 Christian Marriage and Family
THEO250 Introduction to Christian Ethics
THEO260 Religion in America

Social Science (3)
- ED145 Issues in American Education
- SOC201 Social Problems
- SOC251 Sociology of the Family
- SOC311 Criminology
- SOC321 Urban Sociology

Multicultural America (3)
- AMST273 American Culture Studies
- WL243 Hispanics in the United States: History and Culture
- SOC325 Race and Ethnic Relations in America

Aesthetics (3)
- ART245 Insights into Culture Through Visual Art: Selected Topics (when topic is appropriate)
- ENG228 American Film
- MUS151 The Broadway Musical: America's Major Contribution to Theater
- MUS233 American Music History
- HIS215 American Economic History
- HIS220 Post-World War II America
- HIS230 History with Film
- HIS235 African-American History
- HIS241 New Jersey History
- HIS245 Women's History
- HIS351 American Diplomatic History
- HIS355 American Social History
- HIS361 American Intellectual History

Politics (3)
- PS105 American Politics
- PS211 State and Local Government
- PS221 Law and Contemporary American Society
- PS241 Public Policy and Administration
- PS361 The American Presidency
- PS371 American Constitutional Law

Total: 34

*With the approval of the Director of the American Studies Program, students may take AMST 491 Independent Study and/or AMST 495 Internship and apply them to the major’s 33 required credits. In such cases, the Program Chairperson will determine which category requirement(s) above will be substituted for by AMST 491 and/or AMST 495.

*With the approval of the Chairperson of the American Studies Program, students may apply WS 395 Seminar in Women’s Studies to the American Studies major’s 33 required credits. For approval to be given, the independent research project that the student completes for WS 395 must be appropriate to American Studies. In such cases, the Program Chairperson will determine which category requirement above will be substituted for by WS 395.

Students must complete, in addition to the Capstone Seminar, at least two 300/400-level courses among the courses they take to complete the American Studies major.

*American Studies students can apply a maximum of three courses in any single subject toward completion of this major.
Capstone Requirement:
The Capstone Requirement for the American Studies major consists of writing a substantial research paper, involving the use of primary-source material, on an approved topic pertinent to this interdisciplinary field. This paper will be completed by students as part of the requirements of AMST 467 American Studies Capstone Seminar. Students enrolled in this Seminar will verbally present their completed papers to classmates and professors who teach in the American Studies Program.

Requirements for a Minor in American Studies

- AMST101 Introduction to American Studies (3)
- HIS101 Survey of American History I (3) or
- HIS111 Survey of American History II (3)
- ENG265 Studies in American Literature (4)
- Electives* (9)

Total 19

*In consultation with the Program Chairperson, American Studies minors select nine (9) credits of elective courses, with at least one being a 300-level offering.

Internship

American Studies majors often enroll in internships as part of their Program of Study. Nearby museums, government offices, and corporate settings are among the most popular sites in which students have completed recent internships.
Art Program

Program Overview

The Art Program provides the artistically talented student with the opportunity to become skilled and aesthetically enriched by a variety of art experiences leading to competency in the field of art. By earning a Bachelor of Arts degree in Art, the student is prepared for entrance into art-related professions and graduate study.

Brand-new studios, equipment, an art history lecture room, and The Therese A. Maloney Art Gallery, all in Annunciation Center, provide increased learning opportunities. The availability of a MAC computer laboratory with up-to-date photographic, graphic design, and multi-media related software enhances the incorporation of computer-generated graphics in all courses.

The Art Program also offers opportunities for the entire student population to become skilled in artistic techniques and to develop aesthetic awareness by providing both art history and studio courses necessary and useful in attaining a liberal arts education.

We encourage students to double major or create major/minor combinations. Current students are pairing Art and Education, Art and English, Art and Communication, Art and Psychology, and Art and Sociology. Professional opportunities in each field are enhanced by the knowledge gained in both disciplines.

Mission

The mission of the Art Program is to provide a stimulating environment for a student’s acquisition of artistic techniques and skills in fine and applied arts and art historical knowledge through hands-on creation, critical inquiry into aesthetics, and creative research in these areas in order to underscore our shared human condition and promote communication with, and social responsibility and service to others.

Program Graduates

Students completing the degree in Art are equipped with skills to succeed in a variety of art-related careers and graduate programs. Some of our students become professional artists. Many combine Art with Education and use their art skills in the classroom or teach art as a specialized subject. Others work in art museums, art galleries or art related careers.

Recent graduates have pursued graduate studies in programs such as “The Art Market: Principles and Practice” at the Fashion Institute of Technology, Art Therapy at Caldwell College, Painting at Kean University and Montclair State University, and Art Education at Kean University.

Students who wish to go on to graduate programs at the MA, MFA and PhD level need to speak with the Chairperson as soon as possible to construct the proper program to be ready for the various graduate programs.

Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Annunciation Center
Main Floor
Room 202
(973) 290-4315
vbutera@cse.edu

Requirements for the Bachelor of Arts in Art

- ART201 Color and Design (3)
- ART205 Drawing (3)
- ART231 Art History I: Ancient and Medieval Art (3)
- ART233 Art History II: Renaissance and Baroque Art (3)
- ART237 Art History III: Modern Art (3)
- ART301 Watercolor (3) or
- ART303 Oil Painting (3)
- ART305 Sculpture (3)
- ART433 Senior Art Seminar (3)
- ART--- Elective (9)

Total 33

**Capstone Requirement:**

The Capstone Requirement for Art majors consists of preparing a portfolio of their best artwork and passing a comprehensive exam on art terms and art history. These requirements are part of the Art 433 Senior Art Seminar. In addition, seniors hang 8-10 works as part of a Senior Art Exhibition, usually held during their last semester.

**Requirements for a Minor in Art**

- ART115 Drawing and Painting (3) or
- ART205 Drawing (3)
- ART--- Art History (3)
- ART--- Elective (12)

Total 18

**Internship**

Art majors and minors are encouraged to participate in off-campus internships. These internships are coordinated with the Art Program faculty and the Area Internship Coordinator and may be used to obtain credit toward the major or minor.

Students have worked or are currently working with curators, exhibition directors, education directors, and volunteer services at Exit Art in New York City; the Morris Museum in Morristown, NJ; the Visual Arts Center of New Jersey in Summit, NJ; and with the art therapy program at St. Barnabas Hospital in West Orange, NJ. Gallery Assistants are hired each semester to work in the Therese A. Maloney Art Gallery where they learn all aspects of gallery work.

Students are also encouraged to travel and study art elsewhere in the United States and abroad, with programs at the College as well other institutions. Recent students have studied in England, Ireland, Italy, and France. The Art Program itself sponsors national and international art trips.

**Programs**

From time to time, students in the Art Program have organized an Art Club for the entire campus. Students usually meet at least once a month and do projects that focus on an aspect of art or crafts, work on art-related projects for other organizations on campus, take field trips to museums and art galleries, and attend outside workshops and art events.
Biology Program

Program Overview

The Biology Program provides a rigorous and sophisticated introduction to the principles of all important areas of modern biology. In the training of a biology major, critical thinking and independent investigative experience are encouraged. Students are also encouraged to extend scientific knowledge obtained in the classroom to issues and concerns in the world-at-large.

The program provides ancillary courses for students majoring in biochemistry, and foods and nutrition. It also offers courses for non-science majors in an effort to increase the science literacy of all students and to provide a foundation for extending their understanding of science in daily life.

Students fulfilling the requirements for a Bachelor of Science degree in biology are prepared for professional or graduate school. Students may also choose a Bachelor of Arts degree in biology which will prepare them in science related careers, outside of biology, such as business, health services, medical law and ethics, public health, science journalism, and science/health reporting.

Students can also obtain a Bachelor of Science in Clinical Laboratory Science by completing three years of course work in the Biology department of the College of Saint Elizabeth followed by 15 months at the University of Medicine and Dentistry of New Jersey (UMDNJ) and its affiliated laboratory facilities. Options at UMDNJ include medical technology or cytotechnology. Following completion of the three years plus 15 months, a student will obtain a joint degree from the two institutions. A complete description of the programs at UMDNJ can be found at http://shrp.umdnj.edu/programs/cls/.

The College of Saint Elizabeth and Seton Hall University have developed a 3+3 program for qualified students interested in pursuing a career as a physician assistant. Students attend the College of Saint Elizabeth (CSE) for three years and complete their required pre-requisite science and math courses as well as the requirements in general education. Following the successful completion of the requirements at CSE, a student then attends Seton Hall University (SHU) for three years to complete their training as a physician assistant. A student receives her B.S. in Biology after completing the first year of the program at SHU and her M.S. in Physician Assistant at the completion of the program. A complete description of the PA program at SHU can be found at http://www.shu.edu/academics/gradmeded/ms-physician-assistant/.

The College of Saint Elizabeth (CSE) and the New York College of Podiatric Medicine (NYCPM) have developed a 3+4 program for qualified students. Students attend the College of Saint Elizabeth for three years and complete their required pre-requisite science and math courses as well as general education course requirements. Following the successful completion of all course requirements at CSE, a student will then attend the New York College of Podiatric Medicine for four years and complete training in podiatric medicine. A student receives her B.S. in Biology after completing the first year of the program at NYCPM and her D.P.M. at the completion of the program. A complete description of the New York College of Podiatric Medicine program can be found at http://www.nycpm.edu/.

American University of Antigua College of Medicine will offer admission to the educational program leading to the Doctor of Medicine degree to graduates (B.S. in biology) of the College of Saint Elizabeth. The College of Saint Elizabeth (CSE) and the American University of Antigua College of Medicine (AUA) have developed a B.S./M.D. program for qualified students. Students attend the College of Saint Elizabeth for four years and complete their pre-requisite science and math courses as well as general education course requirements. Following the successful completion of a B.S. in Biology at CSE, the student will then attend AUA for four years and complete training in medicine. A student receives her M.D. at the completion of the program at AUA. A complete description of AUA medical program can be found at http://www.auamed.org/.

The College of Saint Elizabeth (CSE) and Saint Joseph College, School of Pharmacy have developed a joint program for qualified students interested in pursuing a B.S./Pharm.D degree. Students attend the College of Saint Elizabeth for three years and complete their required pre-requisite science and math courses as well as general education course requirements. Following the successful completion of required biology and general education courses at CSE, a student will then attend Saint Joseph College, School of Pharmacy for three years and complete training in pharmacy. A student receives her B.S. in Biology after completing the first year of the program at Saint Joseph College and her Pharm.D at the completion of the program at Saint Joseph College, School of Pharmacy. A complete description of the Pharm.D program at Saint Joseph School of Pharmacy can be found at http://www.sjc.edu/academics/schools/school-of-pharmacy/.
Mission

Compatible with the Mission and Values of the College of Saint Elizabeth, the mission of the Biology Program is to provide students with a rigorous and comprehensive introduction to the principles in biology. Our program emphasizes the application of the scientific process and practical skills necessary to be successful in attaining different career choices, and to be able to communicate the impact and significance of biology to society. The Biology Programs goal is to create a teaching and learning environment which:

- provides students the breadth of knowledge in the biology discipline and provides students with investigative skills
- encourages intellectual curiosity and promotes critical thinking
- teaches and fosters ethical behavior and professional integrity
- prepares students for admission into professional and graduate schools as well as the ability to be competitive in the science industry market and in science related careers.
- prepares students to be informed and to communicate the major issues at the forefront of the biology discipline

Outcomes

The primary thrust of our programs remains focused on providing the highest quality of biology education for students majoring in biology at the undergraduate level.

Completion of biology coursework and the capstone experience students in the B.A./B.S. biology degree program will demonstrate their competence in the major by being able to:

- demonstrate knowledge of key biological principles in the general and sub-branches of the biology discipline*

* Capstone Experience: an exam will be given in two parts on two separate dates. The first day of the exam will include objective questions that consists of multiple choice questions covering Fundamentals of Biology I and II, Microbiology and Cell Biology. In addition a separate exam section will cover basic solution calculations. The second day will consist of essay questions in upper level elective courses specific to the B.A. program and B.S. program.

- demonstrate how the scientific process is applied. Application of the scientific process will include the observing, designing, and conducting of experiments (utilizing current scientific technology) to develop and test hypotheses. The usage of suitable diagnostic and statistical tools for the analysis used in testing hypotheses and the utilization of effective quantitative/qualitative skills and critical thinking skills to answer biological questions (B.A./B.S. program)
- access and effectively utilize current biological literature and communicate effectively in a variety of methods, including written papers, as well as oral presentations. Students will also be proficient in the use of modern technologies which facilitate communication (B.A./B.S. program)
- demonstrate preparedness for graduate school outside of the biological sciences and science related careers outside of biology such as business, health services, medical law and ethics, public health, science journalism, and science/health correspondence (B.A. Program only)
- demonstrate preparedness in the hard sciences for admission to M.S. and PhD graduate programs in the biological sciences, dental school, medical school, physician assistant school, podiatry school, and veterinary school (B.S. Program only)
- demonstrate the integration of biology and the impact of science and their roles as biologists in society. (B.A./B.S. program)

Program Graduates

Students who have graduated from the Biology Program have followed numerous career paths. Recent graduates have been accepted and/or entered professional schools in veterinary medicine at Oklahoma State Veterinary School and Ross University Veterinary School.

Students have been accepted in medical schools such as Robert Wood Johnson Medical School, and American University of Antigua College of Medicine (AUA). Other students have entered Ph.D. programs in various areas of science and Physician Assistant programs. Recent graduates are attending programs at UMDNJ Medical School, and Seton Hall University.

Other graduates of the program have chosen other career paths. For example, careers in pharmaceutical research, state public health/environmental and clinical laboratories, biostatistical analysis, documentation management and privately owned pet stores.
Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Henderson Hall
First Floor
Room 115
(973) 290-4161
ldomenico@cse.edu

Requirements for the Bachelor of Arts in Biology

Core Requirements

- BIO111 Fundamentals of Biology I (4)
- BIO113** Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO303 Genetics (4)
- BIO431 Senior Seminar (1)
- BIO--- 300-Level Elective* (4)
- BIO--- 300/400 Level Elective* (4)
- BIO--- 400-Level Elective* (4)

Total: 33

Research and non-major courses cannot be used to fulfill Requirements for the major.

**A grade of C+ or better is required.

Related Requirements

- CHEM151 Fundamental Principles of Chemistry I (4)
- CHEM153 Fundamental Principles of Chemistry II (4)
- MATH119* Elementary Statistics (3)

*With approval of major advisor.

Total credits for Bachelor of Arts in Biology: 44

Capstone Requirement

Capstone Experience: an exam will be given in two parts on two separate dates. The first day of the exam will include objective questions that consist of multiple choice questions covering Fundamentals of Biology I and II, Microbiology and Cell Biology. In addition a separate exam section will cover basic solution calculations. The second day will consist of essay questions in upper level elective courses specific to the B.A. program.

Requirements for the Bachelor of Science in Biology

Core Requirements

- BIO111** Fundamentals of Biology I (4)
- BIO113** Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO303 Genetics (4)
- BIO431 Senior Seminar (1)
- BIO--- 300-Level Elective* (4)
- BIO--- 300-Level Elective* (4)
- BIO--- 400-Level Elective* (4)

Total: 37
Research and non-major courses cannot be used to fulfill Requirements for the major. **A grade of C+ or better is required.**

**Related Requirements**

- CHEM151 Fundamental Principles of Chemistry I (4)
- CHEM153 Fundamental Principles of Chemistry II (4)
- CHEM211 Organic Chemistry I (4)
- CHEM213 Organic Chemistry II (4)
- MATH151 Calculus I (4)
- MATH153* Calculus II (4), or
- MATH119* Elementary Statistics (3)

Total: 23 or 24

*With approval of major advisor.

Total credits for Bachelor of Science in Biology: 60-61

**Capstone Requirement**

Capstone Experience: an exam will be given in two parts on two separate dates. The first day of the exam will include objective questions that consist of multiple choice questions covering Fundamentals of Biology I and II, Microbiology and Cell Biology. In addition a separate exam section will cover basic solution calculations. The second day will consist of essay questions in upper level elective courses specific to the B.S. program.

**Sufficient Progress in the Major**

- Students must have passed BIO 111 and BIO 113 with a grade of C+ or better in order to continue as a biology major in their sophomore year.
- Students must pass, with a grade of C or better, BIO 209, BIO 251, CHEM 151, CHEM 153 (and all of their respective labs), MATH 151 and Math 153 or Math 119 prior to the start of fall semester of the junior year to continue as a biology major.
- Students in the B.A biology degree program must have passed all of the above courses as well as BIO303 and at least one upper level biology elective—all with a grade of C or better—prior to the start of the fall semester of the senior year to continue as a biology major.
- In addition, students in the B.S. biology degree program must have passed all of the above courses as well as BIO 303, CHEM 211 and CHEM 213 and at least one upper level biology elective—all with a grade of C or better—prior to the start of the fall semester of the senior year to continue as a biology major.

**Requirements for a Minor in Biology**

- BIO111 Fundamental of Biology I (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- Two 300 or 400 level electives (8)

Total: 20

**Requirements for the Bachelor of Science in Clinical Laboratory Science**

During the first three years at the College of Saint Elizabeth, a student must fulfill all of the general education requirements of the College. The student must also complete the following science and mathematics courses required by both institutions prior to admission to UMDNJ:

**Medical Technology**

**Required Courses**

- BIO111 Fundamentals of Biology I (4)
- BIO113 Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
BIO251 Cellular Biology (4)
BIO415 Immunology (4)
BIO417 Physiology (4)
CHEM151 Fund Principles of Chem I (4)
CHEM153 Fund Principles of Chem II (4)
CHEM211 Organic Chemistry I (4)
CHEM213 Organic Chemistry II (4)
CHEM323 Biochemistry (4)
MATH119 Elementary Statistics (3)
MATH149 Pre-Calculus Mathematics (4)

Total: 51

An overall grade point average of 2.75 (A=4.0) and grades of C or better are required in all of the above courses.

In addition, the following science courses are recommended:

- BIO303 Genetics (4)
- BIO413 Molecular Biology Techniques (4)
- CHEM317 Theory of Analytical Chem (3)
- PHYS149 General Physics I (4)
- PHYS153 General Physics II (4)

Cytotechnology

**Required Courses**

- BIO111 Fundamentals of Biology I (4)
- BIO113 Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO309 Histology (4)
- BIO321 Comparative Anatomy (4)
- BIO417 Physiology (4)
- CHEM151 Fund Principles of Chem I (4)
- CHEM153 Fund Principles of Chem II (4)
- CHEM211 Organic Chemistry I (4)
- CHEM213 Organic Chemistry II (4)
- CHEM323 Biochemistry (4)
- MATH119 Elementary Statistics (3)
- MATH149 Pre-Calculus Mathematics (4)

Total: 55

An overall grade point average of 2.75 (A=4.0) and grades of C or better are required in all of the above listed courses.

In addition, the following science courses are recommended:

- BIO303 Genetics (4)
- BIO415 Immunology (4)
- CS115 Intro to Computer Science I (3)

BIO 111 and 113 or their equivalent is a prerequisite for all major courses designated 200 or above except BIO 209. Students can fulfill this prerequisite by means of College Level Examination Program (CLEP) examinations or advanced placement tests.

**Requirements for the Bachelor of Science/Masters of Science Physician Assistant Dual Degree Program**

A collaborative program leading to a Bachelor in Science in Biology from the College of Saint Elizabeth/Master of Science in Physician Assistant from Seton Hall University.

Physician assistants are health care providers that carry out many of the same services and have many of the same responsibilities as the medical doctors for whom they work. Physician assistants can specialize in any area of medicine and are found in settings ranging from pediatrics, surgery, primary health practices, and research. They work independently with their patients and make medical decisions based on their findings. An increasing number of medical practices are now comprised of medical doctors and physician assistants working side by side to provide quality health care. 
The College of Saint Elizabeth and Seton Hall University have developed a 3+3 program for qualified students interested in pursuing a career as a physician assistant. Students attend the College of Saint Elizabeth (CSE) for three years and complete their required prerequisite science and math courses as well as the requirements in general education. Following the successful completion of the requirements at CSE, a student then attends Seton Hall University (SHU) for three years to complete their training as a physician assistant. A student receives her B.S. in Biology after completing the first year of the program at SHU and her M.S. in Physician Assistant at the completion of the program.

Interested students can apply for this program in two ways—either as a pre-selected candidate or as an open candidate. CSE has four seats available for each entering class at SHU. A highly qualified student entering as a freshman is encouraged to apply for acceptance immediately into the program as a pre-selected candidate. She will be asked to complete the standard CSE application materials as well as a supplemental form specific for this program. The Physician Assistant Selection Committee at CSE will then review all applications and select those students with immediate acceptance into the program. An interview may be required. Immediate acceptance will guarantee the student acceptance at SHU provided the following criteria are met:

- A grade of "B" or better for first year science courses (BIO111, BIO113, CHEM151 and CHEM153)
- A grade of C+ or better in all other prerequisite math and science courses
- An overall GPA of 3.2 or better in the prerequisite math and science courses
- Successful completion of all general education requirements
- Evidence of understanding of the profession as demonstrated by experience in health care settings; minimum of 100 hours of observing or participating in the delivery of healthcare in a clinical environment
- Demonstrated integrity
- Recommendation letters by two faculty from the Biology program at CSE

Students who are accepted into the program in this manner will not be required to take the GRE nor go through the standard application process required by others not involved in this collaboration. An interview at SHU may still be required. A maximum of two pre-selected candidates will be accepted each year. Should a student not be accepted as a pre-selected candidate, she can enter CSE as a Biology major and pursue an open seat.

A student may also take advantage of this program as an open candidate. A minimum of two seats will be reserved for open candidates each year. A student may decide at some point after beginning college that they are interested in pursuing a career as a physician assistant through the dual degree program. The student should notify her advisor and the Physician Assistant Selection Committee of this as soon as possible to ensure that the correct courses are taken. If more students are interested each year than are seats available, the selection committee will have the final decision as to whom the seats are given to. Those students chosen as open candidates are also guaranteed acceptance at SHU provided they meet the same criteria stated above for the pre-selected students. In addition, the Graduate Record Examination (GRE) is required for all open candidate applicants.

**Required Courses**

- BIO111 Fundamentals of Biology I (4)
- BIO113 Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO303 Genetics (4)
- BIO300/400 Level Course (8)
- CHEM151 Fund Principles of Chem I (4)
- CHEM153 Fund Principles of Chem II (4)
- CHEM211 Organic Chemistry I (4)
- CHEM213 Organic Chemistry II (4)
- MATH151 Calculus I (4)
- MATH153 Calculus II (4), or
- MATH119 Elementary Statistics (3)
- PHYS149 General Physics I (4)
- PHYS153 General Physics II (4)

Total: 55-56

**Other Requirements**

- General Education (30)
- Fitness/Wellness (2)
- English 111 and 115 (8)
B. S. in Biology/Doctor of Podiatric Medicine (D. P. M.) Dual Degree Program

A joint program leading to a Bachelor in Science in Biology from the College of Saint Elizabeth/Doctor of Podiatric Medicine (D. P. M.) from the New York College of Podiatric Medicine.

Podiatrists specialize in diagnosing, treating and preventing ailments and injuries of the foot, ankle and lower leg. Podiatrists are trained in surgery, management of wound care and radiology. In addition, podiatrists can prescribe orthotic devices to assist in aligning the feet, knees and hips properly to relieve pain. The number of diabetic patients is rapidly increasing in the United States. Podiatrists play a critical role in the management of diabetic foot care. The need for foot and ankle care will become increasingly important to maintaining a healthy lifestyle.

The College of Saint Elizabeth (CSE) and the New York College of Podiatric Medicine (NYCPM) have developed a 3+4 program for qualified students. CSE has four seats available for each entering class at NYCPM. Students attend the College of Saint Elizabeth for three years and complete their required pre-requisite science and math courses as well as general education course requirements. Following the successful completion of all course requirements at CSE, a student will then attend the New York College of Podiatric Medicine for four years and complete training in podiatric medicine. A student receives her B. S. in Biology after completing the first year of the program at NYCPM and her D. P. M. at the completion of the program.

Combined Degree Program Requirements

Admission to combined degree program:

Applicants will be evaluated based on high school record (completion of high school English, mathematics, biology, chemistry, and physics). Grade point average, satisfactory SAT scores, high school math/science teacher recommendations.

While enrolled at CSE students must meet the following criteria:

- Completion of pre-requisite math and science courses. A grade of C+ or better is required for Bio. 111 and Bio. 113. A grade of C or better in the other pre-requisite math and science courses.
- Students are to maintain a minimum cumulative G. P. A of 3.2 (on a 4.00 scale) or better in the pre-requisite math and science courses and an overall cumulative G. P. A. of 3.4.
- Completion of all required General Education requirements.
- Shadowing a podiatrist (minimum of 60 hours).

Qualifying for enrollment at NYCPM:

- Completion of all pre-requisite math and science courses (as described above) along with the completion of general education courses and all prerequisite courses required for admission to NYCPM.
- Required G. P. A as described under CSE requirements.
- Submission of a satisfactory Medical College Admission Test (MCAT) score.
- Three letters of recommendations.
- Satisfactory evaluation in a personal interview by NYCPM interviewer.
- A timely and satisfactory formal application.

Required Courses

- BIO111 Fundamentals of Biology I (4)
- BIO113 Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO300/400 Level Course (8)
- CHEM151 Fund Principles of Chem I (4)
- CHEM153 Fund Principles of Chem II (4)
- CHEM211 Organic Chemistry I (4)
- CHEM213 Organic Chemistry II (4)
- MATH151 Calculus I (4)
MATH119 Elementary Statistics (3), or
MATH153 Calculus II (4)
PHYS149 General Physics I (4)
PHYS153 General Physics II (4)

Total: 55-56

Other Requirements

- General Education (30)
- Fitness/Wellness (2)
- English 111 and 115 (8)
- Foreign Language (6)
- First Year Seminar (2)
- Anatomy and Physiology (Summer) (8)

BIO 111 and 113 or their equivalent is a prerequisite for all major courses designated 200 or above except BIO 209. Students can fulfill this prerequisite by means of College Level Examination Program (CLEP) examinations or advanced placement tests.

Affiliation Agreement Saint Joseph College and CSE

B.S. in Biology/Doctoral in Pharmacy (Pharm.D) Degree Program

A joint program leading to a Bachelor in Science (B.S.) in Biology from the College of Saint Elizabeth, Morristown, N.J./Doctoral level degree in Pharmacy (Pharm.D.) at Saint Joseph College, West Hartford, Connecticut. Saint Joseph College, School of Pharmacy will give priority admission to dual degree program applicants from the College of Saint Elizabeth and other dual degree program schools when those applicants have completed the first three years in the dual degree program, satisfied admission requirements of the Pharm.D program and are otherwise competitive with other applicants competing for admission to the Pharm.D program.

Pharmacists are health practitioners who specialize in dispensing drugs prescribed by physicians and communicate with patients and other healthcare providers about drug information and patient care. Pharmacists who are trained in the United States must earn a Pharm.D. degree from an accredited college or school of pharmacy. The Bachelor of Pharmacy degree has been replaced by the Pharm.D. degree. A Pharm.D can seek employment in retail pharmacies (privately owned or in retail drugstore chains), hospital/nursing home pharmacies, and pharmaceutical industries, which includes companies that research drugs, manufacture, or sell drugs.

The College of Saint Elizabeth (CSE) and Saint Joseph College, School of Pharmacy have developed a joint program for qualified students interested in pursuing a B.S./Pharm.D degree. Students attend the College of Saint Elizabeth for three years and complete their required pre-requisite science and math courses as well as general education course requirements. Following the successful completion of required biology courses and general education courses at CSE, a student will then attend Saint Joseph College, School of Pharmacy for three years and complete training in pharmacy. A student receives her B.S. in Biology after completing the first year of the program at Saint Joseph College and her Pharm.D at the completion of the program at Saint Joseph College, School of Pharmacy.

While enrolled at CSE students must meet the following criteria:

- Completion of pre-requisite math and science courses in the biology major. A grade of C+ or better is required for Bio. 111 and Bio. 113; a grade of C or better in the other pre-requisite math and science courses.
- Students are to maintain a minimum cumulative G.P.A of 3.25(on a 4.00 scale) or better in the pre-requisite math and science courses, and an overall cumulative G.P.A. of 3.4.
- Completion of all required General Education requirements.
- Evidence of understanding of the profession as demonstrated by experience in health profession
- Demonstrated integrity

Qualifying for enrollment at Saint Joseph College, School of Pharmacy:

- Completion of all pre-requisite math and science courses for biology major (as described above) along with the completion of general education courses and all prerequisite courses required for admission to Saint Joseph College, School of Pharmacy.
- Required G.P.A as described under CSE requirements.
- Satisfactory scores on the PCAT (Pharmacy College Admission Test)
- A timely and satisfactory formal application
- Satisfactory evaluation in a personal interview by Saint Joseph College, School of Pharmacy interviewer and recommendation for admission by Saint Joseph College, School of Pharmacy Admission Officer who has interviewed the applicant in person.
Course Requirements

- BIO111 Fundamentals of Biology I (4)
- BIO113 Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO303 Genetics (4)
- BIO300/400 Level Course (8)
- MATH151 Calculus I (4)
- MATH119 Elementary Statistics (3), or
- MATH153 Calculus II (4)
- PHYS149 General Physics I (4)
- PHYS153 General Physics II (4)
- Anatomy and Physiology I and II (Summer)

BIO 111 and 113 or their equivalent is a prerequisite for all major courses designated 200 or above except BIO 209. Students can fulfill this prerequisite by means of College Level Examination Program (CLEP) examinations or advanced placement tests.

**Students must also fulfill all requirements for General Education, Fitness/Wellness, Foreign Language and first year seminar.

Affiliation Agreement American University of Antigua College of Medicine and CSE

American University of Antigua College of Medicine will offer admission to the educational program leading to the Doctor of Medicine degree to graduates (B.S. in biology) of the College of Saint Elizabeth. The College of Saint Elizabeth (CSE) and the American University of Antigua College of Medicine (AUA) have developed a B.S. / M.D. program for qualified students. Students attend the College of Saint Elizabeth for four years and complete their required pre-requisite science and math courses as well as general education course requirements. Following the successful completion of a B.S. in biology at CSE, a student will then attend the American University of Antigua College of Medicine (AUA) for four years and complete training in medicine. A student receives her M.D. at the completion of the program at AUA.

CSE Degree Program Requirements

**Admission to Program:**

Applicants will be evaluated based on high school record (completion of high school English, mathematics, biology, chemistry, and physics). Grade point average, satisfactory SAT scores, high school math/science teacher recommendations.

While enrolled at CSE students must meet the following criteria:

- Completion of pre-requisite math and science courses in the biology major. A grade of C+ or better is required for Bio. 111 and Bio. 113; a grade of C or better in the other pre-requisite math and science courses.
- Students are to maintain a minimum cumulative G.P.A of 3.25 (on a 4.00 scale) or better in the pre-requisite math and science courses, and an overall cumulative G.P.A. of 3.5.
- Completion of all required General Education requirements.
- Completion of B.S. in Biology.

Qualifying for enrollment at AUA:

- Completion of all pre-requisite math and science courses for biology major (as described above) along with the completion of general education courses and all prerequisite courses required for admission to AUA.
- Required G.P.A as described under CSE requirements.
- A score of 24 or higher on the Medical College Admission Test (MCAT).
- Satisfactory evaluation in a personal interview by AUA interviewer and recommendation for admission by an AUA Admission Officer who has interviewed the applicant in person.
- A timely and satisfactory formal application

Graduate Program Overview
Internship

Students are encouraged to enhance their undergraduate science experience through summer undergraduate research programs that sponsor 10 week internship opportunities. The programs generally include a stipend and travel expenses and college credit can also be awarded.

Students who are in the college’s Honors Program generally use the summer internship project as their topic for the required Honors Program research paper and/or for presentations at research conferences.

Programs

The College of Saint Elizabeth is a member of Beta Beta Beta, the national biological honor society. Students inducted into the Alpha Epsilon Chapter of Tri Beta work to stimulate interest, scholarly attainment and research in the biological sciences.
Business Administration Program

Program Overview

Bachelor of Science in Business Administration

The Business Administration Program provides undergraduate education in Business in the following concentrated areas of study: Management, Marketing, and Human Resource Management. Business Administration majors will choose and complete one of these three concentrations as the focus of their academic endeavors. The Management Concentration has a professional orientation stressing breadth of knowledge rather than narrow specialization. Students are given the opportunity to apply theoretical and practical approaches to the contemporary management process to include organizational behavior, the impact of organizational change and the role of ethics in the organizational setting. The importance of individual responsibilities within the framework of the organization is also stressed. The Marketing Concentration is designed to prepare the student with the fundamental terminology, theory, practical applications, and quantitative analytical tools to function in marketing positions. For those who enter with a background in Marketing, the Program is designed to enhance and further their knowledge and skills. The need to develop ethical approaches to marketing situations is stressed. The Human Resource Management concentration is designed to provide the student with integrated theoretical and practical approaches to the Human Resource function within organizations. Particular emphasis is placed on the alignment of Human Resource policies and practices with the strategic objectives of the organization.

The Business Administration Program also offers the students who are studying other disciplines at the College to choose one of the three concentrations as a minor. The Program recognizes the inter-relationship of fundamental management functions with the professional skills that are developed in the other academic worlds and seeks to compliment the technical skills developed with a course of study that will help our students enter today’s workforce.

Each of the three concentrations, Management, Marketing, and Human Resource Management is uniquely crafted to develop each student for entry into today’s workforce and prepares students for advanced study.

Master of Science in Management

The Graduate Program in Management strives to prepare its students for leadership roles in the U.S. economy, which is undergoing a period of extraordinary change. The Program addresses the changes occurring in many industries as companies have been merged with or acquired by other companies. These industries have also been exposed to new regulatory and ethical policies, enhanced security measures, global competitors, advances in technology, and changes in marketing and media. Political and economic uncertainty has replaced aggressive forecasts. Managers and employees are being asked to assume more responsibility, often without the necessary training or skills to succeed. The M.S. in Management specialization is intended to give current and future managers and leaders the knowledge, leadership skills, critical analysis skills and applied experience to understand and thrive in this evolving global environment.

Mission

Bachelor of Science in Business Administration

In accordance with the mission of the College, the mission of the Business Administration Program is to develop professionals who are managers and leaders in the private and public sectors, with a spirit of service and public responsibility. Students will comprehend and master the functional and analytic knowledge, skills, and abilities within the social, political, economic, legal, global and ethical environments in which organizations operate.

Master of Science in Management

The Graduate Program in Management develops leaders in their chosen field of specialization. Leadership is emphasized through the appreciation of the social, political, economic, legal, global, and ethical environments in which organizations operate. The Graduate Program in Management promotes the College’s mission through the core values established in the Master’s Degree in Management (M.S.), with concentrations in Human Resource Management, Organizational Change Management, Marketing Management, and Public Administration.

Outcomes
Bachelor of Science in Business Administration

Students who complete the program will:

- Master the tools and content necessary to compete successfully in today’s global environment.
- Utilize emerging technology to facilitate individual and team decision-making.
- Recognize the role of external and ethical factors in making good management decisions.
- Achieve professional competence and leadership skills to guide organizational change.

Master of Science in Management

Students who complete the program will:

- Master the tools and content necessary to compete successfully in today’s global environment.
- Utilize emerging technology to facilitate individual and team decision-making.
- Recognize the role of external and ethical factors in making good management decisions.
- Achieve professional competence and leadership skills to guide organizational change.

Program Graduates

Bachelor of Science in Business Administration

Graduates of the Business Administration major from College of Saint Elizabeth are equipped with the skills to succeed in business and corporate settings. They work in a variety of environments such as:

- Consulting industries
- Financial institutions
- Government
- Information technology
- Manufacturing
- Non-profit organizations
- Pharmaceutical
- Telecommunication

CSE Business Administration majors go on to work in areas such as:

- Advertising and promotion
- Corporate administration
- Human resources
- Information systems
- Marketing
- Operation and project management
- Sales
- Web design

Graduates in Business Administration are qualified to enter MBA programs and graduate programs in Management, Criminal Justice, and other related disciplines.

Master of Science in Management

Graduates of the Graduate Program in Management are equipped with the skills to lead in business, government, and non-profit settings. They acquire executive and managerial positions in a variety of environments such as pharmaceuticals, telecommunications, non-profit organizations, financial institutions, manufacturing, government, law enforcement, security, and consulting industries.

Graduates achieve success in sales, marketing, human resources, advertising and promotion, project management, corporate management and public administration. Many of our graduates also enter doctoral programs or law school.

Undergraduate Program Overview

Undergraduate Contact:

Area Chairperson
Santa Maria Hall
Fourth Floor
Room 42
(973) 290-4102
Requirements for the Bachelor of Science in Business Administration

To be accepted into the Business Administration major, students must:

- Apply during their fourth semester or during the semester when 60 credits will be completed
- Have attained a 2.0 Cumulative Grade Point Average (GPA)
- Have completed, with at least a 2.5 overall G.P.A., the following courses:
  - BUS101 Principles of Accounting I
  - BUS13 Principles of Marketing
  - BUS211 Principles of Management
  - MIS107 Business Productivity Software

Human Resource Management

Core Requirements

- BUS101 Principles in Accounting I (3)
- ECO105 Principles of Economics (3)
- BUS113 Principles in Marketing (3)
- BUS210 Business Finance I (3)
- BUS211 Principles of Management (3)
- BUS230 Business Law I (3)
- BUS439 Business Administration Seminar (3)

Related Requirements

- MIS107 Business Productivity Software (3)
- MATH119 Statistics (3)

Concentration Requirements

- BUS261 Human Resource Management (3)
- BUS309 Organizational Behavior (3)
- BUS360 Employee Benefits and Comp. Management (3)
- BUS430 Human Capital Management (3)

Total Credits: 39

Management

Core Requirements

- BUS101 Principles in Accounting I (3)
- ECO105 Principles in Marketing (3)
- BUS210 Business Finance I (3)
- BUS211 Principles of Management (3)
- BUS230 Business Law I (3)
- BUS439 Business Administration Seminar (3)

Related Requirements

- MIS107 Business Productivity Software (3)
- MATH119 Statistics (3)

Concentration Requirements

- BUS261 Human Resource Management (3)
- BUS325 Management Skills (3)
- BUS309 Organizational Behavior (3)
- BUS413 Organizational Change (3)

Total Credits: 39
Marketing

Core Requirements

- BUS101 Principles in Accounting I (3)
- ECO105 Principles in Economics (3)
- BUS113 Principles in Marketing (3)
- BUS210 Business Finance I (3)
- BUS211 Principles of Management (3)
- BUS230 Business Law I (3)
- BUS439 Business Administration Seminar (3)

Related Requirements

- MIS107 Business Productivity Software (3)
- MATH119 Statistics (3)

Concentration Requirements

- BUS251 Consumer Behavior (3)
- BUS315 Marketing Research (3)
- BUS341 Managing in a Global Env. (3)
- BUS423 Cont. Top. Marketing (3)

Total credits: 39

Capstone Requirement

A Capstone experience is required of graduating majors in all concentrations of the Business Administration Program. The capstone experience enables the student to demonstrate mastery of the body of knowledge relevant to the student’s concentration. Through the use of actual case studies examined in Senior Seminar, students will work to analyze a variety of business situations and develop solutions.

Requirements for a Minor in Management

- BUS211 Principles of Management (3)
- BUS309 Organizational Behavior (3)
- BUS355 Contemporary Topics in Management (3)
- BUS413 Organizational Change (3)
- BUS--- Elective (3)
- BUS--- 300-Level or Above Elective (3)

Total: 18

Requirements for a Minor in Marketing

- BUS113 Principles of Marketing (3)
- BUS315 Marketing Research (3)
- BUS251 Consumer Behavior (3)
- BUS--- 200-Level or Above Marketing Elective (3)
- BUS--- 200-Level or Above Marketing Elective (3)
- BUS--- 300-Level or Above Marketing Elective (3)

Total: 18

Requirements for a Minor in Human Resource Management

- BUS211 Principles of Management (3)
- BUS261 Human Resource Management (3)
- BUS309 Organizational Behavior (3)
- BUS--- Elective (3)
- BUS--- Elective (3)
Requirements for the Combined Bachelor of Science or Bachelor of Arts/Master of Science in Management

All undergraduate College of Saint Elizabeth students can begin earning a Master's degree in Management through the Combined Degree Program. Students in the Combined Degree Program are often able to complete their Master's degree 12-15 months after receiving their undergraduate degree. Students admitted into the Combined Degree Program can take up to three graduate courses (9 credits), which will be applied as free electives toward completion of their undergraduate program while also counting toward the 30 credits required for the Master's degree in Management. Applicants typically apply for admission to the Combined Degree Program in the first semester of their junior year. The specific course requirements for applying to the Combined Degree Program depend upon the undergraduate major and are specified in the Graduate Catalog.

Upon admission to the Combined Degree Program, students will continue to meet with their undergraduate advisor for academic advisement until completion of the Bachelor's degree. Participation in the Combined Degree Program should not replace or conflict with a student’s undergraduate requirements. Admission to the graduate program will be provisional until completion of the Bachelor's degree. Students who complete the Bachelor's degree with a grade point average of 3.0 or higher and who meet all stated criteria will automatically matriculate into Business Administration Majors, Minors and Certificates of the graduate program. A student who fails a graduate course as an undergraduate student will be removed from the program and will not later be permitted to matriculate in the graduate program. Failure in a graduate course will not jeopardize the student’s undergraduate status.

Students will meet with the graduate program coordinator during the last semester of their undergraduate studies for graduate registration. Upon completion of the Bachelor’s degree, the graduate program coordinator will serve as each student's advisor.

Graduate Program Overview

M.S. in Management

Admission Criteria for the M.S. in Management

Persons with baccalaureate degrees in fields other than management or business are encouraged to apply with the understanding that they may be required to take one or more undergraduate courses as prerequisites to satisfy admissions criteria and/or prerequisites for courses. In particular, Principles of Management (BUS 211) or its equivalent is a program prerequisite.

A maximum of nine (9) credits can be accepted in transfer into the M.S. in Management Program. All transfer credits must carry a minimum 3.0 grade point average (on a 4.0 scale). MC626 Ethical Issues and BUS 690 Seminar in Change Management must be taken at the College.

Degree Options

The M.S. in Management consists of 10 courses with a total of 30 credits with the choice of four different degree tracks. Courses are delivered onsite and online in both full semester and accelerated session formats. The courses are distributed as follows:

Human Resources Management

- Nine required courses including a capstone seminar.
- One elective.

Organizational Change Management (is also available in a completely on-line format.)

- Nine required courses including a capstone seminar.
- One elective.

Marketing Management

- Nine required courses including a capstone seminar.
- One elective.
Public Administration

- Six required courses including a capstone seminar
- Four electives

Pre-requisite for all options: BUS 211 Principles of Management

Required course for all options: BUS 619 Organizational Theory

Combined Baccalaureate to Master's Degree Program

- B.S. in Business Administration/M.S. in Management
- B.A. in Justice Studies/M.S. in Management
- B.S./B.A. with a Minor in Business Administration/M.S. in Management

All undergraduate College of Saint Elizabeth students can begin earning a Master’s Degree in Management through the Combined Degree Program. Students in the Combined Degree Program are often able to complete their Master’s degree 12 to 15 months after receiving their undergraduate degree. Students admitted into the Combined Degree Program can take up to three graduate courses (nine credits), which will be applied as free electives toward completion of their undergraduate program while also counting toward the 30 credits required for the Master’s Degree in Management. Applicants typically apply for admission to the Combined Degree Program in the first semester of their junior year.

To be admitted into this Program, an applicant:

- must have completed at least 72 credits with a minimum of a 3.0 grade point average.
- must have completed 76 credits to begin taking graduate courses.
- must have completed, if majoring in Business Administration, the following prerequisite courses with a 3.0 grade point average or higher:
  - BUS 101 Principles of Accounting I
  - BUS 113 Principles of Marketing
  - BUS 211 Principles of Management
  - MIS 107 Business Productivity Software
- must have completed, if minoring in Business Administration, BUS 211 Principles of Management and at least two other Business courses with a 3.0 grade point average in these courses.
- must have completed, if majoring in Justice Studies:
  - BUS 211 Principles of Management
  - JUS 221 Criminal Law
  - JUS 305 Public Safety Management
  - JUS 325 Victimology
  - with a 3.0 grade point average in these courses.
- must have completed, if majoring in another undergraduate program*
  - BUS 113 Principles of Marketing
  - BUS 211 Principles of Management
  - BUS 261 Human Resource Management
  - with a grade of “B” or better in each course

*Some of these prerequisites may be waived at the discretion of the Coordinator of the Graduate Program in Management for those students who are able to demonstrate considerable experience in these areas.

Application Procedure

Application forms to apply to the M.S. in Management degree, for eligible juniors and seniors, are available in the Office of Admissions, and from the College web page at www.cse.edu. For more information, contact the M.S. in Management Program Office at (973) 290-4082.

Applications should be submitted to the Office of Admissions. The application submission should include the following:

- Completed application form
- Personal statement
- Official transcripts from all college/universities attended (including the College of Saint Elizabeth)
- Letters of Reference – for students with less than 66 credits taken at the College of Saint Elizabeth (i.e. transfer students).
Advisement

Upon admission to the Combined Degree Program, students will continue to meet with their undergraduate advisor for academic advisement until completion of the Bachelor’s degree. Participation in the Combined Degree Program should not replace or conflict with a student’s undergraduate requirements.

Matriculation

Admission to the graduate program will be provisional until completion of the Bachelor’s degree. Students who complete the Bachelor’s degree with a grade point average of 3.0 or higher and who meet all stated criteria will automatically matriculate into the graduate program. A student who fails a graduate course as an undergraduate student will be removed from the program and will not later be permitted to matriculate in the graduate program. Failure in a graduate course will not jeopardize the student’s undergraduate status. Students will meet with the graduate program coordinator during the last semester of their undergraduate studies for graduate registration. Upon completion of the Bachelor’s degree, the graduate program coordinator will serve as each student’s advisor. Combined degree students must continue in the master’s program without interruption until completion or risk being dropped. Combined degree students must apply and be granted a leave of absence in order to interrupt their studies.

Student Status and Policies

Students in the Combined Baccalaureate to Master’s Degree Program will be classified as undergraduate until completion of the Bachelor’s degree.

Tuition, fees, financial aid, student housing, academic progress, and other policies are determined by student status. These policies can be found in both the Undergraduate and Graduate Catalogs, which are available on the College web site.

Transfer Students

Students with more than 66 transfer credits may apply after completing six credits at the College of Saint Elizabeth.

Grading Policies

The graduate courses will be graded according to policies in the Graduate Catalog. Students must obtain a grade of C or better to obtain credit for these courses.

Course Scheduling

Graduate courses meet once a week in the evening during the fall and spring semesters. During the summer sessions, graduate courses typically meet bi-weekly. The Program also offers online courses.

Programs Offered

The M.S. in Management offers four separate specializations:

- Human Resource Management
- Organizational Change Management
- Marketing Management
- Public Administration

These management specialties will give students the knowledge and skills to further their careers in a changing organizational environment.

Certificates are also available in:

- Executive and Career Coaching
- Social Media Management

Requirements for a Specialization in Human Resource Management
Core Requirements (12 credits)

- BUS601 Human Resource Management
- BUS605 Human Resources Information Systems (HRIS)
- BUS634 Organization Behavior
- MC626 Ethical Issues in Human Services Leadership

Required Courses & Capstone (15 credits)

- BUS603 Compensation and Benefits
- BUS679 Managerial Leadership
- BUS608 Human Resource Training and Development
- BUS609 Legal Issues of Human Resources
- BUS690 Seminar in Change Management (Capstone Project)
- One elective required

Requirements for a Specialization in Organizational Change Management

Core Requirements (12 credits)

- BUS611 Strategic Management
- BUS619 Organizational Theory
- BUS634 Organizational Behavior
- MC626 Ethical Issues in Human Services Leadership

Required Courses & Capstone (15 credits)

- BUS601 Human Resource Management
- BUS617 Managing Information for Effective Decision-Making
- BUS673 Project Management
- BUS679 Managerial Leadership
- BUS690 Seminar in Change Management (Capstone Project)
- One elective required

Requirements for a Specialization in Marketing Management

Core Requirements (15 credits)

- BUS621 Marketing Theory (3)
- BUS623 Research Methods
- BUS634 Organizational Behavior
- BUS679 Managerial Leadership
- MC626 Ethical Issues in Human Services Leadership

Required Courses & Capstone (12 credits)

- BUS625 Buyer Behavior
- BUS627 Promotional Strategies
- BUS629 International Business
- BUS690 Seminar in Change Management (Capstone Project)
- One elective required

Requirements for a Specialization in Public Administration

Core Requirements (18 credits)

- MC626 Ethical Issues in Human Services Leadership
- BUS607 Organizational Design and Development
- BUS634 Organizational Behavior
BUS610 Government and Business Relations
BUS612 Public Administrative Law
BUS690 Seminar in Change Management (Capstone Project)

Four of the Following Electives Required (12 credits)

- GST610 American Business and Economic History
- BUS614 Public Policy
- BUS618 Public Finance and Budgeting
- BUS683 Special Topics in Management
- GST615 Crisis Management
- GST620 Public Information Management

Elective Courses

- BUS613 Global Leadership Strategies Institute (3)
- BUS614 Public Policy (3)
- BUS618 Public Finance and Budgeting (3)
- BUS640 Social Media and Web 2.0 Management for Businesses and Organization
- BUS645 Foundation of Coaching Theory, Skills, and Practices
- BUS675 Social Media Management
- BUS683 Special Topics (1-3)
- BUS685 Independent Study (1-3)
- GST610 American Business and Economic History (3)
- GST615 Crisis Management (3)
- GST620 Public Information Management (3)
- GST650 Continuous Enrollment (1)

Internship

Undergraduate Students

Students majoring in Business Administration are encouraged to complete a 3-credit internship in Business. This internship is designed to provide a meaningful career-related work experience for junior and senior Business Administration majors. Students will work a total of 90 hours in a management, marketing, or human resource management environment. Students pursuing a major in Business Administration also have the opportunity to participate in the Society for Human Resource Management (SHRM) Student Affiliate Chapter at the College.

Graduate Students

Students are encouraged to participate in service-based activities on campus and in their communities. There are opportunities to mentor undergraduate students and participate in internships. Guest lecturers from internationally respected companies regularly present programs. Students are encouraged to join professional associations and attend conferences and professional organization meetings, such as Society for Human Resource Management (SHRM), American Society of Training and Development (ASTD), and have the opportunity for international study. Participation in the CSE SHRM chapter provides students with an exceptional professional experience on campus.

Programs

Undergraduate Students

Students pursuing a major in Business Administration are encouraged to join the Program’s Business Club, which promotes students’ academic and social interest in the field of business and fosters ideals for individual members in business-related fields and careers.

Junior and senior Business Administration majors in the top 20 percent of their class are invited to join Sigma Beta Delta, an international honor society in business, management and administration. This society encourages and recognizes student scholarship and accomplishments, and promotes aspirations toward personal and professional
improvement and a life distinguished by honorable service to humankind.

**Graduate Students**

Students in the top 20 percent of their class are invited to join Sigma Beta Delta, an international honor society in business, management, and administration. This society encourages and recognizes student scholarship and accomplishments, and promotes aspirations toward personal and professional improvement and a life distinguished by honorable service to humankind.

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Chemistry & Biochemistry Program

Program Overview

The Chemistry and Biochemistry Program provides a sound undergraduate education to prepare its graduates for industrial positions, graduate or medical school, or secondary school teaching. The course offerings for chemistry majors follow the guidelines of the American Chemical Society for undergraduate education.

The Program provides ancillary courses for students majoring in biology or foods and nutrition. It also prepares non-science majors for life in a technological society through introductory courses in chemistry and special courses in the relationship between science and society and the role of science in the lives of women.

Students fulfilling the requirements for a Bachelor of Science degree are prepared for graduate or professional school. A certification program in education is available for students wishing to teach chemistry.

A concentration in forensic science will provide students with the tools necessary to become active members of the justice system once they have earned a Bachelor of Science degree in chemistry or biochemistry. An undergraduate degree in chemistry or biochemistry with a concentration in forensic science provide graduates with the skills to seek certification in forensic science, to pursue advanced studies in forensic science at the graduate level, or to enter the work force in any number of areas of forensics.

Mission

Flowing from the mission of the College of Saint Elizabeth, the Chemistry and Biochemistry Program is committed to providing a basic knowledge of this liberal art to many students and a thorough undergraduate chemical and biochemical education to its majors. It demands of them honesty, accuracy, and clarity in the carrying out and reporting of their work. Through the precision of chemistry and biochemistry it strives to discipline their minds and by chemistry’s and biochemistry’s ever-increasing insight into the truths of nature it endeavors to widen their vision. The program encourages its majors to contribute to the discovery of these truths by their research.

Outcomes

After successfully completing a major in chemistry or biochemistry, the student will have:

- Become proficient at experimental work as it pertains to planning and executing of experiments using the literature, manipulating chemicals, keeping records, analyzing and interpreting data and completing a research project.
- An understanding of molecular functionality, bonding and reactivity as it pertains to reaction mechanisms, synthesis, kinetics and the thermodynamic laws governing organic, inorganic and biochemical systems.
- An understanding of the use and principles governing the interaction of matter with radiation, including spectral interpretation regarding the nature of bonding in molecules and the electronic structure of atoms.
- An understanding of biochemical processes in living systems and the structures that support them, and the ability to manipulate, isolate and purify biologically important materials.
- An understanding of analytical methods, organic techniques and biochemical techniques used in carrying out chemical investigations.
- In addition, biochemistry majors develop an in-depth knowledge of biology, cell function, genetics and biochemical analysis techniques.

Program Graduates

Students completing the degree in chemistry or biochemistry are equipped with the skills to succeed in scientific and science-related careers. Our students are prepared for advanced educational pursuits in graduate or professional schools. More than half of CSE chemistry and biochemistry graduates go on to receive Ph.D.’s and M.D.’s from major graduate and medical schools, such as:

- Cornell University
- Rutgers University
Graduates in chemistry and biochemistry from the College of Saint Elizabeth work in a variety of careers:

- Practicing medicine
- Teaching high school
- Working in the pharmaceutical and personal care industry

Some examples of industrial positions held by CSE graduates include analytical chemists, biochemists, medicinal chemists and research chemists at such places as:

- Johnson & Johnson
- L’Oreal USA
- Merck
- Novartis

We even have students who have chosen to go to law school and now work as environmental and patent attorneys.

### Undergraduate Program Overview

**Undergraduate Contact:**

Program Chairperson  
Henderson Hall  
First Floor  
Room 212  
(973) 290-4024  
clee@cse.edu

**Requirements for the Bachelor of Science in Biochemistry**

- CHEM151 General Chemistry I Lecture and Lab (4)  
- CHEM153 General Chemistry II Lecture and Lab (4)  
- CHEM211 Organic Chemistry I Lecture and Lab (4)  
- CHEM213 Organic Chemistry II Lecture and Lab (4)  
- CHEM301 Physical Chemistry I (4)  
- CHEM323 Biochemistry I Lecture and Lab (4)  
- CHEM325 Biochemistry II (4)  
- CHEM337 Research (4)  
- CHEM433 Coordinating Seminar, Senior (1)  
- BIO111 Fundamentals of Biology I (4)  
- BUS113 Fundamentals of Biology II (4)  
- BIO209 Microbiology (4)  
- BIO251 Cellular Biology (4)  
- BIO413 Molecular Biology (4)

Total: 53

**Related Requirements**

- MATH151 Calculus I (4)  
- MATH153 Calculus II (4)  
- PHYS149 General Physics I (4)  
- PHYS153 General Physics II (4)

Total: 16

Total credits for Bachelor of Science in Biochemistry: 69
Capstone Requirement

Students will fulfill the capstone requirement by the successful completion of two comprehensive examinations: one written, one oral. Preparation for the comprehensive examinations will be offered through CHEM 433.

Requirements for the Bachelor of Science in Chemistry

- CHEM151 General Chemistry I Lecture and Lab (4)
- CHEM153 General Chemistry II Lecture and Lab (4)
- CHEM211 Organic Chemistry I Lecture and Lab (4)
- CHEM213 Organic Chemistry II Lecture and Lab (4)
- CHEM301 Physical Chemistry I (4)
- CHEM303 Physical Chemistry II Lecture and Lab (4)
- CHEM317 Analytical Chemistry (4)
- CHEM323 Biochemistry I Lecture and Lab (4)
- CHEM337 Research (4)
- CHEM411 Inorganic Chemistry (4)
- CHEM433 Coordinating Seminar, Senior (1)

Total: 41

Related Requirements

- MATH151 Calculus I (4)
- MATH153 Calculus II (4)
- PHYS149 General Physics I (4)
- PHYS153 General Physics II (4)

Total: 16

Total credits for Bachelor of Science in Chemistry: 57

Capstone Requirement

Students will fulfill the capstone requirement by the successful completion of two comprehensive examinations: one written, one oral. Preparation for the comprehensive examinations will be offered through CHEM 433.

Requirements for the Bachelor of Science in Biochemistry with a Concentration in Forensic Science

- CHEM113 Introduction to Forensic Science (4)
- CHEM151 General Chemistry I Lecture and Lab (4)
- CHEM153 General Chemistry II Lecture and Lab (4)
- CHEM211 Organic Chemistry I Lecture and Lab (4)
- CHEM213 Organic Chemistry II Lecture and Lab (4)
- CHEM301 Physical Chemistry I (4)
- CHEM303 Physical Chemistry II Lecture and Lab (4)
- CHEM323 Biochemistry I Lecture and Lab (4)
- CHEM325 Biochemistry II (4)
- CHEM337 Research (4)
- CHEM433 Coordinating Seminar, Senior (1)
- BIO111 Fundamentals of Biology I (4)
- BIO113 Fundamentals of Biology II (4)
- BIO209 Microbiology (4)
- BIO251 Cellular Biology (4)
- BIO413 Molecular Biology (4)
- JUS101 Introduction to Justice Studies (3)
- JUS205 Criminal Investigation (3)
- JUS231 Criminal Procedure (3)

Total: 66

Related Requirements

- MATH151 Calculus I (4)
- MATH153 Calculus II (4)
Capstone Requirement

Students will fulfill the capstone requirement by the successful completion of two comprehensive examinations: one written and one oral. Preparation for the comprehensive examinations will be offered through Chem 433.

Requirements for the Bachelor of Science in Chemistry with a Concentration in Forensic Science

- CHEM113 Introduction to Forensic Science (4)
- CHEM151 General Chemistry I Lecture and Lab (4)
- CHEM153 General Chemistry II Lecture and Lab (4)
- CHEM211 Organic Chemistry I Lecture and Lab (4)
- CHEM213 Organic Chemistry II Lecture and Lab (4)
- CHEM301 Physical Chemistry I (4)
- CHEM303 Physical Chemistry II Lecture and Lab (4)
- CHEM317 Analytical Chemistry (4)
- CHEM323 Biochemistry I Lecture and Lab (4)
- CHEM337 Research (4)
- CHEM411 Inorganic Chemistry (4)
- CHEM433 Coordinating Seminar, Senior (1)
- JUS101 Introduction to Justice Studies (3)
- JUS205 Criminal Investigation (3)
- JUS231 Criminal Procedure (3)

Total: 54

Related Requirements

- MATH151 Calculus I (4)
- MATH153 Calculus II (4)
- PHYS149 General Physics I (4)
- PHYS153 General Physics II (4)

Total: 16

Total credits for Bachelor of Science in Chemistry with concentration in Forensic Science: 70

Capstone Requirement

Students will fulfill the capstone requirement by the successful completion of two comprehensive examinations: one written and one oral. Preparation for the comprehensive examinations will be offered through Chem 433.

Requirements for a Minor in Chemistry

- CHEM151 General Chemistry I Lecture and Lab (4)
- CHEM153 General Chemistry II Lecture and Lab (4)
- CHEM211 Organic Chemistry I Lecture and Lab (4)
- CHEM213 Organic Chemistry II Lecture and Lab (4)
- CHEM323* Biochemistry I Lecture and Lab (4)

Total: 20

*or a substitute approved by the chairperson

Requirements for a Minor in Forensic Science

- CHEM113 Introduction to Forensic Science (4)
- CHEM151 General Chemistry I Lecture and Lab (4)
Internship

All chemistry and biochemistry majors are encouraged to participate in off-campus internships. These internships may be used to obtain credit toward the major.

Most students participate in summer research internships at major corporations, universities or institutions across the country. In addition to the stipend or salary received while participating in internships, students may use the research experience for Honors presentations or research presentations at professional meetings.

Students who are interested in medical school may participate in the Field Experience in Emergency Medicine offered by the program. Students will have the opportunity to participate in clinical research and training at Morristown Memorial Hospital’s Emergency Department. This experience involves a combination of clinical research studies, a structured lecture series, and keeping a weekly learning log.

Programs

Chemistry and biochemistry majors are encouraged to join the American Chemical Society (ACS) as a Student Member. As a member they will meet professional chemists and chemistry students from throughout the Northeast, attend meetings of the ACS, organize technical and social programs for CSE students and their counterparts in other North Jersey colleges and universities, and participate in all competitions held by these associations.
Communication Program

Program Overview

The Bachelor of Arts in Communication prepares students for careers in a broad range of fields. Communication helps students develop oral, written, visual, and technological communication skills required in business and government. Students are encouraged to use word-processing, information-gathering, and image-producing technologies. All of the concentrations within the major prepare students to continue their work in graduate and professional schools. An 18-credit minor in communication is also offered.

A student in her second semester sophomore year or later may apply to become a communication major. Application forms may be obtained from the program chair.

Mission

The Communication Program is dedicated to fostering mutual understanding among individuals and groups, within communities and across societies. Communication skills as well as an understanding of the roles and responsibilities of both individuals and the mass media, whether as consumers or producers of information, are essential to mutual understanding and to individual freedom in the Information Age. The goal of the Program is to graduate students who have strong oral, written and visual communication skills along with well-developed critical thinking ability, accompanied by the skill with communication technology essential for developing a career as a communication professional.

Program Graduates

Students completing the degree in communication are equipped with the experience and education to succeed in a broad variety of professional careers because of the major’s emphasis on a liberal arts education featuring strong oral, written and visual communication skills along with a working knowledge of communication technologies.

These careers include:

- Human resources
- Public relations
- Marketing
- Education
- Mass media

and many other professions that place a high value on well-developed communication expertise.

Communication majors are also prepared for further graduate study. Many communication graduates pursue a master’s degree at the College while others have gone on to graduate study at such prestigious institutions as Seton Hall, Columbia and Rutgers universities.

Undergraduate Program Overview

Undergraduate Contact:

Program Chairperson
Santa Maria Hall
Third Floor
Room 3 J
(973) 290-4327
skoski@cse.edu

Requirements for the Bachelor of Arts in Communication with Concentration in Communication Studies

Core Requirements

- COMM224 Presentation Skills (3)
• COMM395 Professional Apprenticeship (3) - *Student Teachers are exempt. Continuing Studies students must see program chair for apprenticeship experience or apprenticeship project approval.*
• COMM411 Senior Seminar (3)
• ENG--- 200-Level or above writing course (4)

Total Communication major core: 13

**Communication Studies Concentration Requirements:**

- COMM207 Dynamics of Communication (3)
- COMM223 Fundamentals of Public Speaking (3)
- COMM243 Cross-cultural Communication (3)
- COMM331 Interpersonal/Small Group Communication (3)
- COMM351 Principles of Persuasion (3)

Total Communication Studies Track Requirements: 15

**Communication Studies Concentration Electives:**

Students must choose nine (9) credits from the following courses:

- LDSP111 Becoming a Leader: Enhancing your Personal Effectiveness (1)
- LDSP301 Leadership Theories (1)
- LDSP401 Leadership Seminar (1)
- COMM321 Organizational Communication (3)
- COMM390 Media Practicum (3)
- COMM425 Special Topics in Communication (3)
- COMM491 Independent Study (0-3)

Up to 9 credits from any Communication course

Total Communication Studies Concentration: 9

Total Communication Major: 37

**Requirements for a Bachelor of Arts in Communication with Concentration in Mass Communication**

**Core Requirements**

- COMM224 Presentation Skills (3)
- COMM395 Professional Apprenticeship (3) - *Student Teachers are exempt. Continuing Studies students must see program chairperson for apprenticeship experience or apprenticeship project approval.*
- COMM411 Senior Seminar (3)

**Related Requirement**

- ENG205 Journalistic Writing (4)

Total Communication Major core: 13

**Mass Communication Concentration Requirements**

- COMM219 Mass Media (3)
- COMM250 Writing for Converging Media (3)
- COMM270 Visual Storytelling (3)
- COMM355 Editing for Converging Media (3)
- COMM405 Communication Law (3)

Total Mass Communication Concentration: 15

**Mass Communication Concentration Electives**

Students must choose three electives (9 credits) from the following courses:

- COMM209 Video Field Production (3)
Communication Majors

Capstone Experience

Communication majors are required to complete a capstone experience near the end of their course of study. The capstone experience consists of an undergraduate research thesis followed by a research poster presentation, conducted through the major’s required course COMM 411 Senior Seminar.

Requirements for a Minor in Communication

- COMM224 Presentation Skills (3)
- COMM390 Media Practicum (3)

And

- Any 200-level or higher communication course (9)
- Any 300-level or higher communication course (3)

Of the four courses above, three of them must be from the same communication concentration.

Total Communication minor: 18

Internship

Communication majors in the Women’s College participate in a required off-campus professional apprenticeship. Many students choose to pursue their apprenticeship experience during the summer but others complete their apprenticeship requirement during the fall or spring semester.

Popular apprenticeship experiences have included work with area advertising or public relations agencies, with one of New Jersey’s many radio stations, and frequently on television production in New York City. Many communication majors take advantage of on-campus practicum opportunities to work with the campus newspaper, television studio or web publications.

Programs

Lambda Pi Eta, the campus chapter of the National Communication Association’s communication studies honor society, the CSE chapter is the oldest continuously operating honor society on campus. To be invited to become a member, students must have junior standing and a minimum of 3.25 GPA. Induction ceremonies are conducted each spring.
Education Program

Program Overview

Bachelor of Arts in Education

The Education Program is approved by the New Jersey State Department of Education and the Teacher Education Accreditation Council (TEAC) in the following areas:

- Early Childhood and Elementary Education with Dual-Certification, P-3 and K-5
- Non-graded (K-12) Secondary Education in the areas of Art, Biology, Chemistry, English, World Languages, Mathematics, and Social Studies
- Non-graded Special Education (Teacher of Students with Disabilities Certification.)

Additional Information

- All elementary/early childhood education majors are required to pursue a second major of their choice in the liberal arts or sciences. Dual-degree plans are prepared in a student’s sophomore year in consultation with academic advisors.
- Secondary education minors must select a major in one of the following subject areas: art, biology, chemistry, English, Spanish, history, or mathematics.

All education majors and minors must pass the required PRAXIS Exam(s) prior to enrollment in senior level education courses at the 400 and 500 level. PRAXIS exams required of education majors are 0014 and 0022. PRAXIS exams required of Education minors are in the relevant content area(s).

Spring student teachers in the education major and minor must pass the PRAXIS exam(s) by May 1 of the prior academic year in order to take Ed464/465, Ed505, Ed507 and Ed466 for the minor in the fall semester preceding student teaching.

Students who do not pass PRAXIS exam(s) by the required deadlines will not be allowed to continue as education majors or minors and enter senior 400 and 500 level courses. They will have the option of passing the PRAXIS exam(s) in order to be readmitted to the Education Program consistent with the deadlines for fall or spring student Teaching and within one academic year or two semesters.

- Students continuing their education on a part-time basis are welcome to participate in Undergraduate Education Program.
- Consistent with New Jersey Department of Education regulations, the Undergraduate Education Program accepts into its teacher certification programs only students who are either U.S. citizens or in the process of becoming U.S. citizens. However, with the approval of the Education Program chairperson, coherent sequences of courses in early childhood/elementary and secondary education are available for international students. While neither of these sequences will lead to certification, each offers comprehensive studies in education and field experiences in schools.
- The College of Saint Elizabeth Education Program meets the professional requirements in all other States that participate in NASDTEC’s reciprocal certification agreement.

Master of Arts in Education

The College of Saint Elizabeth offers the Master of Arts in Education, Master of Arts in Educational Leadership, and Certification Programs approved by the New Jersey State Department of Education in Early Childhood (P-3), Elementary Education (K-5), Secondary Education (K-12), and Special Education (Teacher of Students with Disabilities). The Master’s can also be earned by combining initial certification and endorsement certification.

Mission

Bachelor of Arts in Education

Emanating from the institutional mission of the College of Saint Elizabeth, the specific mission of the undergraduate degree program in Education is to prepare students to be reflective practitioners who are humane, competent, caring, professionally active educators who respect the uniqueness of all individuals.

Master of Arts in Education
The graduate degree program in education offered by the College of Saint Elizabeth prepares education professionals to assume leadership roles in meeting the challenges of educational settings that represent cultural, social, technological, economic, learning and health factors, and global concerns. In this program, the teacher is viewed as the central professional to bring the needed human/social services to children and families in an integrative manner. Professional educators are prepared to effectuate alliances to meet the comprehensive needs of children and their families.

Graduates are expected to emerge as servant leaders who act with responsibility and accountability; this enhancement of their professional role should result in increased commitment and extraordinary practice.

**Doctor of Education in Educational Leadership**

The Ed.D. in Educational Leadership Program is designed to prepare globally conscious servant leaders grounded in the deepening of human knowledge and the commitment to social justice and ethical practices. Although the curricula is designed to fully develop the knowledge and performance skills for effective school leadership, the program has as an organizing principle, integrated into all coursework and activities, the central values and beliefs necessary for the school district leader to be first and foremost a morally purposeful steward for the school community. Program graduates will be prepared as educational professionals for district leadership roles in Pre-K through 12th grade settings.

Students who are accepted into the Program are expected to participate with the professors and the cohort members in a process of personal and professional renewal focused on a continuous exploration of their values and beliefs and the effect these have, or will have, on their ability to provide servant leadership for their learning communities. They are expected to continually examine and renew their belief systems which form the motivation for their actions. Throughout the Program the process of personal and professional renewal as a lifelong endeavor is regularly reinforced. The understanding of the value of multiple perspectives and the importance of team learning and collaboration for improved teaching and learning is continuously stressed. Students seeking admission into the Program must be self-directed learners who are willing to function at the highest level in a collaborative environment as researchers, problem solvers, critical and creative thinkers, and project managers.

**Outcomes**

**Master of Arts in Education**

The outcomes of the Program are to:

- provide the opportunity to acquire the knowledge and skills as school leaders based upon the NSPSSL/ISLLC standards.
- provide the opportunity to acquire applied research skills, with an emphasis on technology.
- enable participants to become familiar with best practices in education.
- prepare professional leaders who will serve in a variety of roles which bridge the school with communities and to guide change in those settings.
- equip professional educators to utilize technology in educational settings.
- provide opportunities for teachers to advance in the profession to leadership roles in the schools.
- commit and act upon the principles of servant leadership

**Doctorate in Education in Educational Leadership**

The Program is grounded in the New Jersey Professional Standards for School Leaders (NJPSSL, Appendix A). Graduates meet New Jersey licensure requirements for certification as School Administrator (i.e. superintendent), and possess the knowledge, dispositions, and behaviors that enable them to:

- Commit to and act upon the principles of servant leadership
- Evaluate the role of servant leaders as stewards of both human and fiscal resources
- Demonstrate their role to prepare both themselves and the learning community to build a just society
- Identify, promote, and sustain high performing learning communities
- Analyze and articulate the individual and social purposes of education
- Apply research methodologies for systemic improvement of schools and school districts

**Program Graduates**

Students who graduate from the Teacher Education Program are eligible to apply for the Certificate of Eligibility with Advanced College of Saint Elizabeth Academic Catalog 2011-2012 41 of 127
Upon completion of the Teacher Education Program, students apply for the Certificate of Eligibility with Advanced Standing from the New Jersey Department of Education. This certificate qualifies students for employment in public schools as a provisional teacher, P-3, K-5, 6-12, or K-12.

Students who complete the special education coherent sequence are eligible for permanent non-graded certification of Teacher of Students with Disabilities. Upon completing one year of successful full-time teaching, students are awarded permanent certification by the New Jersey State Department of Education. Qualified students will be awarded the prestigious Meritorious New Teacher Candidate Program Award.

Graduates of the College’s Education program are employed in schools throughout New Jersey and other states. Having been well-prepared to begin teaching careers, these graduates help maintain the deservedly excellent reputation that the College’s Education programs have long had among professionals in the field.

Undergraduate Program Overview

Undergraduate Contact:
Undergraduate Program Chairperson
Santa Maria Hall
First Floor
Room 10G
(973) 290-4341
tbruno@cse.edu

Requirements for the Bachelor of Arts in Elementary and Early Childhood Education

The requirements listed below pertain to both the major and the minor:

Students formally apply for acceptance into the Elementary/Early Childhood Education major or Secondary Education minor during the second semester of their sophomore year concomitant with Ed253/254. Before admission into the major or minor and permitted to take 300, 400 and 500-level Education courses, students:

- must complete all basic skills requirements as well as Eng111/115 requirement prior to the end of the sophomore year
- must have a cumulative grade-point-average of 2.75 or better
- must have attained grades of "C" or better in all Education courses taken
- must have completed a double major degree completion plan for the major or an education program plan for the minor as well as all supporting forms
- must have completed an application form and statement of philosophy of education
- must complete Ed145, Ed252 and Ed253 for the major
- must complete Ed254 for the minor
- must take, for the first time, PRAXIS 0014 for the major or the relevant content area PRAXIS for the minor by the end of the Ed253/254 semester. Official scores must be submitted to the Coordinator of Field Placement. Failure to do so will affect acceptance as an Education major/minor. Transfer students who have completed Ed253/254 elsewhere need to take the relevant PRAXIS exam prior to acceptance as an Education major/minor.

Upon acceptance into the Elementary/Early Childhood Education major or Secondary Education minor, students:

- must maintain, as specified by State of New Jersey regulation, a minimum cumulative grade point average of 2.75 through their completion of the Program. Failure to do so will result in a student’s termination from the Program
- must complete all necessary credits and coursework including all requirements in their Education program, field work component, academic major, as well as any outstanding incomplete grades. AND pass the relevant PRAXIS exam prior to student teaching. See above for PRAXIS passing requirements including tests and deadlines. PRAXIS exams required of Education majors are 0014 and 0022. PRAXIS exam(s) required of Education minors are relevant content area(s).
- must provide official documentation to the Coordinator of Field Placement indicating that relevant PRAXIS exam(s) have been passed consistent with tests and deadline requirements. See above.
- During student teaching, students must demonstrate continued subject matter knowledge, pedagogical knowledge and caring and teaching skill consistent with the Education programs approved by TEAC (Teacher Education Accreditation Council) as well as the New Jersey Professional Teaching Standards (NJPTS).

Students who have completed all Education Program requirements are recommended by the College for certification:

- The Certificate of Eligibility with Advanced Standing K-5/P-3 or K-12, will be issued to students who successfully complete the requirements of the education major or minor.
Permanent certification, Teacher of Students with Disabilities (TOSD), will be issued to students who successfully complete the requirements of the special education coherent sequence in addition to their initial certification.

Requirements for the Elementary/Early Childhood Education Major, with Dual Certification P-3 and K-5

- ED145 Issues in American Education (3)
- ED252 Early Childhood Education (3)
- ED253 Behavior Observation and the Assessment Process in Curriculum Development (3)
- ED263 Adaptations of Strategies and Materials in Early Childhood, Elementary, and Special Education (3)
- ED341 Science in Early Childhood, Elementary and Special Education (3)
- ED355 Reading Curriculum in Early Childhood, Elementary and Special Education (3)
- ED357 Reading and the Expressive Language Arts Curriculum in Early Childhood, Elementary and Special Education (3)
- ED465 Senior Practicum Early Childhood, Elementary, Special Education (3)
- ED505 School Organization and Curriculum Design (3)
- ED467 Student Teaching (8)
- ED471 Student Teaching Seminar (3)
- ED473 Senior Portfolio (1)

Total: 39 credits

Allied Requirements for the Elementary/Early Childhood Education Major

- PSY241 Intro to Psych & Ed of Except Learner (4)
- PSY251 Educational Psychology (4)
- MATH145 Fundamental Concepts of Mathematics (3)
- GS299 Special Topics in Global Studies Studies (3)

Total: 14 credits

Total Credits for Bachelor of Art in Elementary and Early Childhood Education: 54

Capstone Requirement

Education majors and minors fulfill the capstone requirement in ED473 in the development of the written portfolio and oral presentation.

Requirements for the Secondary Education Minor

- ED254 Behavior Observation and the Assessment Process in Curriculum Development (3)
- ED353 Language and Learning Across the Curriculum, K-12 (3)
- ED359 Using Integrated Language to Improve Learning, K-12 (3)
- *ED510 Linguistics and Second Language Acquisition (for World Language majors only in place of ED466) (3)
- ED505 School Organization and Curriculum Design (3)
- ED464 Senior Practicum, K-12 (2)
- ED466 Special Content Methods (1)
- ED467 Student Teaching (8)
- ED471 Student Teaching Seminar (3)
- ED473 Senior Portfolio (1)

Total: 27 credits

*For World Language Majors only total: 29

Allied Requirements for the Secondary Education Minor

- PSY241 Intro to Psych & Ed of Exceptional Learner (4)
- PSY251 Educational Psychology (4)
- *GS299 for History Majors only (3)

Total: 8 credits

*For History Majors only total: 11 credits
Total credits for Secondary Education Minor: 36
Total credits for World Language Majors: 38
Total credits for History Majors: 39

**Graduate Program Overview**

**Graduate Contact:**
Dr. John R. Crews  
Program Chairperson/Course of Study Coordinator  
Santa Maria Hall  
First Floor  
Room 10G  
(973) 290-4382  
jcrews@cse.edu

**Ed.D. in Educational Leadership**

Each cohort of approximately 20 students proceeds through a three-year sequence with other cohort students. A total of fifty-seven credits (57) beyond the M.A. degree are required as students work through a planned-sequence of learning experiences to include: required and elective courses, fieldwork, seminars, colloquia, institutes, and web-based instruction.

**Admission Requirements**

Individuals applying for admission must present the documents listed below to a selection committee comprised of Department of Education faculty. This committee will assess the documentation based upon the New Jersey Professional Standards for School Leaders (NJPSSL):

- An M.A. in Educational Leadership or related field
- Evidence of leadership experience, including Certification as Principal and/or Supervisor
- A record of outstanding academic success in prior graduate work including official transcripts from all undergraduate and graduate colleges/universities attended
- Writing ability, as evidenced by a professional or academic document or publication
- One letter of recommendation from a college/university professor attesting to candidate’s ability to perform a high level of academic work in the Program
- Two letters of recommendation attesting to professional competency (in addition to the one letter from a college/university professor)

The final step in the admission process will be a successful interview with a faculty committee.

**Course Sequence: 57 credits**

**Year One**

- EDAS701 Essential Competencies for Doctoral Studies (3)
- EDAS705 Servant Leadership (3)
- EDAS 15 Emerging Perspectives on District Level Leadership (3)
- EDAS725 Education Public Policy Development and Advocacy (3)
- EDAS720 Seminar and Clinical Project I (3)
- EDAS711 Data-informed Decision-Making I (1)
- EDAS716 Sustaining High-Performing Learning Communities (3)
- EDAS730 Educational Leadership in a Global Society (3)
- EDAS735 Seminar and Clinical Project II (3)
- EDAS712 Data-informed Decision Making II (1)

**Year Two**

- EDAS740 Colloquium in Educational Leadership (3)
- EDAS745 Education Finance and Strategic Thinking (3)
• EDAS765 Governance and Community Relations (3)
• EDAS750 Action Research Dissertation (3)
• EDAS713 Data-Informed Decision Making III (1)
• EDAS755 School Law and Ethics (3)
• EDAS780 Collective Bargaining and Labor Relations (3)
• EDAS775 Dissertation Proposal Seminar (3)

Year Three
• EDAS770 Comprehensive Assessment (3)
• EDAS785 Dissertation Advisement I (3)
• EDAS790 Dissertation Advisement II (3)

Students who do not successfully complete the action research dissertation by the end of year three are required to pay one credit of graduate tuition each semester until completion through course GST 750.

Master of Arts in Education

Admission Requirements

Applicants must:
• be certified professional educators.
• have completed a baccalaureate degree with a 2.75 GPA on a 4.0 scale.
• complete a personal written statement.
• submit two letters of recommendation.
• submit official transcripts of all colleges attended.

Program Description

The M.A. in Education Program is a sequenced program (minimum of 38 credits) that allows students to choose from two areas:
• Special Education (39 credits)
• Initial Certification (38-46 credits)

Requirements for a Master of Arts in Education with an Emphasis in Special Education

Course sequence: 39 credits

• ED665 Nature & Needs of Students with Educational Disabilities (3)
• ED671 Curriculum, Instruction, and special Materials for Students with Educational Disabilities (3)
• PSY619 Psychological Issues in Human Services Leadership (3)
• ED620 Introduction to Assistive Technology (3)
• ED659 Behavior Management of Students with Severe Special Needs (3)
• ED672 Resources, Services & Agencies (3)
• ED677 Action Research in Special Education (3)
• MC626 Ethical Issues in Human Services Leadership (3)
• ED681 Field Experience in Educational Technology (3)
• ED623 Assistive Technology for Reading and Writing (3)
• ED625 Assistive Technology for Individuals with Multiple Disabilities (3)
• ED627 Assistive Technology Assessment (3)
• ED629 Clinical Practice in Assistive Technology (3)

Master of Arts in Education with Initial Certification

This M.A. degree allows students who complete one of our initial Teacher Certification programs (ACT 1 or ACT 3) to matriculate into an M.A. program by selecting one of the other ACT choices. The three options for this M.A. with Initial Certification are outlined below:

Option A (38 credits): Completion of ACT 1 (22 credits) along with Early Childhood Endorsement (10 credits) plus 6 credits in Ethical Issues and Action Research

Option B (46 credits): Completion of ACT 1 (22 credits) along with Teacher of Students with Disabilities Endorsement...
(21 credits) and an Ethical Issues Course (3 credits)

**Option C (47 credits):** Completion of ACT 3 (23 credits) along with Teacher of Students with Disabilities (21 credits) and an Ethical Issues course (3 credits)

**See Listing of all ACT 1, ACT 2, and ACT 3 courses listed under EducationCertificate Programs for required courses in each option.**

**Admission Requirements**

- Successful completion (3.25 GPA) of initial certification program
- Two recommendations from college faculty
- Passing score on relevant Praxis exams
- Personal Interview and written goal statement

**Internship**

Education majors and minors complete 15 weeks of full-time student teaching during the final semester of college. These student-teaching assignments are completed primarily at public schools.

Prior to their student-teaching placement, education students engage in assigned school settings beginning in the first year of study. Field components are integral to course study and provide developmental and sequential experiences. Volunteer work activities are encouraged in courses fulfilling major and minor requirements.

**Programs**

Education majors and minors are members of the Elizabethan Education Association, a club that hosts an annual student-run conference each spring. These conferences address important topics, issues, and challenges facing the education profession today.

The College of Saint Elizabeth has an on-campus chapter of the Kappa Delta Pi, the National Education Honor Society, and a student chapter of the Association of Supervision and Curriculum Development, an international education organization.
English Program

Program Overview

The English Program provides its majors with a strong foundation in literary and writing studies, while offering non-English majors the opportunity to improve their writing skills and deepen their understanding of the enjoyment afforded to the informed reader. The work of the major is ideal for growth toward a profession, while also offering opportunities for pleasure and personal growth.

The Bachelor of Arts in English is offered with three concentrations:

- Literary Studies
- Writing Studies
- English Studies

All of the options within the major prepare students to continue their work in graduate and professional schools. Minors in Literary Studies, Writing Studies, Journalism, and English Studies are also available.

Mission

Firmly rooted in the Catholic liberal arts tradition, the English Program aspires to be a community of learning which fosters among its members a love of scholarship, a desire for lifelong learning, a posture of service, and a desire for ethical relationships. With support and guidance from the faculty of the Program, students working towards a degree in English grow to become independent, engaged scholars who accept responsibility for their own learning. As sensitive and informed readers who grow in their understanding of the essence of human experience, they develop habits of critical thinking, and they communicate with others clearly, effectively, and compassionately.

Outcomes

Graduates earning the English major will:

- Develop the arts of careful reading, critical inquiry, rational discourse, imagination, and clear communication that will enable lifelong learning and success in a variety of careers.
  - Write coherent, compelling arguments about language and literature.
  - Make competent, confident oral presentations about literary works or writing studies.
  - Develop an intellectually coherent and defensible independent program of reading and writing.

- Read literary works and other cultural artifacts closely and critically, informed by the understanding that literature is complex and resists simple interpretations.
  - Develop a coherent, defensible reading of a literary text that embraces form, content, and methodology.
  - Place literary works in conversation.
  - Demonstrate familiarity with theoretical concepts underpinning English studies.
  - Demonstrate effective command of essential critical vocabulary.
  - Place literary works in a variety of contexts: traditional, theoretical, authorial, and cultural.

- Write in a variety of voices and genres suitable to a variety of audiences.
  - Understand and employ the writing process.
  - Understand the resources and strategies available to writers.
  - Analyze audience and the discursive community for specific pieces of writing.
  - Write essays and other texts that select appropriate voice, genre, information, and global strategy for specific texts’ purpose and intended audience.
  - Demonstrate control over the conventions of academic discourse and correct American English usage.
  - Demonstrate mastery of the knowledge and skills required for information literacy.
Use both writing and literary study as means to a deeper understanding of human experience.

- Connect literary texts and one’s own writing life to fundamental human questions.
- Understand the connections between writing and cultures.
- Develop a purposeful independent reading and writing life that explores fundamental questions in culture and the humanities.

Literary Studies

The concentration in Literary Studies encourages students to develop into close, active, and reflective readers and into competent navigators in the world of humane letters and ideas. Students study a variety of literary genres, which may include film and hypertext as well as narrative fiction, poetry, drama, and creative nonfiction. Students study these works from a variety of perspectives, to include the historical, theoretical, and ethical, and will ultimately be challenged to consider fundamental questions of what constitutes “literature,” why one should read it, and how one ought to read it. Students also gain practice in essential disciplinary research skills, to include using both traditional and electronic sources, and writing competent critical essays. Through a consideration of a variety of texts, students become more aware of their responsibilities to themselves and to the communities in which they live.

Writing Studies

The concentration in Writing Studies affords students the opportunity to develop their abilities as writers in a variety of genres while providing them with an introduction to a theoretical foundation in composition and rhetoric. Emphasis is placed on the process of writing, including various strategies for researching, drafting, and revising. Research methods include locating and evaluating both traditional and electronic sources of information. Students are encouraged to read widely, to take risks with their writing, to develop their voice as writers, and to use their abilities for their own personal and professional growth and for the benefit of the human community.

English Studies

The concentration in English Studies offers students who are not native speakers of English the opportunity to develop fluency and cultural literacy in the areas of communication, writing, and literature. All students further advance their speaking, writing, and reading skills, but personal interests and professional goals will determine one of these as an area of emphasis. In all cases, clear and cogent communication is emphasized, and students gain ease and expertise in speaking English in different circumstances to different audiences. Through writing and research in many contexts, students strengthen their skills as clear and effective communicators and practice locating and evaluating both traditional and electronic sources of information. Throughout their work in the major, they are challenged to expand their own cultural horizons and to analyze, synthesize, and reflect upon cross-cultural similarities and differences. Students are encouraged to become more effective communicators who are better able to negotiate different languages and cultures and to bridge sometimes disparate worlds.

Program Graduates

Because our graduates have learned how to read closely, analyze critically, and express themselves cogently, they are prepared to enter business or a profession as well as to enroll in graduate or professional schools. The English major is an unparalleled preparation for law school, and several of our graduates are practicing attorneys. Others accept teaching positions in elementary, middle, and high schools, and some hold appointments to college faculties.

Recent graduates work at Pearson/Longman and Harper/Collins Publishers. Several others fulfill editorial responsibilities at magazines and weekly or daily newspapers. Many of our graduates work in corporate communication and advertising, and some work in financial services companies.

Students are encouraged to continue their education by enrolling in graduate programs, and in recent years, such schools as Montclair State University, Rutgers University, University of Rochester, New York University, Drew University, Marquette University, Fordham University, West Virginia University College of Law, and Columbia University have welcomed our graduates to their classrooms.

Undergraduate Program Overview

Undergraduate Contact:
Requirements for the Bachelor of Arts in English

Literary Studies Concentration

- 201 the Craft of Writing (2)
- 220 The English Symposium (2) (.5 credit course, taken four times)
- 247 Critical Reading (4)
- 270 Guided Reading (2)
- 327 Independent Reading (2)
- 300 Seminar in Major Literary Figures (4)
- 310 Seminar in Literary Tradition (4)
- 315 Seminar in Literature and Cultural Context (4)
- 400 Seminar in Literary Theory or
- 405 Seminar in Rhetorical Theory (4)
- 411 Capstone Seminar (2)
- 495 Professional Internship* (2)

Total: 34

*Student teachers may substitute ED 467: Student Teaching for this requirement.

Writing Studies Concentration

- 201 The Craft of Writing (4)
- 220 The English Symposium (2) (.5 credit course, taken four times)
- 247 Critical Reading (4)

Two courses from the following three

- 203 Creating Writing (4)
- 204 Writing for the Workplace (4)
- 205 Journalistic Writing (4)
- 270 Guided Reading (2)
- 273 Guided Writing (2)
- 345 Independent Writing (2)
- 320 Advanced Seminar in Writing (2)
- 400 Seminar in Literary Theory or
- 405 Seminar in Rhetorical Theory (4)
- 411 Capstone Seminar (2)
- 495 Professional Internship* (2)

Total: 34

*Student teachers may substitute ED 467: Student Teaching for this requirement.

English majors with a concentration in writing studies who are seeking a minor in secondary education are strongly urged to take Eng 327 and to use that course, Eng 230, and elective credits to provide themselves with a solid foundation in the literature they will be expected to teach after graduation.

English Studies Concentration

- 200 American English Grammar (4)
- 201 The Craft of Writing (4)
- 220 The English Symposium (2) (.5 credit course, taken four times)
- 2-- Writing, Literature, Film or Communication (3 or 4) or
- 265 Studies in American Literature
- 270 Guided Reading or
- 273 Guided Writing (2)
- 327 Independent Reading or
• 345 Independent Writing (2)
• 3-- Writing, Literature, or Communication (3 or 4)
• 411 Capstone Seminar (2)
• 495 Professional Internship (2)

Total: 28-30

Related Requirement

• COMM223 Fundamentals of Public Speaking (3)

Total: 31 - 33

Requirements for a Minor in English

Minor in Literary Studies

• ENG201 The Craft of Writing (4)
• ENG2-- Film (4)
• ENG247 Critical Reading (4)
• ENG270 Guided Reading (2)
• ENG3-- Literature Elective (4)

Total: 18

Minor in Writing Studies

• ENG201 The Craft of Writing (4)
• ENG2-- Writing Elective (4)
• ENG247 Critical Reading (4)
• ENG273 Guided Writing (2)
• ENG320 Advanced Seminar in Writing (2)
• ENG345 Independent Writing (2)

Total: 18

Minor in English Studies

• ENG201 The Craft of Writing (4)
• ENG2-- Writing Elective (4)
• ENG239 Women's Literature: A Difference Voice or
  ENG247 Critical Reading (4) or
• ENG265 Studies in American Literature
• ENG270 Guided Reading or
• ENG273 Guided Writing (2)
• ENG3-- Literature Elective (4) or
• ENG320 Advanced Seminar in Writing (2) and
• ENG345 Independent Writing (2)

Total: 18

Minor in Journalism

Students will complete a minimum of 18 credits chosen with advisement. At least three credits of the 18 must be some form of practicum, which must be approved by the journalism advisor.

• ENG205 Journalistic Writing (4)
• COMM219 Mass Media (3)
• ENG208 Reporting Practicum (3)
  (may be taken up to 6 credits) (0 - 3)

Choose at least three of the following:
Internship

During the semesters when they are enrolled in English 220: The English Symposium, English majors will be required to attend guest author readings on campus (generally one each semester), as well as one additional cultural event on-campus and one cultural event off-campus.

Students are encouraged to take advantage of the College’s proximity to all that New York City has to offer, and their choices will include such opportunities as trips to art and other museums and experiences of opera, dance, and orchestral, vocal, and stage performances. Each year students will be apprised of possibilities, and they will be expected to submit a brief response to each cultural event they attend.

Programs

The English Program sponsors two student-written and edited publication: The Station, a bi-weekly campus newspaper, and The Sector, an annual literary journal. Student writers for these publications gain valuable experience toward employment in journalism and publishing.

The English Program also sponsors the College’s series of student dramatic performances, to include the traditional quadrennial Greek play. Recent performances have included Euripides’ Trojan Women, as well as Shakespeare’s Twelfth Night, A Midsummer Night’s Dream, and As You Like It.

English majors complete internships as part of their degree. In recent semesters, students have received academic credit for working at Simon & Schuster, state and local government agencies, the Red Cross and other non-profit organizations, magazines, and law firms. These opportunities allow our students to apply what they have learned to the workplace, thus giving them more to offer to prospective employers after graduation.

Under the auspices of the Sister Alice Lubin Fund and the Poets and Writers Fund, internationally known writers regularly visit our campus. Generally offering both a small master class for students and a larger public reading, these authors engage our students in conversation about writing and reading that goes to the heart of what it means to be an English major. Such figures as Mary Oliver, W.S. Merwin, Li-Young Lee, Kathleen Norris, Billy Collins, Naomi Shihab Nye, Jane Hirshfield, United States Poet Laureate Kay Ryan, and Nobel Laureate Seamus Heaney have all come to campus in recent years.

Each semester the English Department takes advantage of the cultural opportunities available in the area, including The Shakespeare Theatre of New Jersey at neighboring Drew University and the wealth of options afforded by our proximity to New York City. Recent visits to Broadway and off-Broadway shows have included performances of Doubt, Spamalot, The Color Purple, Measure for Measure, The Year of Magical Thinking, The 25th Annual Putnam County Spelling Bee, August: Osage County, Race, and King Lear. Other trips have included a Harlem Renaissance tour and visits to The Metropolitan Museum of Art, The Cloisters, The Museum of Modern Art, The Lower East Side Tenement Museum, and The National Museum of the American Indian. Our international students take advantage of many opportunities each semester to visit the City and learn more about American culture.

Trips incorporating service-learning are also organized by program faculty. Most recently, students studying Native American Literature participated in an alternative Spring Break experience where they traveled to Arizona and New Mexico to work with the Southwest Indian Foundation, learning more about issues facing Native Americans and working with others to build housing for the Navajo People.

The program regularly arranges short-term study abroad experiences where students of all majors can visit sites of literary significance. Recent trips have been “A Literary Tour of England,” “Literary Sites of Ireland and Scotland,” and “A Tale of Two Cities: London and Paris,” and future destinations include Italy, Belgium, and The Netherlands. English majors also take advantage of other international travel opportunities, and some of our students have visited Japan, France, Poland, and Italy with faculty from other programs.

Students are also encouraged to explore possibilities for longer-term study abroad experiences. Most recently one English major spent a semester in Australia and another took advantage of an opportunity to spend a semester in
Japan.

**Clubs and Honor Societies**

Since 1982, the College of Saint Elizabeth has sponsored the Delta Rho chapter of Sigma Tau Delta, the International English Honor Society. Sigma Tau Delta's central purpose is to confer distinction upon students of English language and literature in undergraduate, graduate, and professional studies. Eligible students are invited to join the society, and members are encouraged to publish creative and scholarly work in the society's journals and to present their work at the society's national conference each spring.
Program Overview

Bachelor of Science in Foods and Nutrition

The Bachelor of Science degree in Foods and Nutrition provided by the Program is currently granted continuing accreditation by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the American Dietetic Association (ADA). ACEND is recognized by the U.S. Department of Education. This recognition affirms that ACEND meets national standards and is a reliable authority on the quality of nutrition and dietetics education programs. ACEND can be contacted at 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606 or www.eatright.org.

The Program encourages students to adopt an integrated, holistic approach to understanding the food, nutritional, and dietetic needs of individuals, through a rigorous course of study that provides a strong foundation in the sciences and liberal arts. Emphasis on personal enrichment with leadership, social responsibility, service and ethics within a diverse society is central to the Program’s mission.

The undergraduate program is designed to provide students with the knowledge and skills for entry into foods, nutrition and dietetics-related professions or advanced study. The curriculum is designed to primarily prepare students to meet the general academic requirements of the ADA Didactic Program in Dietetics (DPD). Students who successfully meet degree and DPD program requirements receive a verification statement that makes them eligible to apply to a dietetic internship program to obtain the credentialing requirements for becoming a Registered Dietitian.

Master of Science in Nutrition

The 38-credit graduate program combines advanced study in nutrition and health promotion with a competency-based, multidisciplinary core curriculum that provides nutrition and health professionals with a broad perspective of current issues in nutrition, psychology, ethics, and technology. Nutrition professionals develop skills to assume leadership roles in delivering nutrition and wellness-related services in a variety of settings. The Program emphasizes ways to incorporate new research, evidence based practice, and technologies into the practice of nutrition.

The Program prepares students for a variety of career opportunities in business, government, health care, and education. Graduates work in private practice; nutrition education; school systems; the food and pharmaceutical industries; clinical and corporate research; community organizations; hospitals; public health agencies; work site wellness and health promotion programs; and fitness facilities.

Dietetic Internship Program

The Dietetic Internship Program (DI) provides supervised practice in dietetics to individuals who have a baccalaureate degree and who have completed the Didactic Program in Dietetics (DPD) requirements of the Commission on Accreditation for Dietetics Education of the American Dietetic Association.

After completing the Program, interns receive a verification statement of program completion and are eligible to take the national examination to become a Registered Dietitian (RD). The Program provides a choice of two concentration areas; Nutrition Education and Counseling (NEC) and Food and Nutrition Business and Communications (FNBC). The Program is designed to ensure training and skills in the practice competencies established for entry-level dietitians.

Accreditation Status

The Dietetic Internship Program of the College of Saint Elizabeth is currently granted accreditation by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the American Dietetic Association. ACEND is a specialized accrediting body recognized by the United States Department of Education (USDE).

The address and phone number of ACEND are 120 South Riverside Plaza, Suite 2000, Chicago, IL, 60606, (312) 899-4876. The program is accredited through 2015.

Mission

Food and Nutrition Program

Flowing from the mission of the College, the mission of the Foods and Nutrition Program is to provide excellence in
education in foods, nutrition, and dietetics. Our programs emphasize a multidisciplinary approach that is founded in the liberal arts tradition.

The mission of the Didactic Program in Dietetics of the Foods and Nutrition Program is to be a community of learning that successfully prepares students to enter a dietetic internship, graduate study, or a professional career in dietetics, foods and nutrition, and in the delivery of dietetic services through a student-centered multidisciplinary approach in the Catholic liberal arts tradition.

The goals of the Foods and Nutrition Program are designed to:

- Prepare students for the professional practice of foods, nutrition and dietetics through a program (curriculum) that meets the CADE Foundation Knowledge Requirements and Learning Outcomes within a multidisciplinary liberal arts curriculum.
- To integrate learning opportunities for students to develop personal and professional ethics and social responsibility.
- Prepare students with the foundation and skills necessary for life-long learning and to assume roles for continued professional development, elements of leadership in dietetics (i.e., application of evidence-based practice and foundation in research) and service to the community through student advising and active learning experiences.

**Graduate Program in Nutrition**

The Mission of the Graduate Program in Nutrition stems from the College’s institutional mission and the mission of the Graduate Programs. The Mission of the Graduate Program in Nutrition is to provide academic excellence and quality education which emphasizes ethical and evidence based practice as well as servant leadership to promote health and wellness of the population.

**Dietetic Internship Program**

The mission of the College of Saint Elizabeth Dietetic Internship Program is to provide dietetic interns with didactic and supervised practice experiences meeting the requirements of the Accreditation Council for Education in Nutrition and Dietetic (ACEND). The Program promotes professional development of each dietetic intern within the chosen concentration area: Nutrition Education and Counseling or Food or Nutrition Business and Communications through unique learning opportunities and by providing strong faculty support.

Rooted in the College’s institutional mission and the mission of the Graduate Programs, the College of Saint Elizabeth Dietetic Internship extends the college’s long history of academic excellence and quality education with a concentration on leadership in dietetics, service to the community and ethical practice.

**Outcomes**

**Master of Science in Nutrition**

Graduates of the program will be able to:

- Translate nutrition theory and apply current nutrition research to evidence based nutrition practice
- Demonstrate professional leadership through the communication of nutrition research using professional activities such as grant writing, peer reviewed journal publications and/or presentations at professional meetings
- Recognize the psychological, social, and ethical factors that influence health and nutrition practices and the impact on delivery of nutrition services from different perspectives

**Dietetic Internship Program**

The goals of the Program are to:

1. Prepare students for entry level positions in dietetics with an emphasis on developing knowledge and practice skills in the concentration area selected; either Nutrition Education and Counseling or Food and Nutrition Business and Communications while meeting the Competencies/Learning Outcomes for Dietetic Internship Programs as established by The American Dietetic Association, Accreditation Council for Education in Nutrition and Dietetics (ACEND).

2. Provide a supportive environment in which students develop leadership and professional dietetic practice skills through self-assessment of competence in chosen concentration and initiation of draft professional portfolio.
Promote ethical practice in a spirit of service and social responsibility Admission Standards and Procedures.

Applicants to the Dietetic Internship (DI) must follow the procedures described in the DI application materials, including the instructions for participating in the computer matching process (DND Digital) and the centralized application process (DICAS).

Application instructions are available on the College web site and must be submitted directly to the Dietetic Internship office as outlined in the application instructions; the process is separate from other graduate program admissions. Applicants are responsible for meeting all application deadlines. Individuals applying to the dietetic internship are not required but may apply to the MS in Nutrition program. Part time interns have the option of completing the MS in Nutrition concurrently. Individuals interested in applying should contact the Dietetic Internship Director with any questions.

All students matched to the DI must have a minimum of a bachelor’s degree from a U.S. regionally accredited college or university or foreign equivalent and a Verification Statement from a Didactic Program in Dietetics (DPD), meeting requirements of the Accreditation Council for Education in Nutrition and Dietetics of the American Dietetic Association (www.eatright.org). Acceptable Background and Medical Clearances at the expense of the applicant are required as a condition of admission to the Dietetic Internship program. (Applicants should contact the Dietetic Internship program for full policy, requirements and procedures.) These clearances must be obtained during a specified time period before the start of the program.

The Program has 14 full time and 6 part time positions with two separate DnD Digital Match Codes. Applicants may apply to one or both of the full and part time options but must be sure to rank these choices appropriately. For example, an applicant applying to both the full and part time option would be expected to use both of the program’s codes in priority order. An intern interested in applying only to the program’s full or part time option, would use only that appropriate code. Interns are matched with the program through the national matching process for the April match. The Dietetic Internship has two choices of concentrations; Nutrition Education and Counseling (NEC) and Food and Nutrition Business and Communications. Applicant select the choice of concentration after admission to the program. Note: At the time of application, students who have not completed the educational requirements provide an Intent to Complete from a DPD. Applicants must successfully complete the bachelor’s degree prior to program start date. Final acceptance into the Program requires the applicant to meet all admission criteria, health and medical requirements, proof of medical insurance, and student healthcare background clearance.

Program Graduates

The professional field of foods, nutrition and dietetics is a dynamic career choice in today’s health and consumer oriented society. This field of study offers the potential for a wide variety of employment options within the food industry, communications and health-related professions.

Our graduates have developed successful careers in healthcare and the pharmaceutical industry, the food industry as regulatory affairs specialists or as supermarket specialists, in communications as food writers, in education, community and public health agencies, and in the areas of nutrition counseling, corporate wellness, personal health, lifestyle motivation, and fitness.

Many graduates complete their program requirements to become Registered Dietitians. As RDs they are highly trained and qualified to offer specialized, in-depth medical nutrition and preventive nutritional care to patients and clients.

Undergraduate Program Overview

Undergraduate Contact:

DPD Director
Henderson Hall
First Floor
Room 152
(973) 290-4092
mluby@cse.edu

Requirements for the Bachelor of Science in Food and Nutrition

- FN101 Introduction to the Profession (2)
- FN103 Science of Food Preparation (4)
- FN201 Introductory Nutrition (3)
Related Requirements

- BIO117 Human Physiology (4)
- BIO209 Microbiology (4)
- BUS121 Accounting and Finance for Health Care Professionals (3)
- BUS211 Principles of Management (3)
- CHEM121 Introductory Chemistry (3)
- CHEM131L Introductory Chemistry Laboratory (1)
- CHEM123 Introductory Organic Chemistry (3)
- CHEM123L Introductory Organic Chemistry Laboratory (1)
- CHEM201 Introductory Biochemistry (3)
- CHEM201L Introductory Biochemistry Laboratory (1)
- MATH119 Elementary Statistics (3)
- PSY100 General Psychology (3)
- SOC--- Sociology Elective (3)

Total: 35

A grade of C or better is required in BIO 117, CHEM 121/131L, CHEM 123/L, CHEM 201/L.

Requirements for a Bachelor of Science in Foods and Nutrition- Second Degree

This second degree option is designed for the student who holds a B.A. or a B.S. degree in a non-related field, and requires more than 32 credits to complete coursework to meet the ADA verification statement. Students earn a B.S. in Foods and Nutrition. Interested students must:

- Apply through the Office of Admission.
- Have a 3.0 cumulative grade point average in past college-level studies.
- Submit all transcripts of past college coursework. From this evaluation, the Program Director will determine what courses a prospective student must take, and approximately how long it will take the student to complete the Certificate requirements. Students who have completed their degree requirements outside of the United States must submit a TOEFL (Test of English as a Foreign Language) scores, copy of their foreign degree, and an original educational services transcript that states U.S. degree equivalency.
- Meet the College’s requirements for a second degree, and enroll as matriculated students.
- Coursework requirements towards the major will be determined on an individual basis but must meet a minimum of 24 credits. All professional concentration coursework must be completed at CSE unless otherwise approved by the Didactic Program in Dietetics Director.

Requirements for a Bachelor of Science in Foods and Nutrition

The Program is designed for eligible undergraduate students who want to earn B.S. and M.S. degrees in Foods and Nutrition in a five-year period. The student who wishes to apply to this Program must: be a Foods and Nutrition major and meet the following eligibility criteria:

- Have completed five (5) semesters of college or completed 76 credits.
- Have completed the following M.S. in Nutrition program prerequisites: BIO117 Human Physiology with Lab, CHEM121/131 Introduction to Chemistry with Lab, CHEM123 Organic Chemistry with Lab, CHEM201 Biochemistry with Lab, FN315 Advanced Nutrition, MATH119 Elementary Statistics.
- Have completed all of the College’s undergraduate general education requirements.
- Have attained a minimum 3.0 cumulative grade point average in both College of Saint Elizabeth and transfer
Students enrolled in the Combined Degree Program will:

- Complete 116 undergraduate credits and 38 graduate-level credits, for a total of 154 credits.
- Receive their B.S. degree in Foods and Nutrition upon completing 128 credits, which must include all general-education and major requirements. In the process of meeting B.S. degree requirements, students also fulfill the ADA Didactic Program in Dietetics verification statement requirements.

Senior-year students accepted into the Graduate Program in Nutrition can:

- Use free electives to complete one graduate-level course from the Multidisciplinary Core Issues (3 credits)
- Complete the following graduate-level professional concentration credits:
  - FN501 Medical Nutrition Therapy (4)
  - FN502 Medical Nutrition Practice (2)
  - FN655 Research Methods (3 credits; replaces FN463)
  - FN677 Program Design and Management in Community Nutrition (3 credits; replaces FN455)

**Note:** Descriptions of these graduate courses can be found in the Graduate Catalog. These 15 graduate-level professional concentration credits may only be applied to the M.S. in Nutrition Program, not to another graduate program or to the Dietetic Internship.

### Requirements for a Minor in Foods and Nutrition

- FN--- 100 or 200-Level Course (3)
- FN--- 100 or 200-Level Course (3)
- FN--- 100 or 200-Level Course (3)
- FN--- 300 or 400-Level Course* (3)
- FN--- 300 or 400-Level Course (3)
- FN--- 300 or 400-Level Course* (3)

Total: 18

*With approval of Program Chairperson. All course prerequisites must be met.

### Requirements for the Combined Bachelor of Science/Master of Science Degree

#### B.S. in Foods and Nutrition/M.S. in Nutrition

Eligible undergraduate students can earn a combined B.S./M.S. degree for a total of 154 credits. Students are required to complete 116 undergraduate credits and 38 graduate-level credits to meet the combined degree requirements. The Bachelor of Science degree will be awarded upon completion of 128 credits, which must meet all general education and professional concentration requirements. In the process of meeting the B.S. degree requirements, students also fulfill the ADA DPD verification statement requirements; however this statement will be issued at the completion of the M.S. degree.

Students interested in the B.S./M.S. program option, must be a major in Foods and Nutrition and meet the department’s eligibility criteria. Combined degree students must continue in the master’s program without interruption until completion or risk being dropped. Combined degree students must apply and be granted a leave of absence in order to interrupt their studies.

1. Students must have established junior-level standing, or completion of 76 credits. Generally, this process is met at the beginning of the junior year.


3. Have a completed all undergraduate general education requirements at the time of application.

4. Hold a minimum 3.0 cumulative GPA in both College of Saint Elizabeth and transfer credits.
Upon acceptance into the Graduate Program in Nutrition, students in their senior year may use free electives to complete one graduate-level course from the Multidisciplinary Core Issues (3 credits), and complete the following graduate-level professional concentration credits: FN 501 Medical Nutrition (4 credits), FN 502 Medical Nutrition Practice (2 credits), FN 655 Research Methods (3 credits – replaces FN 463), FN 677 Program Design and Management in Community Nutrition (3 credits – replaces FN 455). The fifteen (15) graduate-level professional concentration credits may only be applied to M.S. in Nutrition Program and cannot be applied to another graduate program or the Dietetic Internship. Note: students who chose this option must complete the M.S. degree to receive the verification statement for the DPD.

Students accepted into the B.S./M.S. program may apply to the Dietetic Internship Program at the College of Saint Elizabeth under the Pre-Select Option.

- Student must have a minimum 3.5 cumulative GPA to be eligible.
- Application material may be obtained from the Dietetic Internship Director after September 1st and must be returned by October 1st.
- Preselect decisions will be based on the applicant’s overall application packet, including GPA, a writing sample, evidence of work experience, recommendations and interview.
- Preselect decisions will be made by the Dietetic Internship Selection Committee and announced by November 1st.
- Applicants not admitted during this process may apply during the regular application process to this or any other program.
- Up to six of the dietetic internship slots may be awarded with this option.
- There is no application fee for this option.
- Applicants must have a Verification Statement to apply and must complete the MS in Nutrition degree requirements prior to the start date of the dietetic internship program.

**Graduate Program Overview**

**Graduate Contact:**
Dr. Jean C. Burge, RD, CNSD  
Program Chairperson  
Henderson Hall  
First Floor  
Room 150  
(973) 290-4127  
jaburge@cse.edu

**Requirements for a Master of Science in Foods and Nutrition**

The Program is designed for eligible undergraduate students who want to earn B.S. and M.S. degrees in Foods and Nutrition in a five-year period. The student who wishes to apply to this Program must: be a Foods and Nutrition major and meet the following eligibility criteria:

- Have completed five (5) semesters of college or completed 76 credits.
- Have completed the following M.S. in Nutrition program prerequisites: BIO117 Human Physiology with Lab, CHEM121/131 Introduction to Chemistry with Lab, CHEM123 Organic Chemistry with Lab, CHEM201 Biochemistry with Lab, FN315 Advanced Nutrition, MATH119 Elementary Statistics.
- Have completed all of the College’s undergraduate general education requirements.
- Have attained a minimum 3.0 cumulative grade point average in both College of Saint Elizabeth and transfer coursework.

Students enrolled in the Combined Degree Program will:
- Complete 116 undergraduate credits and 38 graduate-level credits, for a total of 154 credits.
- Receive their B.S. degree in Foods and Nutrition upon completing 128 credits, which must include all general-education and major requirements. In the process of meeting B.S. degree requirements, students also fulfill the ADA Didactic Program in Dietetics verification statement requirements.

Senior-year students accepted into the Graduate Program in Nutrition can:
- Use free electives to complete one graduate-level course from the Multidisciplinary Core Issues (3 credits)
- Complete the following graduate-level professional concentration credits:
  - FN501 Medical Nutrition Therapy (4)
Note: Descriptions of these graduate courses can be found in the Graduate Catalog. These 15 graduate-level professional concentration credits may only be applied to the M.S. in Nutrition Program, not to another graduate program or to the Dietetic Internship.

Master of Science in Nutrition

The M.S. in Nutrition Program consists of a total of 38 credit hours and offers three options.

- **Option A**: Designed for the Registered Dietitian (RD) who has completed an Approved Pre-professional Practice Program (AP4) or Dietetic Internship Program accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the American Dietetic Association. Those students who have received graduate level credit for this experience may be eligible to receive up to nine graduate credit hours towards their M.S. in Nutrition.

- **Option B**: Designed for the person with a bachelor’s degree in foods, nutrition and/or dietetics or the person with a baccalaureate degree in a non-nutrition area who desires an advanced degree in nutrition.

- **Option C**: Designed for the person with a baccalaureate or masters degree who desires an advanced certificate in nutrition with an emphasis in Sports Nutrition and Wellness or Weight Management and Counseling. Students complete 15 credits in these specialized areas. These certificates can be completed independently from the master’s degree or combined with the core requirements to be eligible for an MS degree in Nutrition.

Additional Admission Criteria for M.S. in Nutrition

An individual seeking direct admission to the graduate program in Nutrition must hold a baccalaureate degree in nutrition, foods, or dietetics from an accredited undergraduate institution. Other individuals with an undergraduate degree in other areas are encouraged to apply with the understanding that they may be required to take various undergraduate courses as prerequisites to satisfy the admissions criteria. Generally, applicants must have achieved a cumulative undergraduate grade point average (GPA) of not less than 3.0 on a 4.0 scale. Students who have background and potential for success but whose GPA is less than 3.0 may be admitted to the graduate program on a provisional basis.

A maximum of 9 credits total (both supervised practice and other graduate credit) will be accepted in transfer.

Option A

- Applicants pursuing Option A who have completed a supervised practice program must submit verification of completing that program before starting the graduate program.

- Students who apply to the graduate program under Option A but who have completed their supervised practice program in dietetics at another institution must have completed their experience at a college/university-based program in order to receive transfer credits. Transfer credit will only be given if graduate credit was received for this experience. Courses identified as supervised practice will not be considered for transfer. Supervised practice programs vary extensively in program format and structure lecture content and program’s emphasis. It is because of these variations that the Admission Committee will evaluate each student’s supervised practice program transcript. For this evaluation to occur, the student must be able to provide an official transcript, a catalog description, and a course outline. In addition, the student may be asked to submit samples of his/her work completed during the supervised program as part of the review process.

Option B/Option C

- Applicants pursuing Option B or Option C whose undergraduate degree is in an area non-related to nutrition may be required to complete graduate course prerequisites prior to being matriculated into the program. Students may, however, take ten credits towards their graduate degree program while concurrently completing their prerequisites. This may be done only with the permission of the Course of Study Coordinator. The prerequisites for the graduate program in Nutrition include the following: Introductory and organic chemistry, biochemistry, statistics, physiology, and advanced nutrition.

Transfer of credit into the graduate program (other than specific graduate course credit) will be subject to evaluation and approval by the Course of Study Coordinator. All transfer credits must carry a minimum 3.0 grade point average (on a 4.0 scale). All courses in the Multidisciplinary Core must be taken at the College of Saint Elizabeth.

Program Requirements
The following are required to fulfill the M.S. in Nutrition degree requirements, depending upon enrollment option:

- Nine (9) credit hours in a multidisciplinary core curriculum in which students take:
  - MC626 Ethical Issues
  - MCFN622 Nutrition Applications of Psychological and Social Issues
  - MCFN638 Nutrition Applications of Technical and

**Ethical Issues**

- 18 - 16 credit hours of nutrition core curriculum in which the students take:
  - Six (6) credit hours in human metabolism, or
    - FN645 Human Metabolism I
    - FN651 Human Metabolism II
  - Four (4) credits (Option A or C) or six (6) credit hours in nutrition and disease management (option B)
    - FN501 Medical Nutrition Therapy
    - FN502 Medical Nutrition Practice

Or, for Dietetic Interns who matriculate into the M.S. in Nutrition:

- FN603 Applied Concepts in Clinical Nutrition Practice I (3) and
- FN 617 Applied Concepts in Clinical Nutrition Practice II (1)
- Four (4) credits in nutrition and disease (option A or C)
  - FN647 Nutrition and Disease Management
- Three (3) credit hours in research methods
  - FN655 Research Methods for Health Care Professionals
- Three (3) credits of Thesis or Portfolio
  - FN695 Professional Portfolio, or
  - FN699 Thesis

**Requirements for the Combined Bachelor of Science/Master of Science Degree**

**B.S. in Foods and Nutrition/M.S. in Nutrition**

Eligible undergraduate students can earn a combined B.S./M.S. degree for a total of 154 credits. Students are required to complete 116 undergraduate credits and 38 graduate-level credits to meet the combined degree requirements. The Bachelor of Science degree will be awarded upon completion of 128 credits, which must meet all general education and professional concentration requirements.

In the process of meeting the B.S. degree requirements, students also fulfill the ADA DPD verification statement requirements; however this statement will be issued at the completion of the M.S. degree. Students interested in the B.S./M.S. program option, must be a major in Foods and Nutrition and meet the department’s eligibility criteria. Combined degree students must continue in the master’s program without interruption until completion or risk being dropped. Combined degree students must apply and be granted a leave of absence in order to interrupt their studies.

1. Students must have established junior-level standing, or completion of 76 credits. Generally, this process is met at the beginning of the junior year.


3. Have a completed all undergraduate general education requirements at the time of application.

4. Hold a minimum 3.0 cumulative GPA in both College of Saint Elizabeth and transfer credits.

Upon acceptance into the Graduate Program in Nutrition, students in their senior year may use free electives to complete one graduate-level course from the Multidisciplinary MC 620 Ethical Issues (3 credits), and complete the following graduate-level professional concentration credits: FN 501 Medical Nutrition (4 credits), FN 502 Medical Nutrition Practice (2 credits), FN 655 Research Methods (3 credits – replaces FN 463), FN 677 Program Design and Management in Community Nutrition (3 credits – replaces FN 455).

The fifteen (15) graduate-level professional concentration credits may only be applied to M.S. in Nutrition Program and cannot be applied to another graduate program or the Dietetic Internship. **Note:** students who chose this option must
complete the M.S. degree to receive the verification statement for the DPD.

Students accepted into the B.S./M.S. program may apply to the Dietetic Internship Program at the College of Saint Elizabeth under the Pre-Select Option.

- Student must have a minimum 3.5 cumulative GPA to be eligible.
- Application material may be obtained from the Dietetic Internship Director after September 1st and must be returned by October 1st.
- Preselect decisions will be based on the applicant’s overall application packet, including GPA, a writing sample, evidence of work experience, recommendations and interview.
- Preselect decisions will be made by the Dietetic Internship Selection Committee and announced by November 1st.
- Applicants not admitted during this process may apply during the regular application process to this or any other program.
- Up to six of the dietetic internship slots may be awarded with this option.
- There is no application fee for this option.
- Applicants must have a Verification Statement to apply and must complete the MS in Nutrition degree requirements prior to the start date of the dietetic internship program.

Internship

Our students are encouraged to gain additional practical experience through part-time employment in clinical nutrition and dietetics. Exposure to patient care and nutrition services in hospitals, nursing homes and rehabilitation centers enhances coursework understanding and the pre-professional skills necessary to be a qualified applicant for a dietetic internship.

In addition to paid employment opportunities in the healthcare services, students are encouraged to volunteer for Program and College-led activities and service opportunities. All students must complete 20 hours of service-based learning as a requirement for the Bachelor of Science degree. Students are highly encouraged to join the ADA as student members.

Programs

The Foods and Nutrition Program supports the activities of the Nutrition and Wellness Club. This organization is open to all students on campus, but its membership primarily includes undergraduate nutrition students and a faculty advisor. The club is committed to the promotion of good nutrition and healthy lifestyles within the CSE community. Past club activities have included participation in a campus-wide wellness fair, national nutrition month functions, lectures, food demonstrations, and nutrition education to the general public in conjunction with the local public libraries.

Foods and Nutrition Honors Program

To gain entrance into this program, students will need a GPA of 3.70 or higher with a minimum of 80 credits of the program completed. Each prospective student will be assigned a Research Advisor from the faculty of the Program based upon the research interest of the student. A research committee of two College of Saint Elizabeth faculty members will be formed, based upon the research proposed. The proposal for the research will be defended by May 10 of the student’s junior year. Once the research has been approved by the committee the student will begin the collection of data. This will normally begin during the summer or fall of the student’s senior year.

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Gerontology Program

Program Overview

The Gerontology Program offers the Career-oriented Minor/Certificate Program in Gerontology. It is intended to enhance the career preparation of matriculated undergraduate students by supplementing study in their major fields and of non-matriculated students by building on previous education, employment, and life experience.

The Program facilitates student learning of gerontology from a multidisciplinary perspective, introduces students to the strengths and limitations of theories of successful aging and of the status of the elderly in society, and to the social research methods used by gerontologists. It also encourages students to assess the societal response to aging (i.e., legislation, policies, and programs) and to consider their own role in the aging network. Finally, it promotes in students both an ethical stance regarding health care and the acquisition of appropriate and effective basic intervention skills.

Program Graduates

Upon completion of the Gerontology Career-oriented Minor and Certificate Program, students will have developed a balanced and realistic view of older persons and their status in society, and how social institutions affect, and are affected by, the older population. They will be familiar with the major provisions of such aging-related legislation as the Social Security Act and the Older American Act, and with programs and services addressing the needs of older persons. They will also know about appropriate basic means of intervention with the elderly as well as about ethical considerations in health care, be experienced in assessing the quality of their on-the-job performance, and be open to efforts designed to improve their competency.

Gerontology students will be prepared for employment in aging-related positions that require an education in gerontology. Such sites include hospitals, social services and non-profit organizations, senior centers, nursing and elder care sites, insurance and pharmaceutical companies and other corporate settings, and departments and divisions on aging. As people live longer and the mean age of the population continues to rise, job opportunities in gerontology are expanding at a high rate.

Undergraduate Program Overview

Undergraduate Contact:
Program Coordinator
Santa Maria Hall
First Floor
Room 14
(973) 290-4155
alangan@cse.edu

Internship

All gerontology students participate in a field placement at a site appropriate for someone in her major and related to her career/job interests if possible. Certificate students employed full-time in an aging-related position may apply to use their place of employment as their field placement site.

Programs

Qualified students may be inducted into Sigma Phi Omega, the Gerontology Honor Society.
Global Studies Program

Program Overview

The Global Studies Program prepares students to live and work in today’s multi-cultural, global environment. The Program’s goals focus on developing among majors the ability to research and analyze information pertaining to global affairs.

The Program also cultivates among majors the capacity to understand, appreciate, and appropriately respond to linguistic, cultural, and political diversity.

Mission

Flowing from the mission of the College of Saint Elizabeth, the mission of the Global Studies Program is to provide students with the appropriate interdisciplinary knowledge and perspectives needed to comprehend and succeed in our increasingly complex and interdependent world.

Program Graduates

Graduates of the Global Studies Program are prepared for careers in

- Elementary education
- Diplomatic service
- Law
- Journalism
- International finance
- Multi-national corporations

and other organizations that have global agendas and provide services world-wide. Some Global Studies attend graduate school, in either international relations or related fields.

Undergraduate Program Overview

Undergraduate Contact:

Program Chairperson
Santa Maria Hall
Fourth Floor
Room 48
(973) 290-4330
amurzaku@cse.edu

Requirements for the Bachelor of Arts in Global Studies

The Global Studies major consists of 33 credits, including 12 credits of Core Requirements and 21 credits in one of three Track options:

- World Politics
- Modern Language Studies
- World Cultures

Core Requirements

- ECO121 Geography and World Economy (3)
- PS231 International Relations (3)
- PS251 Comparative Politics (3)
- GS467 Global Studies Capstone Seminar (3)
World Politics Track

Historical Perspectives: (Choose 3 courses)

- HIS255 Latin American History
- HIS261 The Middle East
- HIS265 Asian History
- HIS271 African History
- HIS351 American Diplomatic History
- HIS320 Advanced Readings: Asian History
- HIS325 Advanced Readings: Latin American and African History
- HIS330 Advanced Readings: European and Middle Eastern History

Total: 9

Politico-Economic Perspectives: (Choose 2 courses)

- BUS341 Managing in the Global Environment
- ECO107 Principles of Economics II
- ECO331 Political Economy of Asia
- PS381 Political Thought

Total: 6

Complete two World Language courses beyond what the student must take to complete the General Education Requirement in this subject area. (Refer to Catalog for rules regarding the World Language General Education Requirement.)

- World Language (3)
- World Language (3)

Total: 6

Total credits for Bachelor of Arts in Global Studies, World Politics Track: 33

Modern Language Studies Track

Language Studies Track is designed for students who want to engage in intensive study of a world language or languages, within the broader context of international relations and affairs.

Students who choose this track take 21 credits of coursework in either a single world language or in two world languages. Of these 21 credits on one or two world language(s), at least 6 credits must be courses at the 300-level.

Total Credits for Bachelor of Arts in Global Studies, Modern Language Studies Track: 33

World Cultures Track

Students must take 15 credits from among the courses below, with at least one course from each category. At least 6 credits of 300-level coursework must be taken.

Aesthetic Perspectives

- ART245 Insights into Culture Through Visual Art (when topic is appropriate)
- ART311 Topics in Art History (when topic is appropriate)
- ENG229 International Film
- MUS261 Music in Our Time

Socio-Cultural Perspectives

- COMM243 Cross-Cultural Communication
- FN217 World Foods
- WL407 Linguistics
- GS253 World Culture Studies
Complete two World Language courses beyond what the student must take to complete the General Education Requirement in this subject area. (Refer to Catalog for rules regarding the World Language General Education Requirement.)

- World Language (3)
- World Language (3)

Total: 6

Total Credits for Bachelor of Arts in Global Studies, World Cultures Track: 33

Capstone Experience

Majors must complete a 20-page primary source-based research paper on a topic pertinent to the broad field of Global Studies. Completed as part of the Global Studies Capstone Seminar, these papers should address the principal factual data, historical events, problems, and ongoing challenges and concerns relevant to the subject selected. Students in the Modern Language Studies Track must also complete a 5-page summary of their papers in the language or languages they have been studying.

Requirements for a Minor in Global Studies

The Minor consists of 18 total credits.

Core Requirements

- PS231 International Relations (3)
- GS467 Global Studies Capstone Seminar (3)

Total: 6

Minors also select one of three track options, each consisting of 12 credits.

World Politics Track

- Two courses chosen from list of courses in this Track (6)
- 300-level course chosen from List of Courses in this Track (3)
- One Modern Language course beyond what the student must take to complete the General Education Requirement in this subject area. (Refer to Catalog for rules regarding the World Language General Education Requirement). (3)

Total: 12

Modern Language Studies Track

- World Language courses taken beyond fulfillment of the General Education Requirement in this subject area (9)
- 300-level World Language course (3)

Total: 12

World Cultures Track

- Two courses chosen from list of courses in this Track (6)
- 300-level course chosen from list of courses in this Track (3)
- One Modern Language course beyond what the student must take to complete the General Education Requirement in this subject area. (Refer to Catalog for rules regarding the World Language General Education Requirement). (3)

Total: 12
Requirement.) (3)

Total: 12

Total Credits for Global Studies Minor: 18

Capstone Experience

Majors must complete a 20-page primary source-based research paper on a topic pertinent to the broad field of Global Studies. Completed as part of the Global Studies Capstone Seminar, these papers should address the principal factual data, historical events, problems, and ongoing challenges and concerns relevant to the subject selected. Students in the Modern Language Studies Track must also complete a 5-page summary of their papers in the language or languages they have been studying.

Internship

Students in the Modern Language Studies Track are encouraged to use the Language Laboratory, especially the advanced Rosetta Stone Program, in order to strengthen their language skills.

All Global Studies students are strongly encouraged to participate in internships, and if possible to include a study abroad-experience as part of their overall academic program.

Programs

Global Studies students are encouraged to join the World Language Club. Qualified students also may join Phi Sigma Iota, the International Foreign Language Honor Society.
Health Care Management Program

Program Overview

The Master of Science in Health Care Management features an integrated curriculum in the study of health care management and leadership. A Capstone Experience will integrate and synthesize health care management skills and competencies.

The Program has been designed for health care administrators, managers, nurses and other health care providers, or any health related professionals who wish to increase their knowledge and expertise in the specific application of health care management and leadership. Applicants who have not previously studied health care management are welcome.

Mission

The challenges facing current health care administrators, managers and providers seem to be overwhelming in today's chaotic environment. The College of Saint Elizabeth, recognizing the need for new models of health care delivery and leadership, has developed a diverse and broad-based program that provides a greater multidisciplinary and humanistic understanding of the current challenges and opportunities in the health care industry.

The purpose of the course of study provided by the program is to better enable health care leaders to provide strategic leadership for their organizations and to enhance their own careers. The Program promotes personal and professional integrity, fosters ethical decision-making, and encourages students to make productive use of leading edge technology. The Program emphasizes the development of critical thinking, ethical leadership and management, as well as advanced research skills.

Stressing humanistic leadership, management, and analytic competencies, the program focuses on offering the student opportunities to develop and expand the knowledge and skills required to excel both professionally and personally. Teamwork and peer collaboration are encouraged.

Outcomes

The Program utilizes the National Center for Healthcare Leadership (NCHL) Competency Model as the framework for learning and assessment methods and program outcomes. The twenty-six NCHL competencies comprise the program's outcomes and are grouped in the three domains of transformation, execution, and people.

Transformation

- Achievement Orientation
- Analytical Thinking
- Community Orientation
- Financial Skills
- Information Seeking
- Innovative Thinking
- Strategic Orientation

Execution

- Accountability
- Change Leadership
- Collaboration
- Communication Skills
- Impact and influence
- Information Technology Management
- Initiative
- Organizational Awareness
- Performance Measurement
- Process Management/Organizational Design
- Project Management
People

- Human Resources Management
- Interpersonal Understanding
- Professionalism
- Relationship Building
- Self Confidence
- Self Development
- Talent Development
- Team Leadership

Program Graduates

Graduates of the Program will find diverse job opportunities with a variety of health organizations, such as:

- Hospitals
- Pharmaceutical organizations
- Home health agencies
- Health insurance companies
- Life-care facilities
- Managed care organizations
- Medical group practices
- Mental health agencies

The Program is coeducational and provides a broad-based academic preparation for succeeding in the ever-changing health care environment.

Graduate Program Overview

Graduate Contact:
Dr. Catherine Martin
Area Chairperson
Annunciation Center
Upper Floor
Room 309
(973) 290-4339
cmartin@cse.edu

Requirements for the Master of Science in Health Care Management

The M.S. in Health Care Management consists of a total of 39 credit hours. Students are required to complete “Graduate Writing Seminar” and “Health Care Systems and Environments” as their first courses of study. The program credit hours are distributed as follows:

- Six (6) hours in required multidisciplinary core curriculum, including:
  - Three (3) credit hours in the study of ethics
  - Three (3) credit hours in multidisciplinary health care management application courses
- Twenty-Seven (27) credit hours in required health care management and leadership concentration courses
- Three credit hours (3) in health care management or other discipline electives*
- Three credit hours (3) in a required Capstone Experience**

* No elective credit hours are required if Thesis is selected as the Capstone Experience.

**It is anticipated that it will take two semesters to complete the Thesis option. The student must register and pay for 3 credits in both of these 2 semesters.

Additional Admission Criteria for the M.S. in Health Care Management

- Applicants must follow all of the admission criteria for graduate programs including but not limited to:
- Baccalaureate degree from an accredited institution.
- Generally, applicants must have achieved a cumulative undergraduate grade point average (GPA) of not less than 3.0 on a 4.0 scale. Students who have background and potential for success but whose GPA is less than 3.0 may be admitted to the graduate program on a provisional basis.
Meet health requirements of the College.

Computer literacy is vital for successful completion of the program. Students who need to increase their computer competency should speak to the Program Chair about options for obtaining the necessary computer skill level.

An acceptable Background Check may be required as a condition for completing a Health Care Management course and/or project. Applicants are responsible for completing and paying for all Background Check(s) if more than one is required under renewal timelines. (Applicants should contact the Health Care Management program for full policy, requirements and procedures.)

Submit a personal statement, resume and two letters of professional recommendation.

Graduate students whose native language is not English must submit certification of English proficiency or take an English language proficiency exam as determined by the graduate course of study coordinator. An original copy of your test score on the Test of English as a Foreign Language (TOEFL), taken within the past two years, must be submitted. Normally total TOEFL scores of under 550 for the paper-based test or 210 for the internet-based test (IBT) will not be accepted. This requirement is waived for students who have received a baccalaureate or master’s degree from an accredited college or university in which English was the language of instruction as verified on the student transcript(s) and/or transcripting service(s). Programs and courses taken at colleges where English is not the primary language of instruction must be evaluated by WES (World Education Services) for a course-by-course evaluation.

Students whose native language is not English must submit certification of English proficiency or take an English language proficiency exam as determined by the graduate course of study coordinator. Applicants who must take the TOEFL must score 550 (paper-based) or 213 (computer-based) or higher on the Test of English as Foreign Language (TOEFL).

Programs and courses taken at colleges in countries outside the United States must be evaluated by WES (World Education Services) for a course-by-course evaluation.

Transfer Credit

Transfer of credit into the graduate program will be subject to the evaluation and approval of the Program Director. A maximum of 6 credits can be accepted in transfer into the M.S. in Health Care Management Program. All transfer credits must carry a minimum 3.0 grade point average (on a 4.0 scale). All courses in the Multidisciplinary Core must be taken at the College of Saint Elizabeth.

Program Completion Criteria

Completion of the program will be determined by successful completion of all course work with a cumulative grade point average of 3.0 (on a 4.0 scale) or better. In addition, students must receive a "pass" grade for their Capstone Experience.

Continuous Enrollment Criteria

Students are expected to enroll continuously until the program is completed. With the exception of students who are on an approved Leave of Absence (see the Leave of Absence Policy in this Graduate Catalog), any student who has not registered for a course for 2 consecutive semesters (fall / spring) must pay one credit of graduate tuition in each subsequent semester until the student registers for a course. This continued enrollment fee is required in order to maintain standing in the program. Should the student not pay the continued enrollment fee, the student will have to reapply for admission to the program should the student want to continue in the program.

For the Capstone Experience, students who do not successfully complete the Thesis option in 2 semesters, or any of the other Capstone Experience options in 1 semester, are required to pay one credit of graduate tuition each semester until completion through course GST 650.
History Program

Program Overview

The History Program seeks to educate students about the important historical concepts, content, and interpretations pertinent to a range of time periods and regions. Through the study of history, students will develop and sharpen their analytical-reasoning, critical-thinking, research, writing, and verbal skills. The Program seeks to inspire among its students a life-long intellectual curiosity that will foster their future personal and professional growth.

Mission

Flowing from the mission of the College of Saint Elizabeth, the mission of the History Program is to provide a curriculum and a learning environment that will foster students’ awareness, appreciation, and understanding of the past, in the expectation that such knowledge will better enable students to comprehend present and future events, trends, and conditions.

Program Graduates

Students who major in History enter a variety of professions, including teaching, law, government service, and business. Some majors choose to enter graduate programs in History or related fields.

Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Santa Maria Hall
Second Floor
Room 29
(973) 290-4305
gsirgiovanni@cse.edu

Requirements for the Bachelor of Arts in History

- HIS101 Survey of American History I (3)
- HIS111 Survey of American History II (3)
- HIS121 Survey of European History I (3)
- HIS131 Survey of European History II (3)
- HIS467 Senior Seminar (3)

Three courses from the following 200-level categories, with at least one course taken in each category: 9 credits

American History

- HIS215 American Economic History
- HIS220 Post-World War II America
- HIS230 History with Film
- HIS235 African-American History
- HIS241 New Jersey History
- HIS245 Women's History

World History

- HIS211 Medieval Studies
- HIS255 Latin American History
Three courses from the following 300-level categories, with at least one course taken in each category: 9 credits

**American History**
- HIS351 American Diplomatic History
- HIS355 American Social History
- HIS361 American Intellectual History

**World History**
- HIS320 Advanced Readings: Asian History
- HIS325 Advanced Readings: Latin American and African History
- HIS330 Advanced Readings: European and Middle Eastern History

Total credits 33

**Capstone Requirement**
The Capstone Requirement for the History major consists of writing a substantial research paper, involving the use of primary-source material, on an approved historical topic. This paper will be completed by students as part of the requirements of HIS 467 History Capstone Seminar. Students enrolled in this Seminar will verbally present their completed papers to classmates and the History Program faculty.

**Requirements for a Minor in History**
- One 100-level American History Course (3)
- One 100-level European History Course (3)
- One 200-level Elective (3)
- One 300-level Elective (3)
- Elective (3)
- Elective (3)

Total: 18

**Internship**

History majors are encouraged to complete an internship as part of their college experience. Recent History majors have completed internships in local museums and government offices.

**Programs**

The Program sponsors the History Club, whose membership is open to any student with an interest in history. The Club arranges field trips, on-campus activities, and social outings, all designed to promote the members' common interest in the study of history.

Phi Alpha Theta is the National History Honor Society. The College of Saint of Elizabeth is a chapter-member of that prestigious organization, and qualified students are encouraged to join.
Program Overview

The Justice Studies major is a multidisciplinary program that draws on the strong liberal arts tradition of the College. The Program aims to provide students with a broad but intensive understanding and appreciation of the important social, ethical, political, and cultural issues pertinent to criminal justice and the law. The Program is carefully designed to meet the needs and expectations of both full-time and part-time students, as well as professionals working in the criminal justice/legal studies field who want to continue and/or update their studies.

The major includes two Tracks: Criminal Justice and Legal Studies. The Criminal Justice Track is designed for students with career interest in areas such as law enforcement, parole, corrections, juvenile justice, and criminal justice administration. The Legal Studies Track is designed for students who plan to attend law school or who have an interest in the law as a scholarly subject.

Justice Studies majors in both tracks complete 16 credits of Core Requirements, including a seminar taken in the senior year, and 3 credits of related requirements. In addition, each of the tracks requires 21 credits of coursework.

Master of Arts in Justice Administration and Public Service

The Master of Arts degree in Justice Administration and Public Service offered at the College of Saint Elizabeth (CSE) is a 30-credit program that can be completed in two years of full-time study. CSE developed the program to meet 21st Century needs for exceptional public safety and administration leaders who have a strong awareness, concern, and respect for social justice. This Program enables students to acquire an understanding of the complex issues now facing public safety practitioners and society. The Program is offered in three options, fully online, in a blended format and in a traditional classroom setting, taught by scholars and practitioners from the justice studies field.

Mission

In keeping with the mission and values of the College of Saint Elizabeth, the Justice Studies Program provides students with the scholarship and proficiency necessary for success in the criminal justice or legal fields.

Master of Arts in Justice Administration and Public Service

The College of Saint Elizabeth’s Master of Arts in Justice Administration and Public Service Program provides students with a strong foundation in legal, organizational, technological, behavioral and service-oriented courses. Students also engage in project work intended to prepare them to work and lead more successfully within the justice system. Graduates of the Program will be prepared for managerial and executive positions within the major sectors of the American justice system, including police departments, courts, corrections, probation, parole and counseling.

Outcomes

Master of Arts in Justice Administration and Public Service

The outcomes of the Masters of Arts in Justice Administration and Public Service are:

- To enable students to acquire a deep understanding of moral, ethical and social justice issues inherent in the concept of justice in a democratic society.
- To develop students’ knowledge of the laws, policies, and evidentiary procedures pertaining to computer-related crime and public safety.
- To enable students to evaluate and address the safety and security needs of their communities.
- To develop students’ skills in research methodologies.

Program Graduates

Students graduating with degree in Justice Studies are furnished with the ability and the capacity to succeed in the Criminal Justice and related fields. Students are prepared for advanced educational pursuits in graduate and
professional institutions. The graduates of the Justice Studies Program of the College of Saint Elizabeth work in a variety of fields. These include:

- Practice of law
- Probation
- Law enforcement
- Parole
- Victim and child advocacy
- Corrections
- Business security

**Undergraduate Program Overview**

**Undergraduate Contact:**
Program Chairperson
Santa Maria Hall
Lower Level
(973) 290-4085
daussicker@cse.edu

**Requirements for the Bachelor of Arts in Justice Studies**

**Criminal Justice Track**

- JUS101 Introduction to Justice Studies (3)
- JUS221 Criminal Law (3)
- JUS231 Criminal Procedure (3)
- JUS425 Senior Seminar (4)
- PS221 Law and Contemporary American Society (3)

Students must take 4 courses (12/13 credits) from among:

- JUS201 Women and the Criminal Justice System (3)
- JUS205 Criminal Investigation (3)
- JUS211 The Corrections System (3)
- JUS251 Law Enforcement (3)
- JUS301 Juvenile Law and Justice (3)
- JUS311 Intimate Violence (3)
- JUS305 Public Safety Leadership and Supervision (4)
- JUS325 Victimology (3)
- JUS341 Women and the Law (3)

Students must take 3 courses (9/10 credits) from below and/or from the courses not already taken above:

- CHEM113 Introduction to Forensic Science (4)
- JUS405 Research Methods for Justice Studies Professionals (3)
- JUS490 Special Topics (3)
- JUS495 Internship (3)
- PE259 Drug Use and Abuse (3)
- PS211 State and Local Government (3)
- PS241 Public Policy and Administration (3)
- PSY219 Crisis Intervention (3)
- SOC211 Deviant Behavior (4)

**Related Requirements**

- MATH119 Elementary Statistics

Total credits for Bachelor of Arts in Justice Studies Criminal Justice Track: 41 - 43

**Capstone Requirement**

Justice Studies majors fulfill their Capstone Requirement while taking the Senior Seminar. Each student completes a research assignment appropriate to the chosen Track, Criminal Justice or Legal Studies. Finished assignments are discussed and reviewed by the full class at the conclusion of the seminar.
**Legal Studies Track**

- JUS101 Introduction to Justice Studies (3)
- JUS221 Criminal Law (3)
- JUS231 Criminal Procedure (3)
- JUS425 Senior Seminar (4)
- PS221 Law and Contemporary American Society (3)

Students must take 4 courses (12 credits) from among:

- JUS325 Victimology (3)
- JUS301 Juvenile Law and Justice (3)
- JUS311 Intimate Violence (3)
- JUS331 Family Law (3)
- JUS341 Women and the Law (3)
- PS371 American Constitutional Law (3)
- PS211 State and Local Government (3)

Students must take 3 courses (9 credits) selected from below and/or from the courses not already taken above.

- BUS230 Business Law I (3)
- COMM223 Fundamentals of Public Speaking (3)
- ENG201 The Craft of Writing (4)
- JUS210 Legal Research and Writing (3)
- JUS327 Victim Law and Services (3)
- JUS405 Research Methods for Justice Studies Professionals (3)
- JUS490 Special Topics (3)
- JUS495 Internship (3)
- PHIL103 Logic and Rhetoric (4)
- PS241 Public Policy and Administration (3)

**Related Requirements**

- MATH119 Elementary Statistics

**Total credits for Bachelor of Arts in Justice Studies Legal Studies Track:** 40

**Capstone Requirement**

Justice Studies majors fulfill their Capstone Requirement while taking the Senior Seminar. Each student completes a research assignment appropriate to her chosen Track, Criminal Justice or Legal Studies. Finished assignments are discussed and reviewed by the full class at the conclusion of the seminar.

**Requirements for the Justice Studies Combined Degree Program**

To be eligible for the Combined Masters Degree Program, students must achieve a 3.0 or higher grade point average. Additionally, candidates must complete three of four pre-requisite courses enumerated below.

Qualified students, after successful completion of their junior year, may apply to take two designated graduate courses (6 credits), which can be applied as free electives toward the completion of their undergraduate program and/or toward the 30-credit requirement for the Master's Degree in Justice Studies.

**Prerequisite Courses**

- PS241 Public Policy and Administration (3), or
- JUS305 Public Safety Management (4)
- JUS405 Research for Justice Studies Majors (3)
- JUS325 Victimology (3)

**Graduate Courses**

- MC626 Ethical Issues (3)
Requirements for a Master of Arts in Justice Administration and Public Service

The M.A. in Justice Administration and Public Service consists of 6 required courses and 4 elective courses for a total of 30 credits. The courses are as follows:

**Required Courses (18 credits)**
- JUS650 Justice Administration (3)
- JUS655 Justice Policy and Planning (3)
- JUS660 Victimization and Justice (3)
- MC626 Ethical Issues in Human Services Leadership (3)
- JUS682 Research Methods (3)
- JUS690 Capstone Seminar/Experience (3)

**Elective Courses**
- JUS600 Critical Issues in Criminal Justice (3)
- JUS605 Public Administration and Policy (3)
- JUS610 Legal Issues of Criminal Justice Management (3)
- JUS615 Management in Criminal Justice Administration (3)
- JUS620 Law and to Legal Systems (3)
- JUS665 Legal and Critical Issues in Justice Studies (3)
- JUS670 Management in Justice Administration (3)
- JUS675 Cyber Crime, Security and the Law (3)
- JUS680 Investigation and Digital Evidence (3)
- JUS683 Special Topics (3)
- JUS685 Independent Study (1-3)
- GST650 Continuous Enrollment (1)

**Combined Baccalaureate to Master’s Degree Program**

The Combined Baccalaureate to Master’s Degree Program enables highly motivated undergraduate students to transition into the graduate Justice Administration and Public Service program even while still completing the College’s baccalaureate program. The Program requires candidates to complete as pre-requisites three of the four undergraduate courses listed below, as well as a series of selected graduate-level courses. To be eligible for the Combined Baccalaureate to Master’s Degree Program, students must achieve a 3.0 or higher grade point average.

Qualified students, after successful completing their junior year, may apply to take two designated graduate courses (6 credits), which can be applied as free electives toward the completion of their undergraduate program and/or toward the 30-credit requirement for the Master’s Degree in Justice Administration and Public Service. Combined degree students must continue in the master’s program without interruption until completion or risk being dropped. Combined degree students must apply and be granted a leave of absence in order to interrupt their studies.

**Prerequisites**
- PS241 Public Policy and Administration (3) or
- JUS305 Public Safety Management (4)
- JUS405 Research for Justice Studies Majors (3)
- JUS325 Victimology (3)

**Graduate Courses**
- MC626 Ethical Issues (3)
- JUS655 Policy and Planning (3)

**Requirements for a Minor in Justice Studies**

**Criminal Justice Minor Track**
- JUS101 Introduction to Justice Studies (3)
- PS221 Law and Contemporary American Society (3)
- JUS--- Elective (3)
- JUS--- Elective (3)
- JUS--- Elective (3)
- JUS--- 300-Level Elective (3)

Total: 18

**Legal Studies Minor Track**

- JUS101 Introduction to Justice Studies (3)
- PS221 Law and Contemporary American Society (3)
- JUS--- Elective (3)
- JUS--- Elective (3)
- JUS--- Elective (3)
- JUS--- Elective (3)
- JUS--- 300-Level Elective (3)

Total: 18

**Requirements for a Minor in Victim Services**

- JUS311 Intimate Violence (3)
- JUS325 Victimology (3)
- JUS327 Victim Law and Services (3)
- PSY219 Crisis Intervention (3)
- JUS--- Elective* (3)
- JUS495 Internship** (3)

Total: 18

*Students may not select a course in their major to fulfill the elective requirement.

**Internships must be approved by a Justice Studies faculty member.

**Graduate Program Overview**

**Graduate Contact:**

Dr. James S. Ford  
Associate Professor/Course of Study Coordinator  
Santa Maria Hall  
Lower Level  
(973) 290-4324  
jford@cse.edu

**Requirements for the Master of Arts in Justice Administration and Public Service**

**Admission Requirements**

Applicants must have:

- earned a bachelor’s degree from an accredited college or university with a 3.00 average or better on a 4.0 scale;
- a record of academic success in prior undergraduate courses;
- two letters of recommendation attesting to the candidate’s ability to perform a high level of academic work as a self-directed learner and to his/her good character. One letter should be from someone who has worked with or supervised the candidate;
- a successful interview with a faculty member in person or via phone or webcam;
- a writing sample will be submitted by the student at the time of the interview;
- demonstrated competence in technical knowledge as it relates to participating successfully in the online environment.

**Graduate Advisement**

Upon being accepted into the M.A. in Justice Administration and Public Service Program, a student will be assigned a graduate advisor, who will help plan out the student’s course of study. This advisement can take place via the phone or webcam, or if the student resides in proximity to the College then the student and advisor can choose to meet in person.
Program Options
Online, Blended, or Traditional Format

Program Requirements
The M.A. in Justice Administration and Public Service consists of 6 required courses and 4 elective courses for a total of 30 credits. The courses are as follows:

Required Courses (18 credits)
- JUS650 Justice Administration (3)
- JUS655 Justice Policy and Planning (3)
- JUS660 Victimization and Justice (3)
- MC626 Ethical Issues in Human Services Leadership (3)
- JUS682 Research Methods (3)
- JUS690 Capstone Seminar/Experience (3)

Elective Courses
- JUS600 Critical Issues in Criminal Justice (3)
- JUS605 Public Administration and Policy (3)
- JUS610 Legal Issues of Criminal Justice Management (3)
- JUS615 Management in Criminal Justice Administration (3)
- JUS620 Law and to Legal Systems (3)
- JUS665 Legal and Critical Issues in Justice Studies (3)
- JUS670 Management in Justice Administration (3)
- JUS675 Cyber Crime, Security and the Law (3)
- JUS680 Investigation and Digital Evidence (3)
- JUS683 Special Topics (3)
- JUS685 Independent Study (1-3)
- GST650 Continuous Enrollment (1)

Requirements for a Combined Baccalaureate to Master's Degree Program
The Combined Baccalaureate to Master's Degree Program enables highly motivated undergraduate students to transition into the graduate Justice Administration and Public Service program even while still completing the College’s baccalaureate program. The Program requires candidates to complete as pre-requisites three of the four undergraduate courses listed below, as well as a series of selected graduate-level courses. To be eligible for the Combined Baccalaureate to Master's Degree Program, students must achieve a 3.0 or higher grade point average.

Qualified students, after successful completing their junior year, may apply to take two designated graduate courses (6 credits), which can be applied as free electives toward the completion of their undergraduate program and/or toward the 30-credit requirement for the Master’s Degree in Justice Administration and Public Service. Combined degree students must continue in the master's program without interruption until completion or risk being dropped. Combined degree students must apply and be granted a leave of absence in order to interrupt their studies.

Prerequisites
- PS241 Public Policy and Administration (3), or
- JUS305 Public Safety Management (4)
- JUS405 Research for Justice Studies Majors (3)
- JUS325 Victimology (3)

Graduate Courses
- MC626 Ethical Issues (3)
- JUS655 Policy and Planning (3)

Internship
We strongly encourage Justice Studies majors to participate in off-campus internships. These internships are coordinated through the Program and may be used to obtain credit toward the major. Students have participated in summer research internships at major corporations and universities across the country, as well as local criminal justice agencies.

**Programs**

Alpha Phi Sigma recognizes scholastic excellence by graduate students in the criminal justice arena. Its mission is to promote high scholarship among the students who are actively engaged in collegiate preparation for professional services; to keep abreast of the advances in scientific research; to elevate the ethical standards of the criminal justice professions; and to establish in the public mind the benefit and necessity of education and professional training. Selection is based on academic excellence and leadership in campus activities.
Program Overview

Mathematics Program

The Program is broad, designed to accommodate the diversity of student needs and interests. The student is led to seek an understanding of the place of mathematics in our culture, and in particular to appreciate its relationship to the physical and social sciences. The primary goal of the mathematics curriculum is to develop attitudes of mind and analytical skills required for efficient use and understanding of mathematics. All courses attempt to demonstrate the interplay of applications, mathematical problem solving, and theory. Students from a variety of majors choose mathematics courses that enhance their mathematical competency and complement their major field of study. By earning a Bachelor of Arts in Mathematics degree, students prepare to pursue their chosen profession with distinction, whether it be graduate study, a career in industry or one in mathematics education.

Computer Science Program

The Program in computer science is designed to provide students a strong theoretical and practical background in computer science within the liberal arts tradition. The goal of the Program is to lead students to appreciate the intellectual depth of the theory of the discipline as well as to empower them to apply this knowledge in the analysis and solution of specific problems. Software methodology and basic architecture of computer hardware, as well as the social, ethical, and professional issues related to computer science will be examined. Leading to a Bachelor of Science degree, the Program provides a strong foundation in computing science that will prepare students to continue in a graduate program or to gain employment as a computer professional. Students from a variety of majors are encouraged to choose computer science courses that will enhance their computer competency and complement their major fields of study.

Computer Information Systems Program

The Program in computer information systems was established in 2007. The Program offers a balance between computing technology and business, with a strong emphasis on the effective use of computers and information technology in solving problems in business. The Program will provide students with a broad understanding of business, a competence in business computer programming, a knowledge of information technology, and a sound foundation in computer hardware and application software as well as computer information systems analysis, design and implementation. With a Bachelor of Arts degree in computer information systems, students are well-prepared for the demands of today’s corporate environment, with competency in both business and computing fields.

Mission

The mission of the Mathematics and Computer Science Program is to foster the development of mathematical and computer competence of all students at the College of Saint Elizabeth.

The goals of the Mathematics and Computer Science program at the College of Saint Elizabeth are:

- To offer a rigorous and diverse set of courses that will permit students to acquire knowledge and competency in the major field of mathematics or computer science;
- To encourage students to use mathematics and technology in a professional capacity, as a basis for advanced study, and for continued professional development;
- To assist students to cultivate analytical skills, improve quantitative thinking, and recognize the usefulness of mathematics and technology;
- To support the liberal arts environment of the College by providing all students the opportunity to appreciate the beauty of mathematics and computer science as they apply to the student’s major field of study and the world around them.

Outcomes

Graduates of the Program are equipped with the mathematics and computer science skills needed to engage in a successful career. Career opportunities for mathematics and computer science majors are very good. The Program
tackles great pride in the fact that our students find strong placements in graduate school, in primary and secondary education, and in business as well as computer related fields.

Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Henderson Hall
Second Floor
Room 202C
(973) 290-4067
jyu@cse.edu

Requirements for a Bachelor of Arts in Computer Information Systems

- CIS115 Fundamentals of Computers and Programming (3)
- CIS117 Introduction to Object Oriented Programming (3)
- CIS301 Computer Information Systems (3)
- CIS303 Systems Analysis and Design (3)
- CIS307 Database Management (3)
- CIS439 System Project (3)

Computer Information Systems core courses are required for all students majoring in Computer Information Systems. In addition, students must choose six courses from the following list.

- CIS215 Data Communications and Networking
- CIS217 Data Structures
- CIS309 Web Programming
- CIS325 Java and Web Applications
- CIS345 Principles of Computer Security
- CS231 Introduction to Computer Systems
- CS235 Computer Organization
- CS319 Computer Operation Systems
- CS437 Computer Networks
- CIS463 Professional Placement in CIS
- CIS491 Independent Study

Total: 18

Related Business Requirements (choose at least four courses)

- BUS101 Principles of Accounting (3)
- BUS113 Principles of Marketing (3)
- ECO105 Principles of Economics (3)
- BUS210 Business Finance (3)
- BUS211 Principles of Management (3)
- BUS217 EBusiness (3)

Total: 12

Related Mathematics Requirement

- MATH125 Elementary Statistics with Business Applications (3)

Total credits for Bachelor of Arts in Computer Information Systems: 51

Capstone Requirement

Students will fulfill the capstone requirement by successful completion of one written examination, one information systems project, an oral presentation, and a portfolio.

Requirements for the Bachelor of Science in Computer Science
Core Requirements

- CS115 Fundamentals of Computers and Programming (3)
- CS117 Introduction to Object Oriented Programming (3)
- CS217 Data Structures (3)
- CS231 Introduction to Computer Systems (3)
- CS235 Computer Organization (3)
- CS319 Computer Operating Systems (3)

Computer Science core courses are required for all students majoring in Computer Science. In addition, students must choose six courses from the following with at least three at the 400 level. With the prior approval of the chairperson of the Mathematics/Computer Science Program, some courses from the Computer Information Systems program may be used.

- CS307 Database Management
- CS325 Java and Web Applications
- CS345 Principles of Computer Security
- CS421 Numerical Analysis
- CS425 Fundamentals of Programming Languages
- CS431 Interactive Computer Graphics
- CS435 Artificial Intelligence
- CS437 Computer Networks
- CS451 Compiler Design
- CS463 Professional Placement in Computer Science
- CS491 Independent Study

Total: 18

Related Mathematics Requirements

- MATH151 Calculus I (4)
- MATH153 Calculus II (4)
- MATH155 Linear Algebra (4)
- MATH221 Introduction to Discrete Mathematics for Computer Science (3)

Related Science Requirements

Two courses in Applied Science, Biology, Chemistry, or Physics chosen from a list approved by the Mathematics and Computer Science Program (6-8).

Total credits for Bachelor of Science in Computer Science: 57-59

Capstone Requirement

Students will fulfill the capstone requirement by successful completion of one written examination, one programming project, an oral presentation, and a portfolio.

Requirements for the Bachelor of Arts in Mathematics

- MATH155 Linear Algebra (4)
- MATH151 Calculus I (4)
- MATH153 Calculus III (4)
- MATH403 Abstract Algebra (3)
- MATH453 Introduction to Real Analysis (3)

Mathematics Major (Liberal Arts Option) (12)

In addition to the mathematics core courses, students must choose at least four courses from the following list.

- MATH221 Introduction to Discrete Mathematics for Computer Science
- MATH301 Probability Theory
- MATH305 Geometry
- MATH309 Differential Equations
- MATH315 Mathematical Statistics
MATH325 Introduction to Operations Research
MATH337 Applied Mathematics for Scientists
MATH351 Number Theory
MATH421 Numerical Analysis
MATH457 Special Topics in Mathematics

Total credits for the Bachelor of Arts in Mathematics — Liberal Arts Option: 34

Mathematics majors interested in secondary school teaching are encouraged to pursue the Mathematics Major (Liberal Arts Option) and to include Mathematical Statistics and Geometry in their choice of electives.

**Mathematics Major (Computer Science Option) (21)**

Mathematics core courses are required for all students majoring in Mathematics. In addition, the following are required:

- CS115 Fundamentals of Computers and Programming (3)
- CS117 Introduction to Object Oriented Programming (3)
- CS217 Data Structures (3)
- CS231 Introduction to Computer Systems (3)
- CS421 Numerical Analysis (3)
- MATH221 Introduction to Discrete Mathematics for Computer Science (3)
- MATH301 Probability Theory (3)

Total credits for Bachelor of Arts in Mathematics — Computer Science Option: 43

**Capstone Requirement**

Students will fulfill the capstone requirement by successful completion of one written examination, one oral presentation, and a portfolio.

**Requirements for a Minor in Computer Science**

- CS115 Fundamentals of Computers and Programming (3)
- CS117 Introduction to Object Oriented Programming (3)
- CS217 Data Structures (3)
- CS--- Elective (3)
- CS--- Elective (3)
- CS--- 400-Level Elective (3)

Total: 18

**Requirements for a Minor in Mathematics with a Computer Science Option**

- MATH151 Calculus (4)
- MATH153 Calculus II (4)
- MATH253 Calculus III (4)
- MATH--- MATH155 or Above (3-4)
- MATH--- 300-Level or Above (3)

Total: 18-19

**Internship**

The Mathematics and Computer Science Program encourages, advises and supports students to seek internship opportunities and summer programs throughout the academic year and in the summer in preparation for a career. Students are notified about such opportunities on a regular basis.

Some of the recent internships were completed at companies such as:

- Lucent
- KeyBank
- UBS Financial
- Prudential Financial
- Chubb and Son

Some of our students participated in summer undergraduate research programs.
Programs

Mathematics and Computer Science majors are encouraged to join the Mathematics and Computer Science Club. The purpose of this club is to promote scholarly activity and interests of students in mathematics and computer science, to increase awareness in the latest developments in the areas of mathematics and technology, and career options, and to explore various possibilities in the area of mathematics and computer science. The club is supervised by a faculty member and organizes various activities throughout the academic year.
Music Program

Program Overview

Taking place in a new state of the art facility with a performance hall, the objectives of the Music Program at the College of Saint Elizabeth are to provide all students with opportunities to directly experience music and dance of the various periods, styles, forms, and cultures which have contributed to the common musical heritage of the human race.

A Bachelor of Arts in music prepares the potential professional musician, dancer, scholar and/or teacher for a career in performance, composition, ministry, musicological research, dance studio owner, or work in the music or dance industry. Minors in Music and Dance are available.

Small class sizes and individual attention are provided for students who major or minor in music or dance, and in addition to taking the requirements, every effort is made to design a course of study that is also appropriate to the specific talents and development of each music student. The faculty comes from a variety of backgrounds and bring to the program their talents as teachers, scholars and professional musicians and dancers.

Mission

Compatible with the mission and values of the College of Saint Elizabeth, the Music Program emphasizes a multidisciplinary approach to education in music and dance that is founded in the liberal arts tradition, leadership and service. The Music Program is committed to imparting to as many students as possible a basic knowledge of and appreciation for music and dance, and to providing its music majors and minors with a thorough undergraduate education in music history, music theory and music and dance performance.

Program Graduates

Students completing the degree in music are equipped with the skills to begin building a successful career in music. Through careful study and planning our majors are prepared for advanced educational pursuits in graduate or professional schools.

Graduates from the Music Program work in a variety of careers such as:

- Professional musicians
- Music teachers
- Music directors for church parishes
- Musical producers

Students have studied music in graduate school, followed by careers in music therapy, and composers of music for video and film. We have graduates who have also performed in musical theater both on and off Broadway.

Undergraduate Program Overview

Undergraduate Contact:

Program Chairperson
Annunciation Center
Main Floor
Room 202
(973) 290-4315
vbutera@cse.edu

Requirements for the Bachelor of Arts in Music

Students are encouraged to study vocal techniques for at least two semesters if their major emphasis is instrumental, and to study piano for at least two semesters if keyboard is not their major emphasis. To this end, MUS 107 and 109 (Class Piano I & II) and MUS 111 and 113 (Class Voice I & II) are strongly encouraged of all music majors and minors.
Music majors may take a maximum of 16 credits in performance music; non-majors may take a maximum of 12 credits in performance music. All students are encouraged to take theory, history, and performance courses in music.

- MUS201 Harmony I (3)
- MUS203 Harmony II (3)
- MUS301 Counterpoint (3)
- MUS317 Orchestration (2)
- MUS319 Form and Analysis (2)
- MUS205 Dictation and Sight-Reading I (1)
- MUS207 Dictation and Sight-Reading II (1)
- MUS309 Keyboard Harmony I (1)
- MUS313 Keyboard Harmony II (1)
- MUS255 The Joy of Bach (3)
- MUS257 Beethoven and Friends (3)
- MUS259 The Great Romantics (3)
- MUS--- Elective (3)
- MUS--- Elective (3)
- MUS--- Elective (3)

Total credits for Bachelor of Arts in Music: 35

**Additional Requirements**

- At least eight semesters study of a major instrument or voice; pass a jury examination at the end of each semester with a minimum grade of C.
- At least eight credits of music ensemble participation are required: MUS 217, MUS 219, MUS 227 or MUS 229.
- Public Recital in major instrument or voice during last semester of the senior year.
- Lecture Recital — one piece performed must be accompanied by a lecture including a basic background on the composer of that specific piece, the period in which the piece was composed, and the stylistic characteristics of the composition performed with respect to performance practices.

**Capstone Requirement**

Students will fulfill the capstone requirement by successful completion of the Senior Public Recital/Lecture Recital with subsequent follow up evaluation in consultation with the Program Chairperson and faculty members.

**Requirements a Minor in Music**

- MUS201 Harmony I (3)
- MUS203 Harmony II (3)
- MUS205 Dictation and Sight-Reading I (1)
- MUS--- History of Music Elective (3)
- MUS--- History of Music Elective (3)
- MUS309 Keyboard Harmony I (1)
- MUS--- Elective (3)
- MUS--- Elective (3)

Total 20

**Additional Requirements**

- At least four semesters study of a major instrument or voice, and at least four semesters performance.
- At least four semesters applied music in major instrument or voice, and at least four semesters performance.
- At least four credits of music ensemble participation are required: MUS 217, MUS 219, MUS 227 or MUS 229.
- Public performance of a mini recital during the last semester of applied instrumental or vocal study.

**The Dance Minor**

The Dance Minor offers students an opportunity to learn or build on previous experiences within the genres of Modern, Jazz and Ballet as the fundamentals of the discipline. Further options exist for students to elect courses which will satisfy the New Jersey Department of Education requirement for Dance Teacher K-6 certification eligibility.
DAN215 Fundamentals of Dance (3)
DANC225 Modern Dance I (2)
DANC220 Jazz Dance I (2)
DANC240 Ballet I (2)
DANC305 Choreography and Improvisation (3)
DANC230 Dance Appreciation (3)

Electives in Dance Minor (choose one)
- DANC227 Modern Dance II (3)
- DANC222 Jazz Dance II (3)
- DANC243 Ballet II (3)
- DANC280 Theories of Dance Education K-6 (3)

Total: 18

Students who choose to elect PE 310 and have completed the Education major, including student teaching, may apply to the New Jersey Department of Education for certification in Dance Education K-6. These Dance minors may open and operate their own schools of dance.

Internship

The Music Program sponsors unique musical experiences each semester in the form of field trips to such world-class venues as Lincoln Center, the Metropolitan Opera in New York City and the New Jersey Performing Arts Center.

The College’s location, just a short train ride from New York City, exposes music students to superb quality professional musical performances of various types as well as to the business side of music through proximity to musical recording and production studios and publishing houses. In addition, top-rated orchestras and musical groups perform in the Dolan Performance Hall in Annunciation Center where our program is located. Students are encouraged to attend as many of these concerts as possible.

Programs

On-campus ensembles also offer students opportunities to participate in musical performance. Instrumental groups include Elizabeth Singers, Chamber Music Ensemble, and the Elizabeth Ringers English Handbell Choir. Private instruction is available in the areas of voice, piano, organ, guitar, violin and woodwind instruments, but instruction in other instruments can be arranged. Advanced applied music students perform in spring and fall program recitals.

Dance minors are encouraged to become active in the Carpe Diem Company which provides fall and spring programs to showcase their talents and interests. Eagle Stompers provide students with opportunities to support athletics.

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Nursing Program

Program Overview

The Program is designed to enable students to study on a part-time basis. Full-time study is available depending upon individual academic needs.

In addition to the classes on campus at the College of Saint Elizabeth, the program is offered at several off campus sites:

- Christ Hospital, Jersey City
- Passaic County Community College/St. Joseph Hospital
- Paterson/St. Joseph Hospital, Wayne
- St. Mary’s Hospital Passaic
- Trinitas Hospital/Union County College
- County College of Morris
- St. Clares Medical Center, Dover
- Morristown Memorial Hospital
- Valley Hospital, Ridgewood
- Newton Memorial Hospital/Hackettstown Hospital

Most courses are generally scheduled in seven week sessions, and classes meet just once a week. Accelerated format requires independent work outside of class (Integrated Learning). Clinical work supplements class time and is selected by students in collaboration with supportive faculty to meet their educational and professional needs. Ordinarily a candidate for a degree must attend the College of Saint Elizabeth for the equivalent of three years of study. All of the nursing courses can be taken through part-time study and most are offered in an accelerated format.

The Nursing Program is accredited by the New Jersey Board of Nursing (124 Halsey Street, Newark, NJ 07102 – 973-504-6430) and the National League for Nursing Accrediting Commission, Inc. (3343 Peachtree Road, Suite 500, Atlanta, GA 30326, 404-975-5000).

Mission

Flowing from the mission of the College of Saint Elizabeth, the mission of the Nursing Program is to be a community of learning in the Catholic liberal arts tradition for registered nurses of diverse ages, backgrounds, and cultures. The Program is committed to scholarship and critical inquiry. It strives to foster just and ethical relations and the promotion of nurses as full partners in the health care delivery system and society. The Nursing Program promotes a caring, personal environment where students learn by example as well as by participation to develop their leadership abilities in a spirit of service and social responsibility to others. Within this environment, students become sensitive and responsive to local and global health care concerns.

Program Graduates

Our graduates are prepared as a professional nurse generalists and leaders at the baccalaureate level providing a solid foundation for graduate study in nursing.

Graduates completing the degree Bachelors of Science in Nursing are equipped with the skills to succeed in many careers in nursing and related fields. Our students are prepared for advanced educational pursuits in graduate or professional schools and school nurse certification.

Many of our graduates go on to receive their master’s degree in nursing or related fields and others continue on for their doctorate. Our graduates go on to receive higher degrees from such places as:

- University of Pennsylvania
- Rutgers University
- New York University
- Neumann College
- Seton Hall University

and now can continue in nursing education at CSE. Many of our graduates have gone on for their master’s degree and
have returned to teach at CSE as adjunct professors.

Graduates work in a variety of areas within nursing such as but not limited to:

- Bedside nursing
- Leadership positions
- Public health
- Home health
- Hospice
- Education
- Critical care
- Geriatrics
- Occupational health
- Supervision
- Nurse practitioner
- Maternal child health
- Radiology

Undergraduate Program Overview

Undergraduate Contact:
Acting Program Chairperson
Santa Rita Hall
Second Floor
(973) 290-4418
cstrobeck@cse.edu

Requirements for a Bachelor of Science in Nursing

- NURS301 Professional Practice of Nursing I (3)
- NURS303 Holistic Health Assessment with Individuals (3)
- NURS304 Physiology of Human Responses in Health and Illness (3)
  (replaces BIO Pathophysiology)
- NURS305 Nursing Roles and Interventions (3)
- NURS311 Nursing Research (3)
- NURS313 Nursing Process with Clients in Groups (3)
- NURS315 Nursing Process with Family Systems (3)
- NURS411 International Nursing (3) or
- NURS419 Nursing Process in the Community (3)
- NURS421 Professional Practice of Nursing II (3)
- NURS423 Strategies of Professional Practice (5)

Total: 32

Lower Division Requirements

1. Thirty-four credits are awarded to graduates of diploma programs.
2. All nursing credits are transferred from Associate Degree in Nursing programs.
3. All nurses educated in a foreign country must have their education evaluated by the World Education Services or the Commission on Graduates of Foreign Nursing Schools for transfer of credits.

Related Requirements

- ENG225 Research Writing for Nurses (3)
- PHIL331 Ethics in Health Care (3)
- MATH119 Elementary Statistics (3)
- THEO--- Theology one course (4)

Chemistry, Physics and Nutrition (7 or 8)

- CHEM121 Introductory Chemistry and Lab

AND ONE of the following:

- CHEM123 & CHEM123L Introductory Organic Chemistry and Lab, or
- CHEM115 & CHEM115L Introduction to General and Organic Chemistry Lab, or
- CHEM201 & CHEM201L Introductory Biochemistry and Lab, or
- PHYS149 General Physics or an introductory physics course with Lab, or
FN201 Introductory Nutrition

Total: 20 or 21 credits

General Education Requirements

- ENG111 English Composition (4)
- SOC101 Introduction to Sociology (4)
- PSY101 General Psychology I (3), or
- PSY103 General Psychology II (3)
- PSY191 Developmental Psychology: The Human Life Span (preferred) (3)
- BIO-- Anatomy and Physiology (8)
- BIO209 Microbiology (3)

Political Science (3)

- PS205 American Politics and Government, or
- PS101 Principles of Political Science, or
- PS221 Law and Contemporary American Society, or
- PS241 Public Administration

Total Credits Required for Graduation: 128 credits

Capstone Experience

The Capstone Project provides the senior baccalaureate nursing student the opportunity to integrate concepts learned in previous courses in the design of a culminating interdisciplinary change project in a clinical setting of their choice. Students work individually or in small groups, collaborating with members of the health team to identify an opportunity for improvement in their healthcare organization. After completion of an organizational assessment, a thorough review of the literature and collection of evidence-based data, the student participates in the development and implementation of a systematic strategy for improvement and change. An oral and a poster presentation of the process of change, its results, and a self-assessment of the role as a leader, advocate and change agent is presented at the end of the semester to the college faculty, organization staff, and students. This project is used for the oral comprehensive exam mid-semester.

Comprehensive Examination

Satisfactory attainment of the outcomes of each academic program is a degree requirement at the College of Saint Elizabeth. Nursing students meet this requirement by passing comprehensive examinations and through completion of the course requirements for NURS 423 Strategies of Professional Practice.

There are two components of the Comprehensive Examination in the Nursing Program: written and oral. The written component of this examination is a self reflection consisting of a review of all of the completed assignments in their individual portfolio in relation to the expected outcomes of the Nursing Program. Each student will analyze her/his professional development fostered through the nursing curriculum. The student’s attainment of each outcome of the Program will be the prism through which each written assignment will be self-evaluated. The oral comprehensive exam is based on their capstone project.

Requirements for the Bridge to the MSN for the RN with a Non-Nursing Bachelor's Degree

- NURS440 Transitional Issues in the Professional Practice of Nursing (3)
- NURS405 Strategies of Professional Nursing Practice in Community/Public Health (5)

Upon satisfactory completion of admission requirements, including the required bridge courses, students enter the MSN Nursing Education Program.
Graduate Program Overview

Graduate Contact:
Dr. Carol Strobeck  
Acting Course of Study Coordinator  
Santa Rita Hall  
Second Floor  
(973) 290-4418  
cstrobeck@cse.edu

Requirements for a Master of Science in Nursing

The Master of Science in Nursing Program consists of 37 credits of required coursework. The program features a multidisciplinary core with advanced study in nursing education and two clinical practicum courses.

Level I: Core Courses

- GST605 Graduate Writing Seminar (3)
- NURS610 Theoretical Foundations for Advanced Nursing Practice (3)
- NURS615 Nursing Research: Analysis & Design (3)
- MC616 Ethical Issues in Human Service Leadership (3)
- NURS620 Nurse Educator as Leader (3)
- Graduate Nursing Electives: One 2-credit graduate elective is required in the program. Students may select NURS623, NURS665 or another graduate elective with approval.
- NURS623 Integrative Health Teaching
- NURS665 Simulation in Nursing Education

Level II: Theory and Clinical Role Courses

- NURS625 Analysis of Concepts in Advanced Nursing Practice (3)
- NURS630 Application of Clinical Interventions in Advanced Nursing Practice (3)
- NURS635 Curriculum/Program Development & Evaluation (3)
- NURS640 Assessment, Measurement & Evaluation (3)
- NURS645 Pedagogical Strategies in Nursing Education (3)

Level III: Role Synthesis Courses

- NURS650 Seminar and Practicum in Teaching (3)
- NURS660 Guided Study and Seminar in Nursing Education (2)

Internship

Students participate in a variety of clinical settings in hospitals and other health care agencies throughout the nursing program.

Students are encouraged to participate in an international educational experience in England or Italy or a service project experience in the Dominican Republic. These trips are offered and arranged on a yearly basis by the Nursing Program. Students are accompanied by Nursing Program faculty and the course work from these experiences may be substituted for some of the course work in the Nursing Program.

Students are encouraged to present their projects at the Eastern Nursing Research Conference or at Research Day.

In addition, students are encouraged to participate in the New Jersey State Nursing Association, the Minority Nurse Leadership Institute, the Hispanic Nurse Association, the Philippine Nurse Association, Chi Eta Phi, and the Northern New Jersey Black Nurse Association.

Programs

Students are invited to join the CSE nursing organization, Nursing Network. This organization is open to all students in
the nursing program. This organization functions to provide programs and other activities that are of interest to students and that enhance their educational experience.

The Nursing Department is chartered into Sigma Theta Tau, Mu Theta-at-Large Chapter of the International Honor Society of Nursing which recognizes superior achievement in nursing. Students in the top third of their class with a GPA of 3.0 are considered for membership.
Philosophy Program

Program Overview

Through attention to ultimate concerns, reflective thought, critical analysis, reading, and integration of knowledge from diverse fields, the Philosophy Program contributes to the realization of the mission of the College, especially to the development of women and men who are skilled critical thinkers and responsible moral agents, and who will continue the quest for meaning, self-realization and fulfillment as social contributors. In Philosophy, the student is introduced to the nature of philosophical thinking and to the perennial philosophical questions concerning the nature of reality and humanity’s place in reality. The Philosophy Program

- is committed to helping students acquire an understanding of truth and value that is supportive of their complete development as persons, and to assisting them in obtaining knowledge of some of the core concepts and ideas which have served to shape human civilization.
- Affirms that character development is crucial for excellence in any discipline, and especially to the pursuit of wisdom, which is focus of philosophical study.
- seeks to provide students with developmentally appropriate opportunities for intellectual and moral growth.
- is committed to guiding student in their development of basic principles of reasoning and method.
- serves the College by providing a distinct discipline within the general education curriculum and unique opportunities to formulate and examine a coherent worldview, and to integrate knowledge from diverse areas of study.
- prepares undergraduates for participation in professional philosophical activity and for future academic study, as well as potential careers in strategic consulting and law.

Mission

Through attention to ultimate concerns, reflective thought, critical analysis, reading, and integration of knowledge from diverse fields, the Philosophy Program contributes to the realization of the mission of the College, especially to the development of women and men who are skilled critical thinkers and responsible moral agents, and who will continue the quest for meaning, self-realization and fulfillment as social contributors. In Philosophy, the student is introduced to the nature of philosophical thinking and to the perennial philosophical questions concerning the nature of reality and humanity’s place in reality. The Philosophy Program

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- is committed to guiding student in their development of basic principles of reasoning and method.
- serves the College by providing a distinct discipline within the general education curriculum and unique opportunities to formulate and examine a coherent worldview, and to integrate knowledge from diverse areas of study.
- prepares undergraduates for participation in professional philosophical activity and for future academic study, as well as potential careers in strategic consulting and law.

Outcomes

The Program provides a sound undergraduate education for those pursuing a Philosophy degree. Students fulfilling the requirements for a Bachelor of Arts degree in Philosophy are prepared to enter graduate school.

The Ethics Studies Minor and Certificate is an interdisciplinary and multifaceted program of study providing integrated and substantive training in ethics, meta-ethics, moral philosophy, and moral theology. The program includes the examination of both moral theory and application.

In the first instance, the program imparts a comprehensive theoretical foundation by exposing students to, and training them in value theory, as well as diverse deontological [duty and rights-based] and teleological [goal-based] moral systems from both the philosophical and theological perspectives. Regarding application, the program provides...
instruction and preparation in essential topical fields, such as business and social ethics, healthcare ethics, biomedical ethics, and environmental ethics.

Through their coursework and successful completion of the capstone experience, Undergraduate Philosophy Majors will demonstrate competence in the major:

- Students will be exposed to, and convey a competent grasp of the four core disciplines of philosophy: metaphysics, logic, epistemology, and ethics/moral philosophy.
- Students will acquire knowledge of the History of Philosophy, its major contributors and movements; and they will develop a basic familiarity with resources in this area.
- Students will demonstrate understanding of the nature of the human person, and the meaning of human existence.

**Program Graduates**

Students completing the degree in Philosophy are equipped with the background to succeed in advanced educational pursuits in graduate schools.

Students with a Philosophy major are well qualified to pursue virtually any general field requiring strong communication, problem-solving and analytical skills. Most go on to graduate school, and pursue jobs in higher education. A large percentage go to law school and the latter tend to favor students with some background in philosophy. A philosophy minor, or a double-major with Justice Studies would be ideal in this regard. Still others seek careers in the dynamic and highly lucrative field of strategic consulting. Simply put, they become professional problem-solvers for industry and governments.

More than half of CSE philosophy graduates go on to receive graduate degrees.

**Undergraduate Program Overview**

**Undergraduate Contact:**

Program Chairperson
Annunciation Center
Third Floor
Room 315
(973) 290-4338
asantamaria@cse.edu

**Requirements for the Bachelor of Arts in Philosophy**

- PHIL103 Logic and Rhetoric (4)
- PHIL201 Philosophy of Religion (4)
- PHIL203 The Human Person (4)
- PHIL304 Morality and the Good Life (4)
- Any two [2] of the following History of Philosophy courses: 8
  - PHIL205 Survey in the History of Philosophy
  - PHIL213 American Philosophy
  - PHIL230 Women in Philosophy
  - PHIL317 History of Ancient Philosophy
  - PHIL319 History of Medieval Philosophy
  - PHIL321 History of Modern Philosophy
  - PHIL600 Catholic Intellectual Tradition*
- PHIL325 Philosophy of Being and God (4)
- Any one [1] of the following Applied Ethics courses: 4
  - PHIL233/333 Ethics in Business and Society
  - PHIL331 Ethics in Health Care
- PHIL435 Coordinating Seminar (4)
- Any one [1] of the following electives: 4
  - PHIL101 Introduction to Philosophy
  - PHIL105 Philosophy of Being and God
  - PHIL111 Philosophy of Art
  - PHIL207 Selected Existentialist Philosophers
  - PHIL211 Philosophy in Literature
  - PHIL215 Philosophy in Film
Capstone Experience

As part of PHIL435 Coordinating Seminar, students will be required to compose a substantive research paper in which they attempt to formulate and explain a complete and coherent philosophical system incorporating what they have learned from the four core branches of philosophy, [metaphysics, ethics, epistemology, and logic], philosophical psychology/anthropology, and the History of Philosophy.

*This course is offered at the graduate level as part of the MA Program in Theology.

Requirements for a Minor in Philosophy

- PHIL--- Any History of Philosophy course (4)
- PHIL--- 300 or 400-level Elective (4)
- PHIL--- 300 or 400-level Elective (4)
- PHIL--- Elective (4)
- PHIL--- Elective (4)

Total: 20

Ethics Studies Minor

Any combination of four courses from the following list, at least two of which are Philosophy courses, and at least two of which are Theology courses:

- PHIL204/304** Morality and the Good Life
- PHIL233/333** Ethics in Business and Society
- PHIL331 Ethics in Healthcare
- THEO135 Ecology and Faith
- THEO250 Introduction to Christian Ethics
- THEO2-- Ethics and Spirituality
- THEO200 Bioethics
- THEO239 Christian Sexual Ethics
- THEO385 Ethics and Justice

Total Credits: 20

**Courses designated with two numbers are available to Philosophy majors and minors for more advanced work (i.e. 300 level).

Internship

All Philosophy majors and minors are encouraged to complete an internship. In the junior or senior year, students can take advantage of this option to earn credits. Our students have completed internships with human rights and service organizations, such as the CASA Program [Court Appointed Special Advocate] in Essex and Morris Counties, as well as with tutoring services. There are also opportunities for internships with Hope House, and in publishing with both America, and Commonweal magazines.

Students who major or minor in Philosophy are also required to participate in the official Philosophy Club - Women in Philosophy - where they work alongside faculty in preparing and delivering workshops and colloquia, sponsoring service and outreach programs, as well asWisdom in Film events. Senior members of the club also have the opportunity to accompany faculty on excursions to local, regional, and national conferences and conventions, such as those organized by the American Philosophical Association, and the American Catholic Philosophical Association.
“Women in Philosophy” is the official Philosophy Club of the College of Saint Elizabeth. Open to all CSE students, the club exists to promote academic and social interest in the field of Philosophy, and especially interest in the many significant contributions of women thinkers to Philosophy throughout human history.
Political Science Program

Program Overview

The Political Science Minor is administratively run by the History Department. The Minor consists of a focused program of courses designed to acquaint students with the most significant topics in this field of study.

Students who minor in Political Science acquire invaluable knowledge about the political events, ideas, and policies of the United States, as well as equally important information about political conditions in other countries and global relations in general. Such perspectives are vital to being an informed citizen, both of this country and of the world.

Mission

Flowing from the mission of the College of Saint Elizabeth, the mission of the Political Science Minor Program is to provide students with the critical knowledge in this subject’s principal areas, including American politics and government, international relations, comparative politics, political theory, and public policy and administration.

Program Graduates

Students who minor in Political Science obtain excellent preparation for careers in law, government service and public policy involvement, and business. Some students choose to enter graduate programs in Political Science or related fields.

Undergraduate Program Overview

Undergraduate Contact:
Program Coordinator
Santa Maria Hall
Second Floor
Room 29
(973) 290-4305
gsirgiovanni@cse.edu

Requirements for a Minor in Political Science

- PS1-- 100-level course (3)
- PS2-- 200-level course (3)
- PS3-- 300-level course (3)
- PS467 Political Science Seminar (3)
- PS--- Elective (3)
- PS--- Elective (3)

Total: 18

Internship

Political Science Minors are encouraged to complete an internship as part of their college experience.

Local law offices and government offices provide excellent sites for internships that will deepen a student’s perspectives on the practical aspects of political science.
Psychology Program

Program Overview

Undergraduate Programs in Psychology

The Psychology Program offers an undergraduate major leading to the Bachelor of Arts degree, as well as an undergraduate minor. The objective of the Program is to provide students a strong foundation in psychological theory and research, covering a broad spectrum of content areas. Emphasis is placed on developing students’ ability to understand quantitative research methods, critically evaluate relevant theories, and apply psychological principles to real world problems. The Program is designed to prepare students equally well for further study at the graduate level or for employment in a variety of settings.

The Program also provides ancillary courses required for students majoring in education, business, foods and nutrition, justice studies, nursing, and students who minor in gerontology and women’s studies. The Program offers courses to fulfill general education curriculum requirements in Cluster 2: Social and Behavioral Sciences and Cluster 5: Interdependent World.

Graduate Programs in Psychology

The College of Saint Elizabeth offers two graduate programs along with one certificate and two certification preparation programs. The Master of Arts in Counseling Psychology is a 30 credit program that also offers a 60 credit mental health track, and a 48 credit school counseling track. The Masters of Arts in Forensic Psychology and Counseling is a 48 credit program. Additionally, there is a 17 credit certificate in Forensic Psychology and certification preparation tracks for school counseling and mental health counseling for master level professionals who are seeking to complete educational requirements for licensure or certification in those areas.

The Program offers two certification preparation programs and a master’s program with three specializations:

- Counseling Psychology
- Mental Health Counseling
- School Counseling

The 30-credit Specialization in Counseling Psychology is designed for those students planning to apply to doctoral programs or who want to utilize psychology for personal enrichment, to improve their professional life, and/or realize future career goals. The 30 credit master’s degree is useful for those who are planning careers in which advanced understanding of psychology would be an asset. This might include careers in human resources, social service agencies, religious organizations, and a variety of other challenging fields in which skills in understanding behavior and interacting with people from diverse backgrounds are an advantage. The goals of the program are to:

- promote an understanding of current ethical, social, and legal issues facing the helping professional.
- promote the application of counseling theory to effectively guide individual growth, change, and development.
- provide a rigorous foundation in research and quantitative methods, particularly in outcomes assessment.
- provide the knowledge base and practical experience necessary to plan appropriate interventions and outcomes.
- develop leadership skills to effectively guide change in the promotion and delivery of counseling services to the public.

Master of Arts in Forensic Psychology and Counseling

The M.A. in Forensic Psychology and Counseling Program is a 48-credit, cohort-based program offered over a 2-1/2 year time frame. By offering a solid curriculum that focuses on counseling, evaluation and treatment, the program prepares graduates for a career in providing counseling services to those involved in the criminal justice system.

The M.A. in Forensic Psychology and Counseling Program is designed to respond to the needs of the adult learner. The Program offers students the opportunity to obtain their degree through a cohort-based model that will allow them to complete their degree in 2-1/2 years by attending classes twice a week. However, the Program also offers the option for students to progress through the program at their own pace if the cohort model is not convenient for them. While the Program is designed for adults who are seeking a program that will prepare them for employment without further doctoral level training, it provides the solid foundation necessary for those who choose to continue their education at the doctoral level.

The Program at the College of Saint Elizabeth provides graduates with the skills and knowledge they need to provide
effective, high quality services in a variety of forensic settings, with special emphasis on counseling and evaluation. Graduates will be highly prepared to offer services within the criminal and civil justice systems. The Program focuses on evaluation and treatment of adult and juvenile offenders, as well as victims of crime and domestic violence. It prepares graduates for positions as administrators, counselors, and consultants. During the final semester of the Program, students are required to complete 150 hours of field placement and supervision over the 15 weeks of the semester.

Certificate in Forensic Psychology

The 17 credit program provides the opportunity for professionals who hold graduate degrees in counseling or psychology to obtain specialty training in areas important to forensic psychology. The rapidly growing field of forensic psychology focuses on the application of the science and profession of psychology to the questions and issues relating to law and the legal system. Forensic psychologists may fill a variety of professional roles including:

- Directors, supervisors, or counselors in mental health departments, prisons, parole offices, and treatment or rehabilitation centers
- Consultants to courts, probation departments, law enforcement agencies and attorneys
- Policy developers who review and analyze current mental health law.

Mission

Undergraduate Programs in Psychology

Flowing from the mission of the College of Saint Elizabeth, the Psychology Program fosters students’ understanding of the discipline of psychology, ethical decision-making, respect for self and diversity in others. The Program is committed to developing and maintaining strong professional relationships between faculty and students. Students completing the major will have a broad understanding of the theories and research methods of the discipline. In this way students will be prepared to apply psychology to everyday life, study the discipline on a graduate level, and work successfully in their chosen field.

Graduate Programs in Psychology

The master's program in counseling psychology has been designed to prepare professionals to meet the challenges involved in providing counseling services to individuals and/or groups, and to be effective facilitators of change and growth. The curriculum encourages students to consider the helping relationship in light of current trends and challenges and will develop in the student the motivation to meet these challenges as a leader in the mental health and school counseling profession. By offering a strong required curriculum in counseling psychology with elective courses in a variety of specialized areas, this program will serve as a comprehensive knowledge base for professional responsibilities and concerns. Student will acquire a solid foundation in the counseling profession that can be applied in theory and practice.

Master of Arts in Forensic Psychology and Counseling

The mission of the Program is to provide graduates with the skills and knowledge they need to provide effective, high quality mental health counseling and evaluation services in a variety of forensic settings. By building on the strong curriculum and success established in the Master of Arts in Counseling Psychology the Program will balance traditional knowledge of counseling with the understanding, evaluation, and treatment of adult and juvenile offenders, as well as the victims of crime and domestic violence. The curriculum would prepare graduates to work in a number of settings such as juvenile detention centers, secure forensic units in state facilities, community mental health centers, jails/prison, probation services, court service units, protective services, violence risk assessment, and specialized agencies such as child advocacy centers.

Outcomes

Graduate Programs in Psychology

- Demonstrate an understanding and commitment to professional and research ethics and behavior
- Demonstrate awareness, personal growth, and an understanding of how their personal issues impact their performance as a counselor
- Utilize the DSM for diagnostic purposes
- Correctly plan treatment interventions and assess treatment outcomes
- Facilitate groups and understand group process
- Select, administer, score, and interpret instruments designed to appraise and assess individual’s aptitudes,
attitudes, abilities, achievements, interests, personal characteristics, disabilities and mental, emotional and behavioral disorders
• Understand research methods applied to counseling and program evaluation
• Understand and value diversity in people
• Demonstrate information literacy
• Conduct quantitative and qualitative research

Master of Arts in Forensic Psychology and Counseling
As a result of his/her experiences in the graduate program, a graduate will:
• Understand counseling theory and practice
• Understand the philosophic bases of the helping process and basic and advanced helping skills
• Understand the relationship between law and the mental health system, mental illness and criminal conduct
• Understand the ethical and legal conflicts and dilemmas a forensic counselor might
• Encounter working within the legal system
• Know the psychological origins and dynamics of criminal behavior
• Provide counseling interventions and assess outcomes for the different types of offender populations, victims and others involved in the criminal justice system
• Understand and utilize the knowledge from the various theories, research studies and assessment techniques relating to the various types of trauma
• Plan and implement crisis intervention techniques
• Conduct risk assessment within the context of prediction, supervision and intervention in both a correctional and mental health setting
• Select, administer, score and interpret the assessments needed in a forensic setting
• Understand professional ethical guidelines and requirements
• Know the social psychology of crime and criminal behavior
• Understand the basics of criminal and legal systems as it relates to the discipline of forensic psychology
• Understand the principles of group dynamics, theories of group counseling and group counseling methods
• Know the current counseling approaches and intervention models in chemical dependency treatment and determine treatment referrals for clients
• Know a range of psychological impairments and psychiatric conditions, and their relevance to major legal questions and standards
• Understand and appreciate the role of empirical investigation and statistical matters so as to be an intelligent consumer of research data
• Understand the role and impact of issues related to diversity and multiculturalism

Program Graduates

Bachelor of Arts in Psychology
Students who complete the degree in psychology will have a broad range of skills applicable to many human services as well as business employment settings. The Program provides a rigorous education in fundamental content areas such as human development and personality theory, but also teaches students to think critically and communicate effectively. These are skills that are highly sought after by employers in corporations, hospitals, schools, counseling centers, and group homes. With a bachelor’s degree in psychology from the College of Saint Elizabeth, students are eligible for entry-level positions in the mental health field and have been hired in community agencies, hospital programs, and in group homes.

Students who complete the Program are also well prepared to pursue master’s and doctoral degrees. Many of our graduates have earned these advanced degrees from institutions such as:

• Stevens Institute of Technology
• Seton Hall University
• Columbia University
• College of Saint Elizabeth
• John Jay School of Criminal Justice
• University of Missouri
• New York University
• Fordham University
• Fairleigh Dickinson University
Many psychology majors choose to double major and/or minor in related disciplines such as education, sociology, gerontology, justice studies, biology, nutrition and business. Students are encouraged to discuss these options with their advisor because completing a second major and/or minor along with the major in psychology broadens students’ career choices. The minor in psychology is also a very good option to combine with a major in another discipline such as sociology or business. The minor will also give students the option to apply to graduate programs in psychology.

Certificate in Forensic Psychology

The Certificate in Forensic Psychology prepares graduates to work in a number of settings such as juvenile detention centers, secure forensic units in state facilities, community mental health centers, jails/prison, probation services, court service units, protective services, violence risk assessment, and specialized agencies such as child advocacy centers. The type of work for which students would qualify would depend on the graduate degree they already possess.

Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Henderson Hall
Room 222D
(973) 290-4106
tbarrett@cse.edu

Requirements for the Bachelor of Arts in Psychology

- PSY100 Introduction to Psychology (3)
- PSY110 Orientation to the Psychology Major (1)
- PSY215 Psychological Tests and Measurements (3)
- PSY220 Personality Theory (3)
- PSY290 Research Methods I (3)
- PSY295 Research Methods II (3)
- PSY301 History and Systems of Psychology (3)
- PSY310 Junior Seminar in Psychology (1)
- PSY313 Abnormal Psychology (3)
- PSY331 Biological Basis of Behavior (3)
- PSY493 Senior Research Seminar (3)

Restricted Electives

Students must choose one course from the following (3):

- PSY303 Social Psychology
- PSY305 Learning and Memory
- PSY309 Cognitive Processes
- PSY341 Sensation and Perception

Electives: Students must choose two courses:

- PSY--- 200-400-Level Elective (3)
- PSY--- 200-400-Level Elective (3)

(PSY 495 cannot be used as an elective.)

Related Requirements

- MATH119 Elementary Statistics (3)

Total credits for Bachelor of Arts in Psychology: 41

Capstone Requirement

Students fulfill the College of Saint Elizabeth capstone requirement by successfully passing a three-part
comprehensive examination. The comprehensive examination includes a standardized test of achievement in the field of psychology, a written essay and journal article critique, and a career portfolio. Preparation for the examination is offered in PSY 493 Senior Research Seminar.

Requirements for a Minor in Psychology

- PSY100 Introduction to Psychology (3)
- PSY290 Research Methods I (3)
- PSY295 Research Methods II (3)
- PSY--- 100-400-Level Elective (3)
- PSY--- 200-400-Level Elective (3)
- PSY--- 300-Level Elective (3)

(PSY 493 and 495 cannot be used as electives.)

Related Requirement

- MATH119 Elementary Statistics (3)

Total: 21

Graduate Program Overview

Admissions Criteria for Graduate Programs in Psychology

The courses of study are coeducational. Applicants must have a baccalaureate degree, with a minimum of 15 credits in psychology, which includes the following: General Psychology, Developmental Psychology (Child Development, Adolescent Development, Adult Development or a Life Span Development course), Theories of Personality, Psychopathology (Abnormal Psychology), and Statistics and Experimental Psychology. The baccalaureate degree must be from an accredited undergraduate institution with a cumulative GPA of not less than 3.0 on a 4.0 scale. Students will be invited for an interview based on their academic achievement, letters of reference, personal statement and relevant experiences. The interview will include a case review.

Transfer of credit into the graduate programs will be subject to evaluation and approval by the Course of Study Coordinator. All graduate transfer credits must carry a minimum grade of 3.0 on a 4.0 scale. A maximum of 6 transfer credits will be accepted for the Masters in Counseling Psychology 30 credit program and a maximum of 10 credits for the 48 credit school counseling and 60 credit mental health tracks, and the masters in Forensic Psychology and Counseling. Faculty members regularly evaluate the progress of each student enrolled in the masters programs. This review addresses both the student’s progress toward the completion of the academic degree and the student’s development as a counseling practitioner. Students must continue to develop in both areas. Depending on the outcome of this evaluation, students may be required to take remedial action such as repeating course work, taking additional practica, taking a leave of absence, etc. In unusual instances, the student may be terminated from the programs as a result of the evaluation process. Rarely the behavior of a given student will suggest psychological impairment which, in the professional judgment of the faculty, would interfere with the person’s ability to function in a counseling career or in counseling settings. In such a case, the programs reserve the right to ask students to take remedial actions such as: seeking counseling, taking a leave of absence, repeating course work, enrolling in further course work, or if necessary, withdrawing from the programs.

Requirements for the Master's of Arts in Psychology

Specialization in Counseling Psychology

Counseling Psychology is the main track in the degree. It consists of 24 credits in a core curriculum, 3 credits from an elective course and 3 credits from the CSE Multidisciplinary Core. Additionally, any student who would like to take Psy 671: Counseling Theories & Methods III: Practicum for additional training would be allowed to do so, but only as over and above the 30 required credits. A culminating project is required in lieu of a thesis.

Core Requirements (24 credits)

- PSY601 Orientation to the Profession (2)
- PSY620 The Helping Relationship in Counseling (3)
- PSY631 Research Methods and Advanced Statistics (3)
- PSY633 Counseling Theories and Methods I (3)
- PSY635 Assessment and Evaluation in Counseling (3)
- PSY637 Group Dynamics and Interpersonal Relationships (3)
- PSY641 Psychopathology and Diagnosis (3)
- PSY643 Career Development and Occupational Opportunities (3)
- PSY697 Culminating Project (1)

**Electives (3)**

- PSY606 Infant, Child and Adolescent Development (3)
- PSY639 Human Growth and Personality Development (3)
- PSY653 Multicultural Counseling (3)
- PSY659 Counseling Children and Adolescents (3)

**Multidisciplinary Core (3)**

- MC626 Ethical Issues in Human Services Leadership (3)

**Specialization in School Counseling**

The specialty in School Counseling builds on the basic 30 credit curriculum by adding 18 additional credits. It is a 48-credit New Jersey Department of Education approved program consisting of 35 credit hours in counseling, 4 credit hours in the foundations and contextual dimensions of school counseling, 3 credit hours in supervised practicum and 6 credit hours in supervised field experience in a school setting. A professional portfolio or culminating project is required in lieu of a thesis.

**Core Courses in Counseling (35)**

- PSY601 Orientation to the Profession
- PSY619 Psychological Issues for Special Needs Populations, or
- PSY620 The Helping Relationship in Counseling
- PSY631 Research Methods and Program Evaluation
- PSY633 Counseling Theories and Methods I
- PSY634 Counseling Theories and Methods II
- PSY635 Assessment and Evaluation in Counseling
- PSY637 Group Dynamics and Interpersonal Communication
- PSY639 Human Growth and Personality Development, or
- PSY643 Career Development and Occupational Opportunities
- PSY653 Multicultural Counseling
- PSY659 Counseling Children and Adolescents
- PSY675 Community Agencies and Resources

**Foundations and Contextual Dimensions of School Counseling (4)**

- PSY602 Foundations of School Counseling
- PSY604 Organization, Administration and Consultation in School Counseling Services

**Practicum and Field Experience in a School Setting (9)**

- PSY671 Counseling Theories III: Practicum
- PSY691 Counseling Theories IV: Field Experience
- PSY693 Counseling Theories V: Field Experience

**Specialization in Mental Health Counseling**

The specialty in Mental Health Counseling builds on the basic 30 credit curriculum by adding 30 credits to meet the New Jersey educational requirements for the Licensed Professional Counselor. This 60 credit program consisting of 3 credit hours in the multidisciplinary core, 39 credit hours in counseling courses, 9 credit hours in electives in counseling and 9 credit hours of supervised practicum and field experience. A professional portfolio or culminating project is required in lieu of a thesis.
Multidisplinary Core (3)
- MC626 Ethical Issues in Human Services Leadership

Core Courses in Counseling (39)
- PSY601 Orientation to the Profession
- PSY615 Ethical and Legal Standards in Counseling
- PSY618 Social and Cultural Foundations of Counseling
- PSY620 The Helping Relationship in Counseling
- PSY631 Research Methods and Advanced Statistics
- PSY633 Counseling Theories and Methods I
- PSY634 Counseling Theories and Methods II
- PSY635 Assessment and Evaluation in Counseling
- PSY637 Group Dynamics and Interpersonal Communication
- PSY639 Human Growth and Personality Development
- PSY641 Psychopathology and Diagnosis
- PSY642 Treatment Planning
- PSY643 Career Development and Occupational Opportunities
- PSY653 Multicultural Counseling

Elective Courses (9)

Practicum and Field Experience (9)
- PSY671 Counseling Theories III: Practicum
- PSY691 Counseling Theories IV: Field Experience
- PSY693 Counseling Theories V: Field Experience

Requirements for the Master of Arts in Forensic Psychology and Counseling

The M.A. in Forensic Psychology and Counseling Program is a 48-credit, cohort-based program offered over a 2-1/2 year time frame. By offering a solid curriculum that focuses on counseling, evaluation and treatment, the program prepares graduates for a career in providing counseling services to those involved in the criminal justice system.

Core Curriculum Courses shared with the Master of Arts in Counseling Psychology (24 credits)
- PSY620 The Helping Relationship in Counseling (3)
- PSY631 Research Methods and Advanced Statistics (3)
- PSY633 Counseling Theories and Methods I (3)
- PSY637 Group Dynamics and Interpersonal Communication (3)
- PSY641 Psychopathology and Diagnosis (3)
- PSY651 Substance Abuse Counseling (3)
- PSY671 Counseling Theories III: Practicum (3)
- PSY691 Counseling Theories IV: Field Experience (3)
- PSY697 Culminating Project (0)

Core Curriculum Courses in Forensics Psychology (21 credits)
- PSY621 Introduction to Forensic Psychology (3)
- PSY622 Violence and risk assessment (2)
- PSY623 Trauma and Crisis Intervention (2)
- PSY624 Psychological Assessment for Forensic Psychology I: (3)
- PSY625 Psychological Assessment for Forensic Psychology II: (3)
- PSY626 Evaluation and treatment of Juvenile Offenders (3)
- PSY627 Evaluation and treatment of Adult Offenders (3)
- PSY628 The Social Psychology of Crime and Criminal Behavior (2)

Core Curriculum Courses in Justice Studies (3 credits)
Internship

All psychology majors and minors are encouraged to complete an internship and the majority of students do so. In the junior or senior year, students can take advantage of this option to earn credits by working in a professional setting. Our students have completed internships in different types of settings; large corporate offices, mental health/community agencies, and hospitals.

Students who are interested in careers that apply psychology to the workplace have done internships at places such as:

- Former Bell Labs
- Merrill Lynch
- Montel Williams Show
- FBI Behavioral Science Division

Numerous mental health internship placements are available in our immediate area such as in residential group homes, treatment facilities, community and government agencies, and county probation offices and correctional facilities. Students gain a great deal from these internship placements. They receive valuable mentorship from our program Internship Coordinator and from their placement site supervisors. Interns have the opportunity to network with professionals in the field and apply what they have learned in the classroom to the real world of professional psychology.

Students who major or minor in psychology also have the opportunity to work with faculty doing research on various issues in the field including the credibility of eyewitness testimony, eating disorders, and child development. All majors will also conduct original research in the capstone senior seminar. Our students often present their research with faculty at national and regional conferences and may publish their findings in the College of Saint Elizabeth Journal of the Behavioral Sciences.

Students will also benefit from attending the Psychology Program Colloquium series. Twice each semester the Program brings speakers from outside the College to present the latest research and clinical findings in exciting and interesting areas in the field. By attending these presentations, students can develop professional contacts and networking opportunities but also learn outside of a traditional classroom setting.

Many courses include field trips to professional sites related to course contact such as Greystone Park Psychiatric Hospital and the Albert Ellis Institute.

Programs

Psychology Club

Psychology majors and minors are encouraged to join the Psychology Club. The Club promotes a greater understanding of the field of psychology and provides additional experiences outside the classroom. The Program also has a local chapter of Psi Chi, The National Honor Society in Psychology. Eligible students who apply are inducted annually into the honor society.

Students are also encouraged to become a student affiliate of the American Psychological Association, the Association for Psychological Science and/or the New Jersey Psychological Association.

Psi Chi International Honor Society

The College of Saint Elizabeth chapter of Psi Chi was chartered on September 28, 1992. Psi Chi is the International Honor Society in Psychology, founded in 1929 for the purposes of encouraging, stimulating, and maintaining excellence in scholarship, and advancing the science of psychology. Membership is open to graduate and undergraduate men and women who are making the study of psychology one of their major interests, and who meet the minimum qualifications. Psi Chi is a member of the Association of College Honor Societies and is an affiliate of the American Psychological Association (APA) and the American Psychological Society (APS). Psi Chi's sister honor society is Psi Beta, the national honor society in psychology for community and junior colleges.

Psi Chi functions as a federation of chapters located at 1,000 senior colleges and universities in the USA. The National Office is located in Chattanooga, Tennessee. A National Council, composed of psychologists who are Psi Chi members and who are elected by the chapters, guides the affairs of the organization and sets policy with the approval of the National Council.
of the chapters.
Program Overview

The goals of the Sociology Program are:

- to facilitate student learning of sociological theory, sociological research methods, and substantive areas of the discipline appropriate to baccalaureate-level education;
- to enable students to develop skills needed for conducting, evaluating, analyzing, and presenting research;
- to promote in students scholarly integrity and compliance with professional codes of ethics; and
- to graduate women prepared for further study, for career-track employment, and for life in a changing society.

The Program also introduces students interested in the social work profession to that field of study.

To provide for the realization of these goals, course offerings acquaint students with major concepts, significant findings and diverse theoretical perspectives of sociology; facilitate students’ understanding of the process of social research, their acquisition of research skills, and their use of appropriate computer resources; and prepare students for related graduate study and/or for varied careers utilizing their knowledge of sociology and their analytical skills. Service learning, field work, and internship opportunities are available.

Sociology works excellently as double major, enabling students to place the understandings that they gain in another discipline within the larger context of society and to study the impact of this other discipline on, and within, society. Recently, sociology students have most often double majored with education, psychology, justice studies, communication, business, or a foreign language, though double majors with many other fields are possible.

The outcomes of the Program are that the sociology major will:

- understand the major concepts, methodologies, and theoretical perspectives of sociology;
- analyze literature on topics of sociological importance;
- conduct research consistent with scientific and ethical guidelines; and
- create and present academic work (papers, posters, oral and technologically-enhanced presentations) that represents one’s sociological knowledge and values.

In addition, students who participate in sociology and social work internships will:

- employ their study of sociology and social work in a field work setting, preparing them for work and/or further study in those fields.

Mission

As an academic program of the College of Saint Elizabeth, the Sociology Program participates in, and contributes to, the College’s mission to be a community of learning in the Catholic liberal arts tradition for students of diverse ages, backgrounds, and cultures. The Sociology Program’s singular mission is to engage in the empirical study of society and social behavior with a view to enabling students to understand their social world, to recognize the forces of change operative within it, and to critique conditions affecting social life.

Program Graduates

Sociology is a very a useful degree, as most employers realize the importance of hiring people who are skilled in understanding and working with diverse multicultural populations and who possess keen analytical reasoning, research, and communication skills. It complements the study of education, business (especially marketing and economics), justice studies, psychology, communication, history, political science, and American Studies especially well, as it overlaps with and has much in common with each of these disciplines, and provides a solid basis for future study in any of these fields. It also prepares students for the study and practice of law, public health and policy, and graduate study in a wide variety of disciplines.

Sociologists work in such areas as:

- Social Services
- Corporations
Recent graduates of the College of Saint Elizabeth Sociology Program have gone on to pursue advanced graduate education in the fields of sociology, social work, psychology, law, and business.

**Undergraduate Program Overview**

**Undergraduate Contact:**
Program Chairperson  
Santa Maria Hall  
First Floor, Room 16  
(973) 290-4120  
mchayko@cse.edu

**Requirements for the Bachelor of Arts in Sociology**

**Required Courses**
- SOC101 Introduction to Sociology (4)
- SOC371 Sociological Theory (4)
- SOC301 Social Research Methods (4)
- SOC331 Race, Class, and Gender (4)
- SOC365 Data Analysis (4)
- SOC431 Senior Seminar (2)

Total required course credits: 22

**Elective Courses**

Two 200-level, 4-credit courses, selected from among:
- SOC201 Social Problems (4)
- SOC207 Introduction to Social Welfare and Social Work (4)
- SOC251 Sociology of the Family (4)
- SOC281 Sociology of Aging (4)
- SOC221 Cultural Diversity (4)

One 300-level (or higher), 4-credit course, or combination of courses to equal 4 credits, selected from among:
- SOC303 Social Psychology (4)
- SOC311 Criminology (4)
- SOC319 Community Service and Involvement (2)
- SOC321 Urban Sociology (4)
- SOC351 Sociology of Organizations (4)
- SOC361 Social Change (4)
- SOC399 Special Topics in Sociology (4)
- SOC491 Independent Study in Sociology (2-6)
- SOC495 Internship in Sociology (2-4)

Total elective course credits: 12

Total for major: 34 credits

**Optional Social Work Concentration for Sociology Majors (12 credits)**

- SOC207 Introduction to Social Welfare and Social Work (4) (can double-count for the Sociology Major)
- SOC307 Methods in Social Work (4)
SOC305 Social Work Programs, Policies and Issues (2)
SOC411 Field Experience in Social Work (2)

Total for Sociology Major with Social Work concentration – 8 additional credits beyond sociology major – 42 credits

Capstone Experience

The Sociology capstone experience encompasses (a) the production, and presentation to members of the CSE community (and, when possible, to a professional conference), of a paper and poster representing a comprehensive literature review; and (b) the production, and presentation to members of the Sociology Program, of a project and paper representing empirical research.

Requirements for a Minor in Sociology

- SOC101 Introduction to Sociology (4)
- SOC301 Social Research Methods (4)
- SOC331 Race, Class and Gender (4)
- SOC200- or 300-level elective (4)
- SOC300-level elective (2-4 credits)

Electives cannot be social work courses

Total credits for Sociology minor: 18

Internship

Social research is a primary activity of sociology majors. Each year, sociology majors qualify for and present their research at local and regional professional sociological meetings and conferences at which their work has been recognized and awarded. Sociology majors also have the option to participate in off-campus internships and service learning opportunities. Students in the social work sequence complete a field experience in social work at a site that corresponds to their interests and career aspirations.

Programs

Qualified sociology majors may be accepted into Alpha Kappa Delta, the International Honor Society of Sociology. The Program also presents special guest speakers, trips, and a variety of opportunities for students to plan and become involved in departmental events.

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Theology Program

Program Overview

The Theology Program advances the mission of the College of Saint Elizabeth by creating a community of learning nourished by belief in God the Creator, the Redeemer, and the Sanctifier, by the treasury of human wisdom, and by respect for the dynamics of inquiry and action. The Theology Program

- is committed to the examination of core values of truth, justice, and reconciliation in light of the compatibility of Revelation and reason.
- affirms that character development is crucial for excellence in any discipline and is central to theological inquiry as faith seeking understanding, as critical reflection on religious experience, and as the pursuit of wisdom.
- seeks to provide students with developmentally appropriate opportunities for intellectual, moral, and spiritual growth in keeping with the Catholic concern for the dignity of each human person.
- is committed to interfaith dialogue, and to helping students better understand and live out their respective religious commitments and traditions in recognition that respect for human dignity extends to the support for religious freedom.
- serves the College by providing a distinct discipline within the general education curriculum and unique opportunities to examine and articulate a larger perspective within which to integrate diverse areas of study.
- prepares undergraduate and graduate students for participation in professional theological activity and for future academic study, and offers academic formation for individuals in ministry.

Mission

Bachelor of Arts in Theology

The Theology Program advances the mission of the College of Saint Elizabeth by creating a community of learning nourished by belief in God the Creator, the Redeemer, and the Sanctifier, by the treasury of human wisdom, and by respect for the dynamics of inquiry and action. The Theology Program

- is committed to the examination of core values of truth, justice, and reconciliation in light of the compatibility of Revelation and reason.
- affirms that character development is crucial for excellence in any discipline and is central to theological inquiry as faith seeking understanding, as critical reflection on religious experience, and as the pursuit of wisdom.
- seeks to provide students with developmentally appropriate opportunities for intellectual, moral, and spiritual growth in keeping with the Catholic concern for the dignity of each human person.
- is committed to interfaith dialogue, and to helping students better understand and live out their respective religious commitments and traditions in recognition that respect for human dignity extends to the support for religious freedom.
- serves the College by providing a distinct discipline within the general education curriculum and unique opportunities to examine and articulate a larger perspective within which to integrate diverse areas of study.
- prepares undergraduate and graduate students for participation in professional theological activity and for future academic study, and offers academic formation for individuals in ministry.

Master of Arts in Theology

The Master of Arts in Theology is situated in the vision of the Catholic Church elaborated in the documents of the Second Vatican Council, which invited us to return to our roots in Scripture, Patristics and the Great Tradition of the Church.

At the same time the Church called us to be discerning of the “signs of the times,” gave new focus to the role of the laity, and unleashed a challenging and exciting era in the study of theology. This era is characterized by the recognition of the role of culture in shaping the concerns of the theological enterprise, the emergence of new theological disciplines, the growing importance of ecumenical and interfaith dialogue, and the recognition that the academic study of theology and reflection on experience are mutually animating and enriching. It is in the spirit conveyed by Pope John Paul II in his many writings, that the faculty invites students to join the theology department to "put out into the deep" (Luke 5:4). Students can progress through the program in a traditional manner or through a low-residency option with certificates also available in Catholic Studies, Pastoral Care, and Spirituality.
Outcomes

Bachelor of Arts in Theology

The Program provides a sound undergraduate education for those pursuing a Theology degree. Students fulfilling the requirements for a Bachelor of Arts degree in Theology are prepared to enter graduate school.

In conjunction with the Center for Theological and Spiritual Development, the Program provides certificate programs for those interested in preparing for various church ministries. To meet the needs of the students, we offer classes on campus, at off-site locations in New Jersey, and totally online. These programs are designed for those currently serving in parish ministry roles, those wanting to prepare for ministry roles, and those wishing to come for their own personal growth and development. Certificate programs include pastoral internship and formation components. The certificate credits may be transferred into other programs of study leading to baccalaureate degrees.

The Program also offers those who are not theology majors an introduction to reasoned thought and theological concepts.

Through their coursework and successful completion of the capstone experience, Undergraduate Theology Majors will demonstrate competence in the major by being able to

- identify the central Catholic Christian teachings and correlate these with the religious language, concepts, imagery and critical questions central to the Christian study of scripture, doctrine and morality. These will be assessed by course examinations.
- recognize the role of religious faith in the life of the human person and its impact on both humankind and other kind in the development of appropriate moral, intellectual and spiritual awareness through encounter with Catholic Christian teaching and praxis. These will be assessed by an evaluation of class participation, presentations and written reflections.
- demonstrate basic familiarity and appropriate use of scholarly and catechetical resources which will be assessed through the student’s producing of a quality research paper and catechetical projects.
- recognize the major events and movements within Christianity and understand the importance of respect and dialogue between Catholic Christianity and other religious traditions and communities. This outcome will be assessed through students’ participation and reflection upon ecumenical and inter-faith experiences.

Master of Arts in Theology

Graduate Theology students will demonstrate an in-depth knowledge of the core areas of theology, inclusive of Christian thought and praxis by being able to

- situate and appraise the doctrinal, spiritual and ethical developments in theology, including Catholic Social Teaching, ecumenical and inter-faith dialogue, as evidenced through the Comprehensive Assessment Process.
- read and assess scholarly texts by being able to identify the author’s project and thesis, relevant arguments and correlate these with the factors important to various contexts.
- recognize and classify differences in theological thought and apply the methodology appropriate to each of the major areas of theology as specified on syllabi.
- construct a theological essay bringing research to written expression in a coherent, analytical fashion.

Program Graduates

Students completing the degree in theology are equipped with the background to succeed in advanced educational pursuits in graduate schools.

If a student is preparing for Church ministries, such as Pastoral Ministry, Youth Ministry, Faith Formation, and Pastoral Administration, the Theology major provides the theological foundations for active involvement in Church life, both professional and otherwise.

In addition the emphasis on rigorous and creative thinking will enable one to enter higher level training in a variety of professional fields, including:

- Law
- Education
- Literature
- Theological research and writing
Graduates from the Theology Program have gone on to become:

- Lawyers
- Teachers
- Editors
- Pastoral Ministers
- Religious education coordinators
- Chaplains
- Youth ministers
- Physicians
- Researchers
- Writers

More than half of CSE theology graduates go on to receive graduate degrees.

**Undergraduate Program Overview**

**Undergraduate Contact:**
Program Chairperson  
Annunciation Center  
Upper Level  
Room 315  
(973) 290-4338  
asantamaria@cse.edu

**Requirements for the Bachelor of Arts in Theology**

**100 Level Courses**
- THEO120 Introduction to Christian Life and Thought (4)  
- THEO110 Hebrew Scriptures (4)  
- THEO113 The New Testament (4)

**200 Level Course: any one of the following courses (4)**
- THEO221 Fundamental Moral Theology  
- THEO239 Christian Sexual Ethics  
- THEO250 Introduction to Christian Ethics  
- THEO263 Spirituality and Ethics

**300 Level Courses**
- THEO309 History of Christianity I (2)  
- THEO313 History of Christianity II (2)  
- THEO320 Fundamentals of Christian Faith (4)

**400 Level Course**
- THEO425 Coordinating Seminar (4)  
- 200, 300, 400 Electives (12)  
- Any three (3) courses at the 200 level or higher

Total credits for Bachelor of Arts in Theology: 40

**Capstone Requirement**

Students will fulfill the capstone requirement by successful completion and presentation of a final research paper. Preparation for this paper will be offered in THEO 425 Coordinating Seminar.

**Requirements for a Minor in Theology**
100 Level Course (4) 
Any course with a THEO100 designation.

200 Level Course (4) 
Any course with a THEO200 designation.

300 Level Course (4) 
Any course with a THEO300 designation.

Electives (4)

Any two (2) course with a THEO200, THEO300, or THEO400 designation.

Open Elective (4)

Any course with a THEO100, THEO200, THEO300, or THEO400 designation.

Total credits: 20

Combined B.A./M.A. Degree Program

B.A. in Theology/M.A. in Theology

Current CSE undergraduate students who may be interested in pursuing graduate studies in Theology may apply for a dual degree option that would include the following conditions:

1. Seniors may begin with the January Residency in the senior year and may take a maximum of six (6) credits.

2. Seniors must have completed their General Education theology requirements prior to taking the first graduate course.

3. While the two courses taken during the period of undergraduate study would be applied to the graduate program, students are not automatically accepted into the Masters program. Seniors who are allowed to take two graduate courses prior to completing their Bachelors program must still apply to complete the Masters program. These courses remain transferable from one delivery system to the other.

Combined degree students must continue in the master’s program without interruption until completion or risk being dropped. Combined degree students must apply and be granted a leave of absence in order to interrupt their studies.

Graduate Program Overview

Master of Arts in Theology: Traditional Option

The M.A. in Theology is a 36-credit program which consists of a core of courses (18-21 credits), complemented by electives 15 -18 credits). Though a broad curriculum has been designed, students have some flexibility to shape their program to fit their interests and needs, with approval from their faculty advisor. This may include taking courses in the Summer Institute of the Center for Theological and Spiritual Development (three credits maximum), or courses at other accredited institutions. No student may earn more than nine credits in this fashion.

To receive the M.A. degree, each student must accomplish the following:

- Complete 36 credits in theology, with a cumulative grade point average of 3.0. Since the program is designed as a part-time program of study, our students usually complete the program between four and six years. (For a more accelerated program of study, see the Low-Residency Option below.)
- Submit three research papers from courses taken in the program as a final requirement. With the guidance of a faculty advisor, expand and deepen these papers as evidence of ability to research and present theological topics in an in-depth, competent and scholarly manner. Ordinarily, the papers will be 15 typed pages, double-spaced, including bibliography. An accepted style sheet is to be adhered to throughout the program of study.
- With recommendations from the student, 2-3 faculty members (full-time and adjunct) will participate in a
With recommendations from the student, 2-3 faculty members (full-time and adjunct) will participate in a one-hour conversation about the papers presented. The faculty will then assess a grade of Pass, Fail, or Pass with Distinction.

Admission Requirements

- Applicants must have a baccalaureate degree from an accredited institution and a cumulative GPA of not less than 3.0 on a 4.0 scale.
- Transfer of credits in theology will be subject to evaluation and approval by the program Director. All transfer graduate credits must carry a minimum 3.0 grade on a 4.0 scale.
- Each candidate will have a personal interview with the Coordinator of the M.A. in Theology Course of Study and another faculty member.

Additional Admission Criteria for the M.A. in Theology

If an applicant for the Master of Arts in Theology at the College of Saint Elizabeth appears to have gaps in education, especially in theological background, appropriate strategies will be required before full admission. All candidates for this degree program must also demonstrate competence in writing and doing research before full admission into the program.

Academic Progress

The Traditional M.A. in Theology is designed for part-time, rather than full-time students. Ordinarily, a student will complete the degree program in four years. A student coming to the completion of the M.A. degree program is required to have a cumulative grade point average of 3.0 or better. For a more accelerated format, please see the details of the Low Residency Option below.

Master of Arts in Theology: Low Residency Option

The new low-residency model is designed for students residing at long distances away from campus who wish to complete the degree through a sequence of one-week residencies followed by periods of directed reading and research. The basic features of the low residency option include:

- 29 Month Program
- 36 Credits
- Five residency weeks
- Six Directed Readings
- Summer Institute Option
- Three Research Papers (completed during designated periods when the students are not completing direct readings)

Low-Residency Format:

Students will complete 6 to 9 credits in each six-month period: two campus Residency Weeks in January and June/July followed by two Directed Reading periods in each of the Spring and Fall semesters. In three designated semesters students will take only one Directed Reading course and complete a major research project. This accounts for 36 credits. Students may opt to fulfill the final three credits by registering for three consecutive 1-credit Summer Institute courses or by completing an additional Directed Reading (see Program Description above).

There are two entry points: students may begin with either the first summer or the first January residency. Individuals who begin in the Low Residency Option may also opt to transfer into the traditional option upon approval of the faculty. Students entering the program will choose one of four tracks: Catholic Studies, Pastoral Care, Spirituality, or Theological Studies to advance on in the degree.

Program Requirements Per Track

Catholic Studies

- THEO617 Theological Foundations (3)
- THEO603 History of Christianity (3)
- PHIL631 Catholic Intellectual Tradition (3)
- THEO627 Catholic Moral Theology (3)
- THEO605 Mystery of God (3)
- THEO609 Scriptural Interpretation (3)
Ecclesiology Choose one:
- THEO615 Mystery of Church (3), or
- THEO656 Church in an Age of Plurality (3)

15 credit electives

Pastoral Care
- THEO617 Theological Foundations (3)
- THEO605 Mystery of God (3)
- THEO609 Scriptural Interpretation (3)
- THEO619 Liturgical Theology (3)
- THEO625 Ministry & Ministries (3)
- PSY660 Counseling & Spirituality (3)
- Ethics (choose one)
  - MC626 Ethical Issues in Human Ecclesiology: Services Leadership (3), or
  - THEO627 Catholic Moral Theology (3), or
  - THEO663 Spirituality & Ethics (3), or

15 credits electives

Spirituality
- THEO617 Theological Foundations (3)
- THEO605 Mystery of God (3)
- THEO609 Scriptural Interpretation (3)
- THEO641 Mysticism & Spirituality (3)
- THEO659 Aesthetics & Spirituality
- THEO663 Spirituality & Ethics (3)
- THEO674 Spiritualities & Charity

15 credits electives

Theological Studies
- THEO617 Theological Foundations (3)
- THEO609 Scriptural Interpretation (3)
- THEO605 Mystery of God (3)
- THEO619 Liturgical Theology (3)
- Ecclesiology (choose one):
  - THEO615 Mystery of the Church (3)
  - THEO656 Church in an Age of Plurality (3)
- Ethics (choose one):
  - MC626 Ethical Issues in Human Services Leadership (3), or
  - THEO627 Catholic Moral Theology (3), or
  - THEO663 Spirituality & Ethics (3)

18 credits electives

Internship

Theology majors and minors are encouraged to complete an internship, and they can take advantage of this option to earn college credits toward their degree.

Theology students have diverse opportunities for internships, such as with human service organizations, Catholic publishing, and with tutoring services. Specific examples include internship opportunities with Hope House, and in publishing with both America, and Commonweal magazines, whose editors serve on the Philosophy and Theology Advisory Board.

Students who major or minor in Theology are also encouraged to petition for acceptance into the Theology Honor Society, Theta Alpha Kappa, where they will have the opportunity work alongside faculty, and to participate in program-sponsored colloquia.

On occasion, Theology students may also accompany faculty to local and regional events, and to participate in enrichment and scholarly programs offered through the Center for Theological and Spiritual Development.
Theta Alpha Kappa is a National Honor Society for Religious Studies and Theology, established in 1976. The College of St. Elizabeth was established as one of the earliest chapters of this society, the Delta Chapter, founded in 1977. The Theta Alpha Kappa Honor Society is open to undergraduate and graduate students majoring in Religious Studies or Theology.
Women's Studies Program

Program Overview

The Women's Studies major is an interdisciplinary major with a focus on gender and its role in society. The minor is designed to introduce students to gender issues in varying disciplines through a focused but varying choice of courses. Through a variety of disciplinary topics and representations, students who major or minor in Women’s Studies acquire perspectives about the current status of women in the United States and worldwide. Such perspectives are vital for students to help them understand their own place in society and the world at large.

Mission

In keeping with the College’s commitment to women, the mission of the Women’s Studies Program is to provide students with the materials to critically examine constructions of gender in society. The Program is interdisciplinary, and includes perspectives on women’s experiences and representations in history, art, literature, music, psychology, science, sociology, health, politics, and theology. In addition, students study theoretical and methodological approaches to feminist thought and gender scholarship.

Outcomes

A minor in Women’s Studies at the College of St. Elizabeth will demonstrate knowledge of:

- Women’s roles, contributions, and status in social and cultural contexts
- Women’s contributions to history as well as current social/historical/political practices
- Key figures and concepts in feminist study
- Reading texts and images through the lens of gender

In addition, majors will be able to:

- Recognize sexist/racist writing and thinking
- Apply cross-cultural and global awareness to key questions regarding women and gender
- Understand the relationship of knowledge and power and its consequences for citizens in the world
- Analyze and address complex social problems in relation to an understanding of gender, race, and class

Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Santa Maria Hall
First Floor
Room 10D
(973) 290-4358
lmastrangelo@cse.edu

Requirements for the Bachelor of Arts in Women’s Studies

- WS105 Introduction to Women’s Studies (4)
- WS200 Feminisms in Global Perspectives (4)
- WS395 Seminar in Women’s Studies: Feminist Theory (4)
- WS495 Internship (2)
- WS490 Senior Research Colloquium (2)

Students must choose five courses from the following: (Students must choose TWO (2) 300-level courses and must choose their five electives from at least three (3) disciplines).

- ART239 The Feminine Aesthetic
- BIO/CHEM125 Women and Science: History, Health and Hope
• ENG209 Women in Film
• ENG239 Women's Literature: A Different Voice*
• ENG315 Seminar in Literature and Cultural Context: Women and/of War*
• ENG315 Seminar in Literature and Cultural Context: Contemporary Latina Writers*
• HIS245 Women's History
• JUS201 Women and the Criminal Justice System
• JUS341 Women and the Law
• MUS121 Women's Works: The Lives and Music of Female Composers
• PE235 Women's Health
• PHIL230 Women in Philosophy
• PHIL291 Special Topics in Philosophy: Feminist Philosophy
• PSY231 Gender and the Human Experience
• SOC251 Sociology of the Family
• SOC399 Special Topics in Sociology: Sociology of Women
• WS255 Honor's Multidisciplinary Seminar: Multicultural Gender Studies
• WS299/399 Special Topics in Women's Studies

Total credits: 31

Requirements for a Minor in Women's Studies

Required Courses

• WS105 Introduction to Women's Studies (4)
• WS395 Seminar in Women's Studies (4)

Students must choose three courses from the following:

• ART239 The Feminine Aesthetic
• BIO/CHEM125 Women and Science: History, Health and Hope
• ENG209 Women in Film
• ENG239 Women's Literature: A Different Voice*
• ENG315 Seminar in Literature and Cultural Context: Women and/of War*
• ENG315 Seminar in Literature and Cultural Context: Contemporary Latina Writers*
• HIS245 Women's History
• JUS201 Women and the Criminal Justice System
• JUS341 Women and the Law
• MUS121 Women's Works: The Lives and Music of Female Composers
• PE235 Women's Health
• PHIL230 Women in Philosophy
• PHIL291 Special Topics in Philosophy: Feminist Philosophy
• PSY231 Gender and the Human Experience
• SOC251 Sociology of the Family
• SOC399 Special Topics in Sociology: Sociology of Women
• WS255 Honor's Multidisciplinary Seminar: Multicultural Gender Studies
• WS299/399 Special Topics in Women's Studies

Total: 18

*A maximum of eight credits can be taken in literature

Requirements for a Minor in Leadership

A minimum of 18 credits are required.

• LDSP111 Becoming a Leader (1)
• LDSP205 Leadership Dynamics (1)
• LDSP301 Leadership Theories (1)
• LDSP--- Applied Leadership (1)
• LDSP--- 21st Century Leadership (2)
• LDSP--- Diversity and Leadership (2)
• LDSP--- Leadership Senior Seminar (4)

Total credits: 12

Students enrolled in the Minor will need to complete 2 elective courses. Below is a list of approved electives:
Additional electives will be considered and approved by the Coordinator of the Leadership Program.

**Internship**

The Women's Studies Program offers opportunities for both on-campus and local activities throughout the academic year. Students can participate in internships with local organizations such as the Jersey Battered Women's Services. Others participate in on-campus fundraising for women's cooperative groups. Women's Studies offers regular activities, including sponsoring scholarly speakers, trips to New York City to see relevant plays, and movie nights. These experiences deepen the students' experiences by connecting theory and knowledge with lived experience.

**Programs**

Students who minor or major in Women's Studies learn critical thinking skills, the ability to closely analyze written and artistic representations, and deep knowledge of social structures and human behavior. As a result, they obtain excellent preparation for careers in areas such as law, social work, public policy, and English. Some students choose graduate programs and certificates in Women's Studies or related fields.
World Languages Program

Program Overview

The Program offers a Bachelor of Arts in Spanish and Minors in Spanish and French, and provides courses in literature, culture, linguistics, and translation. Our program goals will enable students to acquire knowledge of linguistic and cultural concepts; comprehend the intricacies of second language application; apply these language skills as well as cultural sensitivity in a professional setting by communicating effectively in the target language; and synthesize literary selections by means of critical analysis of contrast and comparison.

Students fulfilling the requirement for a Major in Spanish will be able to obtain certification to teach at the primary and secondary level, by following the K-12 program offered by the Education Program.

We also offer courses in French, German, Italian, (up to the intermediate level II), Chinese and Japanese (levels I and II). In addition, we offer Latin I and II so that students will learn the fundamentals of Latin grammar and syntax, together with an introduction to Roman history and culture.

Also, the Program teaches specific culture courses in English, intended to enhance cultural understanding and multicultural sensitivity.

Students may double-major in Global Studies and Spanish, but only three courses may “double count” for both majors.

Mission

Flowing from the mission of the College of Saint Elizabeth, the World Languages Program is committed to providing rigorous second-language instruction. Our program emphasizes cultural sensitivity, and includes experiences to gain skills in writing, reading, translation, and interpretation. Students learn to effectively communicate with native speakers.

Program Graduates

Our graduates are equipped to teach at the primary and secondary levels; to pursue careers in international education, business, law, diplomatic service, and journalism; and to work with international corporations, international service organizations, and non-profit organizations with global agendas and responsibilities.

Our graduates are also prepared to apply for advanced studies in graduate school, at the Masters and Ph.D. level. Some of our Spanish graduates have later received their M.A. degree in Spanish from such institutions as Middlebury College, New York University, Rutgers University, and Montclair State University; still other CSE Spanish Majors are currently pursuing their Ph.D. studies.

Undergraduate Program Overview

Undergraduate Contact:
Program Chairperson
Santa Maria Hall
Fourth Floor
Room 48
(973) 290-4330
amurzaku@cse.edu

Requirements for the Bachelor of Arts in Spanish

- SPAN201 Intermediate Spanish I (3)
- SPAN203 Intermediate Spanish II (3)
- SPAN227 Culture and Civilization of Spain (3)
- SPAN233 Culture and Civilization of Spanish America (3)
- SPAN315 Advanced Conversation and Composition I (3)
• SPAN319 Advanced Conversation and Composition II (3)
• SPAN329 Literature of Spain to 1700 (3)
• SPAN333 Literature of Spain, 1700 to the Present (3)
• SPAN339 Literature of Spanish America (3) or
• SPAN341 Translation Techniques (3)
• SPAN--- Literature Elective above 341 (3)
• SPAN411 Senior Seminar (3)

Total credits for Bachelor of Arts in Spanish: 33

Capstone Requirement

Students, majoring in Spanish, will fulfill the capstone requirement by successfully completing the Senior Seminar (SPA 411), writing a thesis-quality paper, either on a literary or cultural topic, with primary sources, logical development, conclusion, and documentation, in Spanish. Also, each student is required to give a PowerPoint presentation in Spanish to the faculty of the Spanish program, as well as complete an exit interview.

Requirements for a Minor in Spanish

• SPAN201 Intermediate Spanish I (3)
• SPAN203 Intermediate Spanish II (3)
• SPAN227 Culture and Civilization of Spain (3) or
• SPAN233 Culture and Civilization of Spanish America (3)
• SPAN315 Advanced Conversation and Composition I (3)
• SPAN319 Advanced Conversation and Composition II (3)
• SPAN--- 300-Level Literature (3)

Total: 18

Requirements for a Minor in French

• FREN201 Intermediate French I (3)
• FREN203 Intermediate French II (3)
• FREN207 French Culture and Civilization (3)
• FREN231 Phonetics and Advanced Conversation (3)
• FREN--- 200-Level Elective (3)
• WL407 Linguistics (3)

Total: 18

Internship

All of our language majors and minors are encouraged to use the Language Laboratory, which is equipped with computers and the Rosetta Stone Program, in order to strengthen their language skills.

Our students are strongly encouraged to participate in internships with international corporations, human service organizations, and translation as well as tutoring services.

In addition, we encourage students to study abroad during the summer and/or regular semesters in order to obtain fluent communication skills in the target language. Some of our students have participated in study-abroad programs in Spain, France, Germany, Central America, and South America; in New Zealand, Australia, the United Kingdom, and the Philippines.

Programs

All our majors and minors are encouraged to participate in the activities of the World Language Club. We meet monthly and enjoy various cultural and artistic programs, such as concerts, recitals, ballet performances (Ballet Folklórico de México), and cultural experiences, such as visits to ethnic restaurants. We enjoy guest speakers, including international artists, former educators, social workers, the New Jersey Attorney General, international musicians from abroad, and study-abroad program directors from Great Britain, Spain, and Latin America.

Majors who maintain a minimum of 3.0 cumulative GPA in Spanish are encouraged to apply to become a member of Phi Sigma Iota # 225, International Foreign Language Honor Society.
Faculty List

Dr. Robin A. Harvan
Associate Professor of Allied Health Studies

Dr. Jacqueline A. McGlade
Graduate Dean/Associate Professor of Business Administration, Graduate Management

Dr. Daniel P. Agatino
Assistant Professor of Facilities, Communication

Nicole Anderson
Visiting Instructor of History

David Aussicker
Program Chairperson of Justice Studies, Graduate Justice Studies

Dr. Michelle Barrett
Assistant Professor of Psychology, Graduate Psychology, Psychology, Graduate Psychology

Dr. Janet Kaydos Berthel
Professor of Chemistry, Bio-Chemistry

Dr. Erin Lothes Biviano
Assistant Professor of Graduate Theology, Theology

Dr. Jean C. Burge
Program Chair/Professor of Foods & Nutrition, Graduate Nutrition

Dr. Virginia Fabbri Butera
Program Chairperson of Music, Art

Kathleen Carozza
Director of Dietetic Internship Program of Foods & Nutrition, Graduate Nutrition, Dietetic Internship

Dr. Mary Chayko
Professor and Program Chairperson of Sociology

Dr. Maria G. Checton
Assistant Professor of Health Care Management

Elaine Chong
Assistant Professor of Art

Dr. Joseph Ciccone
Associate Professor/Course of Study Coordinator of the M.A. Program in Educational Leadership of Graduate Education, Education

Dr. Elena Colicelli, S.C.
Professor of Chemistry, Bio-Chemistry

Sr. Diane Collesano
Instructor of Theology, Graduate Theology

Dr. Richard P. Conti
Assistant Professor, Course of Study Coordinator, Graduate Programs in Psychology of Psychology, Graduate Psychology

Dr. John R. Crews
Program Chairperson of Graduate Education, Education

**Luanne Diguglielmo**
Half-Time Instructor / Clinical Coordinator, Dietetic Internship Program of Dietetic Internship, Foods & Nutrition, Graduate Nutrition

**Dr. Lillian Domenico**
Program Chairperson of Biology

**Dr. Srabasti Dutta**
Assistant Professor of Mathematics

**Dr. Sheila Dynan**
Program Chairperson of Fitness, Allied Health Studies

**Dr. Ellen Ehrlich**
Professor of Nursing, Graduate Nursing

**Magdalene Figuccio**
Assistant Professor of Health Care Management

**Sr. Kathleen Flanagan**
Course of Study Coordinator, M.A. in Theology of Graduate Theology, Theology

**Dr. James F. Ford**
Course of Study Coordinator, M.A. in Justice Admin. and Public Service of Justice Studies, Graduate Justice Studies

**Dr. Brian S. Friedlander**
Course of Study Coordinator, M.A. in Special Education of Education, Graduate Education

**Dr. Christine G. Giacalone**
Assistant Professor of Foreign Languages

**Marianne Gerace**
Associate Professor of Graduate Nursing, Nursing

**Dr. Johanna Glazewski**
Professor of World Languages

**Dr. Kimberley Grant**
Professor of Chemistry, Bio-Chemistry

**Sr. Anne Haarer**
Associate Professor of Art

**Wendy Hahn**
Instructor of Business Administration, Graduate Management

**Dr. Sonia Hartunian-Sowa**
Assistant Professor of Foods & Nutrition, Graduate Nutrition, Dietetic Internship

**Dr. Mary Hebert**
Half-Time Instructor of Psychology, Graduate Psychology

**Dr. Patricia Heindel**
Professor, Human and Social Development Area Chair of Graduate Management, Women's Studies, Education, Gerontology, Psychology, Graduate Psychology, Justice Studies, Graduate Justice Studies, Business Administration, Sociology

**Dr. Sharon Hellwig**
Professor of Graduate Nursing, Nursing

Dr. Donna M. Howell
Professor of Biology

Dr. Kathleen Hunter
Area Chairperson of Theology, Art, Music, Communication, History, American Studies, Philosophy, English, World Languages, Health Care Management, Graduate Theology, Global Studies, Political Science

Anne Marie Jarka-Hajjar
Half-time Professor of Business Administration, Graduate Management

Courtney E. Kelsch
Instructor/Graduate Theses and Dissertations Student Advisor of English, Academic Skills Center

Sr. Irma Kessler
Associate Professor of Biology

Beatrice Kingston
Assistant Professor, Coordinator of ESL Program of English

Dr. Steven Koski
Program Chairperson of Communication

Dr. Paul J. LaChance
Associate Professor of Graduate Theology, Education, Theology

Dr. Anne Langan
Assistant Professor of Sociology

Dr. Catherine Coyle Lee
Program Chairperson of Chemistry, Bio-Chemistry

Paula Anne Lefever
Half-Time Instructor of Graduate Nursing, Nursing, Nursing

Monica Luby
Director of Didactic Program in Dietetics of Foods & Nutrition, Graduate Nutrition, Dietetic Internship

Dr. Alan H. Markowitz
Program Chairperson of Education, Graduate Education

Dr. John Marlin
Program Chairperson of English

Dr. Catherine Martin
Professor of Theology, Area Chair Health and Wellness Studies of Foods & Nutrition, Graduate Theology, Health Care Management, Graduate Nutrition, Nursing, Dietetic Internship, Allied Health Studies, Fitness, Theology, Graduate Nursing

Dr. Lisa Mastrangelo
Professor of Women's Studies, English

Rev. Monsignor Thomas J. McDade
Course of Study Coordinator, Ed.D. in Educational Leadership of Graduate Education, Education

Dr. Margaret L. Mittricker
Associate Professor of Graduate Education, Education

Dr. Alexander Murzaku
Program Chairperson of Global Studies, World Languages

Dr. Keith Neigel
Assistant Professor of Education, Graduate Education

Dr. Rose Marie Padovano, S.C.
Professor of Education, Graduate Education

Dr. Kathleen Reddick
Associate Professor of Graduate Management, Business Administration

Michael Reilly
Professor of Graduate Education, Education

Dr. Michael J. Renahan
Associate Professor of Business Administration, Graduate Management

Kathy Roberts
Instructor/ Clinical Coordinator, Dietetic Internship Program of Foods & Nutrition, Graduate Nutrition, Dietetic Internship

Katherine Rohr
Instructor of English

Dr. Margaret Roman
Professor / Director, Honors Program of English

Dr. Paul S. Rossi
Area Chairperson of Applied Science, Biology, Computer Information Systems, Chemistry, Bio-Chemistry, Mathematics, Computer Science

Dr. Anthony Santamaria
Program Chairperson of Theology, Graduate Theology, Philosophy

Dr. Patricia Schall
Professor of Graduate Education, Education

Dr. Peter Schneider
Associate Professor of Business Administration, Graduate Management

Dr. Jane K. Schumann
Assistant Professor of Education, Graduate Education

Sr. Alice Schwartz
Assistant Professor of Theology
Ministry Certificate Program Coordinator of Center of Theological and Spiritual Development

Dr. Valerie Scott
Professor of Psychology, Graduate Psychology

Dr. Harriet Sepinwall
Professor of Holocaust Education Resource Center

Dr. Gina Serafin-Persson
Assistant Professor of Communication

Dr. George Sirgiovanni
Program Chairperson of History, American Studies

Dr. Edwina Skiba-King
Associate Professor of Nursing, Graduate Nursing

Sr. Marian Jose Smith, Ph.D.
Professor of Chemistry, Bio-Chemistry

Dr. Eileen Specchio
Professor of Nursing, Graduate Nursing

Dr. Marshall Strax
Professor of Education, Graduate Education

Sr. Alice M. Swartz
Assistant Professor of Graduate Theology, Theology

Dr. Deborah Tulloch
Associate Professor of Graduate Education, Education

Dr. Laura Winters
Professor of English

Dr. Jesse Yu
Program Chairperson of Mathematics, Computer Science, Computer Information Systems